



DEPARTMENT OF ADMINISTRATIVE SERVICES INTERNAL SERVICE FUNDS

Rate Committee

August 2015

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Rate Committee and Customers,

The mission of the Department of Administrative Services is to deliver support services of the highest quality and best value to government agencies and the public. Our vision is to be the preferred and most trusted provider of products, services, and innovative solutions to meet customer needs.

While the Department provides dozens of services through hundreds of rates, only a handful are proposed to change for FY 2016:

- DFCM Facilities Management proposes rate changes for 19 programs, also new rates for billable staff labor costs
- Purchasing & General Services proposes a new rate for State Surplus for online auctions
- Risk Management proposes these changes; no change in the rate for property insurance, however increases in property values will adjust premiums causing rate impacts; liability insurance rates as calculated by actuary will increase causing agency impacts; auto insurance standard deductible per incident will change to \$1,500 with option to discount to \$750 if specific criteria are met, this will not cause a rate impact, new rate for specialized lines of coverage for scenarios outside of typical coverage; and a new rate for non compliance penalty.
- Finance Consolidated Budget and Accounting proposes to increase rates for the Basic accounting and transactions rate and the Financial Management rate. These services and costs are internal to DAS.

Statute provides that the Department must submit a rate and fee schedule annually to a rate committee comprised of executive directors of state agencies that use services and pay rates to the Department. This rate committee recommends



proposed rate and fee schedule changes to the Governor's Office and the State Legislature.

The intention of this packet is to inform both the rate committee members and agency customers as to rate changes proposed by the Department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact us.

Sincerely,

Kim Hood
Executive Director

Ken Hansen
Deputy Executive Director

Internal Service Fund Rate Review Committee's Meeting
Department of Administrative Services, Department of Technology
Services and Department of Human Resources Management

8:00 a.m. September 1, 2015

State Capitol Building, Room C250

A G E N D A

I. DHRM Rate Committee

- a. **Committee Members:** Debbie Cragun - DHRM; Kristen Cox/Nate Talley – GOMB; John Reidhead – Finance; Francine Giani - Commerce; Jon Pierpont - DWS; Jaceson Maughan – Labor Commission; Werner Haidenthaller – AG's Office
- b. **Business – Debbie Cragun, Executive Director, DHRM**
 - i. Welcome
 - ii. Approve Minutes
 - iii. Committee Chair – to be voted in by committee members (if needed)
- c. **Presentation by DHRM Internal Service Funds**
 - i. **Human Resources Services & Payroll Services – Benjamin Buys, DHRM Finance Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Committee Action
- d. **Presentation – Internal Service Fund Attorney General's Legal Services – Werner Haidenthaller, Attorney General's Office**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Committee Action

Break for Committee Change

II. DAS Rate Committee –

- a. **Committee Members:**
 - i. Kim Hood - DAS; Kristen Cox/Matthew Lund – GOMB; John Reidhead – Finance; Mark VanOrden – CIO; Francine Giani (Chair) Commerce; Carlos Bracerias/Becky Bradshaw – DOT; Mike Styler/Dennis Carver - DNR
- b. **Business – Kim Hood, Executive Director, DAS**
 - i. Welcome
 - ii. Approve minutes of October 7, 2014
- c. **Presentation by DAS Internal Service Funds**
 - i. **DFCM Ken Hansen, DAS Deputy Director and Bruce Whittington Interim , Division Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Action Items – Consider approval of FY'17 Rate Changes

- ii. **Purchasing & General Services – Ken Hansen, DAS Deputy Director and Kent Beers, Division Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Action Items – Consider approval of FY'17 Rate Changes
- iii. **Risk Management – Ken Hansen, DAS Deputy Director and Tani Downing, Division Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Action Items – Consider approval of FY'17 Rate Changes
- iv. **Fleet Operations– Ken Hansen, DAS Deputy Director and Jeff Mottishaw, Division Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Action Items – Consider approval of FY'17 Rate Changes
- v. **Finance Peard (Purchasing Card) and CBA (Consolidated Budget & Accounting) – Ken Hansen, DAS Deputy Director and John Reidhead, Finance Division Director**
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public
 - 3. Action Items – Consider approval of FY'17 Rate Changes

Break for Committee Change

III. DTS Rate Committee –

- a. **Committee Members:**
 - i. Mark VanOrden - DTS; Kristen Cox/Matthew Lund– GOMB; John Reidhead – Finance ;Shari Watkins - Health; Barry Conover - Tax Commission; Julie Fisher - Heritage and Arts
- b. Welcome (Introduction, Approval of the minutes) – John Reidhead 5 minutes
- c. Market Benchmark Analysis - DTS 15 minutes
- d. DTS Rates Presentation - DTS 10 minutes
- e. FY2017 DTS Rates Discussion – Rate Committee 15 minutes
- f. Public Comment 15 minutes
- g. Next Meeting if needed Sept. 8, 2015 – Group 10 minutes

Next Meeting- September 8, State Capitol Room #250 (8:00 AM start)

Adjourn

**Internal Service Fund Rate Review Committee Meeting
Department of Administrative Services, Department of Technology
Services and Department of Human Resources Management
8:00 a.m. September 8, 2015**

State Capitol Building, Room C250

****PROPOSED **AGENDA****

I. DHRM Rate Committee

- a. **Committee Members:** Debbie Cragun - DHRM; Kristen Cox/Nate Talley – GOMB; John Reidhead – Finance; Francine Giani - Commerce; Jon Pierpont - DWS; Jaceson Maughan – Labor Commission; Werner Haidenthaller – AG’s Office
- b. **Business – Debbie Cragun, Executive Director, DHRM**
 - i. Welcome
 - ii. Approve Minutes of September 1, 2015
- c. **Follow up presentations DHRM Internal Service Funds (as needed)**
 - i. Human Resources Services & Payroll Services, Attorney General’s Legal Services – Benjamin Buys, DHRM Finance Director and Werner Haidenthaller, Attorney General’s Office
 - 1. Follow-up
 - 2. Action Items – Consider approval DHRM FY’17 rates

Break for Committee Change

II. DAS Rate Committee

- a. **Committee Members:** Kim Hood - DAS; Kristen Cox/Matthew Lund – GOMB; John Reidhead – Finance; Mark VanOrden – CIO; Francine Giani (Chair) – Commerce; Carlos Bracerias/Becky Bradshaw – DOT; Mike Styler/Dennis Carver – DNR
- b. **Business – Kim Hood, Executive Director DAS**
 - i. Welcome
 - ii. Approve Minutes of September 1, 2015
- c. **Follow up presentations by DAS Internal Service Funds (as needed)**
 - i. DFCM, Purchasing & General Services, Risk Management, Fleet Operations and Finance– Ken Hansen , DAS Deputy Director and Division Directors
 - 1. Follow up
 - 2. Action Items – Consider Approval of DAS FY’17 rates

III. DTS Rate Committee

- a. **Committee Members:** Mark VanOrden - DTS; Kristen Cox/Matthew Lund– GOMB; John Reidhead – Finance ;Shari Watkins - Health; Barry Conover - Tax Commission; Julie Fisher - Heritage and Arts
- b. **Business – John Reidhead (Chair)**
 - i. Welcome
 - ii. Approve Minutes of September 1, 2015
- c. **Follow up presentations by DTS Internal Service Funds (as needed)**
 - i. DTS ISF Rates – Dan Frei DTS Finance Director, DTS staff
 - 1. Follow-up
 - 2. Action Items – Consider approval FY’17 rates

III.. Next Meeting (if needed)– Sept. 15, 8:00 am in the State Capitol Room #250

IV. Adjourn

**Internal Service Fund Rate Review Committee Meeting
Department of Administrative Services, Department of Technology
Services and Department of Human Resources Management
8:00 a.m. September 15, 2015**

State Capitol Building, Room C250

****PROPOSED **AGENDA****

I. DHRM Rate Committee

- a. **Committee Members:** Debbie Cragun - DHRM; Kristen Cox/Nate Talley – GOMB; John Reidhead – Finance; Francine Giani - Commerce; Jon Pierpont - DWS; Jaceson Maughan – Labor Commission; Werner Haidenthaller – AG’s Office
- b. **Business – Debbie Cragun, Executive Director, DHRM**
 - i. Welcome
 - ii. Approve Minutes of September 8, 2015
- c. **Follow up presentations DHRM Internal Service Funds (as needed)**
 - i. Human Resources Services & Payroll Services, Attorney General’s Legal Services – Benjamin Buys, DHRM Finance Director and Werner Haidenthaller, Attorney General’s Office
 - 1. Follow-up
 - 2. Action Items – Consider approval of DHRM FY’17 rates

Break for Committee Change

II. DAS Rate Committee

- a. **Committee Members:** Kim Hood - DAS; Kristen Cox/Matthew Lund – GOMB; John Reidhead – Finance; Mark VanOrden – CIO; Francine Giani (Chair) – Commerce; Carlos Bracerias/Becky Bradshaw – DOT; Mike Styler/Dennis Carver – DNR
- b. **Business – Kim Hood, Executive Director DAS**
 - i. Welcome
 - ii. Approve Minutes of September 8, 2015
- c. **Follow up presentations by DAS Internal Service Funds (as needed)**
 - i. DFCM, Purchasing & General Services, Risk Management, Fleet Operations and Finance– Ken Hansen , DAS Deputy Director and Division Directors
 - 1. Follow up
 - 2. Action Items – Consider approval of FY’17 rates

III. DTS Rate Committee

- a. **Committee Members:** Mark VanOrden - DTS; Kristen Cox/Matthew Lund– GOMB; John Reidhead – Finance ;Shari Watkins - Health; Barry Conover - Tax Commission; Julie Fisher - Heritage and Arts
- b. **Business – John Reidhead (Chair)**
 - i. Welcome
 - ii. Approve Minutes of September 8, 2015
- c. **Follow up presentations by DTS Internal Service Funds (as needed)**
 - i. DTS ISF Rates – Dan Frei DTS Finance Director, DTS staff
 - 1. Follow-up
 - 2. Action Items – Consider approval of FY’17 rates

III. Adjourn

(Draft, waiting formal approval)

Department of Administrative Services Internal Service Fund Rate Review Committee Meeting

Minutes

October 7, 2014, 1:00 p.m.

State Capitol Building, Room 250

350 North State Street, Salt Lake City, UT 84114

Committee Members Present:

Francine Giani – Board Chair, Department of Commerce
Kim Hood – Executive Director, Department of Administrative Services
Matthew Lund – Governor’s Office of Management & Budget
John Reidhead – Director, Division of Finance
Mark VanOrden – CIO Dept. of Technology Services
Dennis Carver – Division of Natural Resources
Becky Bradshaw – Department of Transportation

Note: An audio recording of the meeting can be found on the Public Notice Website.

1. Business:

Francine Giani welcomed everyone to the meeting and asked for a motion to approve the minutes from the meeting held on August 19, 2014.

Mark VanOrden moved to approve the minutes, John Reidhead seconded the motion, motion carried.

2. Follow up presentations (as needed) by DAS Internal Service Funds

Risk Management – Rich Amon, DAS Deputy Director and Tani Downing Division Director

Rich Amon asked the committee to approve the proposed Charter School \$1,000 Pre-opening Liability Coverage rate. This is a rate that Risk Management charges charter schools that are looking to enter into the risk fund. This rate allows Risk to cover charter schools liability during the pre-opening phase. It allows Risk time to do due diligence with the school and determine what they want covered once the school opens.

There were no questions or comments from the committee or the public on the proposed rate.

Mark VanOrden moved to allow Risk Management to charge Charter Schools the proposed \$1,000 pre-opening liability coverage. John Reidhead seconded the motion. Motion passed unanimously.

Fleet Operations – Rich Amon DAS Deputy Director and Chad Whitlock Division Director

The three programs presented under Fleets Operations are: Motor Pool, Fuel Network, and the State Travel Office.

Motor Pool

Rich Amon explained the Motor Pool Financial Statement. The proposal focuses on the fuel side of the motor pool program. There is a variable rate, which is a per mile rate based on miles driven. One side is for fuel and the other part is for maintenance.

There is not a proposed rate change for maintenance. However, they are proposing to eliminate the variable rate for fuel and start billing agencies the actual cost of fuel.

The impact to agencies would be the revenue collected vs cost. In FY14 there was approximately \$1.3 million loss in costs vs revenue from the variable rate. By eliminating the variable rate for fuel, the revenue and costs in the Motor Pool Fund would be eliminated, and the costs will then be billed to, and borne by the agencies.

They are proposing this fuel impact and will go to the Legislature and the Governor's office to ask for agencies to be funded for the full impact of the \$1.3 million change.

Recognizing that fuel costs in FY14 were lower than historical averages, DAS will ask for an additional impact of close to \$1 million for agencies for fuel costs. This would fund agencies at amounts closer to the expected average fuel prices.

They will be asking the Governor's Office and the Legislature for some non-lapsing authority for Public Safety. This would cover the additional fuel cost for vehicles in case of snow storms or other inclement weather. The money would stay in Public Safety and be a source for this potential increase in their fuel costs.

The second piece of the Motor Pool is the monthly lease rate. There are no proposed changes to the monthly lease rates, but they will review the utilization of 2016 purchases. They want to address the cash outlays that affect the General Fund debt. They will also look at utilization to see if there is potential to improve utilization to help reduce capital outlay and the General Fund borrowing.

Fuel Network

The second piece of Fleet Operations is the Fuel Network. Rich Amon reviewed the fuel network financial statement. In the last couple of years the net income has gone negative. The retained earnings have also gone down. In 2010 the fuel rate was reduced in half and the Legislature took \$2 million out of the fund, which contributed to the negative balance in the general fund.

The proposal is to change the rate per gallon charge at state sites back to \$0.065 per gallon and for the per transaction fee, the proposed rate is 3.0%. There is not a proposed rate change for CNG sites.

State Travel Office

There are no proposed rate changes for State Travel.

Questions or comments from the Committee

Dennis Carver thanked Lynn, Rich, Marilee, Chad and Scott for the discussions about Fleet rates with him before this meeting.

Mr. Carver discussed the net income for FY 2014- FY 2016. He suggests that the fuel charge be left in Fleet and that there be a surcharge for fuel. Because Fleet is moving the charge to agencies, he recommends that the rates be cut, so the savings are more reasonable.

Rich Amon discussed the net income and the proposal to share the costs with those who are incurring the costs.

He said that they are not prepared for a proposal this year on the lease rates. They will work with the agencies throughout the year to get the right model in place. The proposal even with the net income increase of \$1.3 million will put them below the 60 day operating threshold by the Feds, with a commitment to work through the lease rates.

Kim Hood stated the way Fleet's rates have been created; they were bundled and difficult to determine where the true costs were coming from. With unbundling the costs it will build an efficient, responsible, transparent, fleet operation.

Mr. Carver said the loss in the fuel network, and the proposed increase of \$884,000, there would still be around a \$600,000 profit. He would like an across the board reduction that would give back some of the amount that is passing forward in fuel costs.

Rich Amon said they want to get back to the true costs and have the needed capital in the fund. They are committed to keep the price low, but cover the costs.

Rich Amon explained the Fleet Services Rate Impacts spreadsheet for the changes that were proposed.

The committee discussed the rate impacts. Kim Hood explained that a rate is set to collect the cost. If the set rate is not set right and then they didn't collect the costs, they would borrow against the general fund. This is a one-time collection to get the true costs. This is what happened in FY 2014 and with the projected costs for FY 2016 there will be some additional costs built in for the agencies.

Rich Amon said agencies will bear the costs. It will not be the subsidized rates from the past. The projected costs were increased 10% for the projected rates for FY 2016.

Becky Bradshaw feels that charging the fuel costs back to the departments is the right thing to do. Now agencies will be aware of the costs and the impact that they have, and they will be able to look at what they are using and make decisions on how much fuel they use and the type cars they are driving.

There were no questions from the public.

Francine Gianni asked for a motion to go ahead and approve the rates for FY16, for the Division of Fleet Operations.

Becky Bradshaw made that motion to approve the rates.

Dennis Carver made a substitute motion because of the large amount of money that is being charged to the departments, and some agencies not having access to a lot of general funds. His substitute motion is to go ahead with the rates except for an across-the-board rate reduction of \$750,000 in order that the projected net income that will be produced is not so high in FY 2016 and 2017.

Mark VanOrden asked Rich Amon to discuss the pros and cons of Dennis's motion.

Rich Amon explained that there is a concern about the general fund borrowing and debt. He said they do not feel that raising the rates by \$1.3 million is over collecting. But changing the way agencies are billed for fuel and lowering the rates by \$750,000 would have a negative impact on the general fund borrowing and how that debt is repaid.

There was a discussion about the sale of the State's leased vehicles over the years.

Chad Whitlock stated that the market for selling used cars has been up because of the economy. The demand shifted from new vehicles to used vehicles because of the downturn. There have been so many vehicles to sell that the state has been fortunate. The market will not continue as it did in the downturn. There has been a loss on selling vehicles the last two years. They want to simplify the system so it is better understood, provides clarity on the costs, and adequately covers depreciation.

Dennis Carver had a question about the trading of cars for cash on the balance sheet and how it gets charged on the income statement through depreciation expense. He wants to know why debt is becoming such an income statement issue. Some discussion followed.

John Reidhead supports the rates as proposed, and feels there needs to be some net income. If not, the general fund borrowing will continue to grow and may be unsustainable.

Francine Gianni asked if there was a second motion for Dennis Carver's substitute motion. There was not a second to the motion. Motion failed.

The Committee went back to the original motion by Becky Bradshaw to approve the FY 16 rates as proposed for Fleet Management.

Mark VanOrden seconded the original motion.

A vote was taken. Six committee members voted to approve the rates, Dennis Carver voted nay. The rates were approved.

Meeting was adjourned at 11:45 a.m.

**Department of Administrative Services
2017 Rate Impact**

Department	Department Name	Facilities & Construction Management	Finance (Consolidated Budget & Accounting)	Risk Management Liability	Risk Management Property	Risk Management Worker's Compensation
011	Senate			\$393	\$5	
012	House of Representatives			\$1,109	\$11	
013	Legislative Printing			-\$251	-\$93	
014	Legislative Research & General Counsel			\$2,581	\$6	
015	Legislative Fiscal Analyst			\$94	\$1	
016	Legislative Auditor General			\$1,042	-\$10	
020	Judicial Branch	\$22,078		\$60,766	\$1,632	
030	Capitol Preservation Board			\$569	-\$2,094	
050	State Treasurer			\$334	\$14	
060	Governor's Office			\$16,588	\$688	
065	Utah Science Technology & Research Initiative			\$483		
080	Attorney General	\$2,660		\$59,643	\$75	
090	Utah State Auditor			\$710	\$5	
100	Dept of Administrative Services	-\$9,464	\$111,000	\$28,895	\$37,415	
110	Dept of Technology Services	-\$10,050		\$22,425	-\$2,136	
120	Tax Commission	\$2,066		\$899	-\$8,045	
130	Career Service Review Office			\$34		
140	Dept of Human Resource Management			\$6,275	\$10	
170	Navajo Trust Administration				\$493	
180	Dept of Public Safety	\$16,536		\$76,735	-\$13,759	
190	Utah National Guard			\$18,672	\$169,591	
200	Dept of Human Services	\$74,248		\$37,129	\$9,573	
270	Dept of Health	\$6,183		\$64,587	-\$965	
290	Utah Medical Education Council				\$1	
400	Utah State Board of Education	\$40,315		-\$51,769	-\$4,506	
410	Dept of Corrections	\$8,577		-\$102,053	\$25,251	
430	Board of Pardons & Parole				-\$994	
450	Dept of Veterans' & Military Affairs			\$542	-\$139	
480	Dept of Environmental Quality	\$126		\$19,499	-\$13,494	
550	School & Institutional Trust Lands Admin			-\$887	\$1,391	
560	Dept of Natural Resources	\$25,833		-\$82,386	\$293,291	
570	Dept of Agriculture & Food			\$1,747	\$155	
590	Public Lands Policy Coordination Office			\$3,574	\$4	
600	Dept of Workforce Services	\$125,531		\$43,011	-\$6,026	
650	Dept of Alcoholic Beverage Control	\$85,454		\$4,349	-\$35,933	
660	Labor Commission			-\$1,520	\$42	
670	Dept of Commerce			\$10,962	\$20	
680	Dept of Financial Institutions			-\$597	\$3	
690	Dept of Insurance			\$4,254	\$14	
700	Public Service Commission			\$541	\$21	
710	Dept of Heritage & Arts	\$17,000		\$3,485	\$9,245	
810	Dept of Transportation			\$108,000	\$74,982	
	UCAN	\$3,652		\$14	\$8,575	
	Charter Schools			-\$40,010	-\$42,332	
	Higher Ed			\$230,604	\$51,064	
	School Districts			-\$81,229	\$431,318	
	Other			-\$1,319	-\$625	
	To Be Determined by Payroll					-\$1,790,000
	TOTAL	\$410,745	\$111,000	\$468,524	\$983,745	-\$1,790,000



DFCM

- Overview
- DFCM** ◀
- Purchasing
- Risk Management
- Fleet
- Finance



FACILITIES MANAGEMENT

- Overview
- DFCM**
- Facilities Management ◀
- Purchasing
- Risk Management
- Fleet
- Finance

DFCM provides building management service to state agency subscribers. Services include preventative and corrective maintenance, grounds care, energy management, contract management, and accounting services.

- Provide maintenance and management services at over 173 state-owned and leased buildings
- \$29 million FY 2015 adjusted revenue
- Authorized FTE's – 134, Current FTE's – 114
- Manage over 6.8 million square feet of space



- Overview
- DFCM**
- Facilities Management
- Purchasing
- Risk Management
- Fleet
- Finance

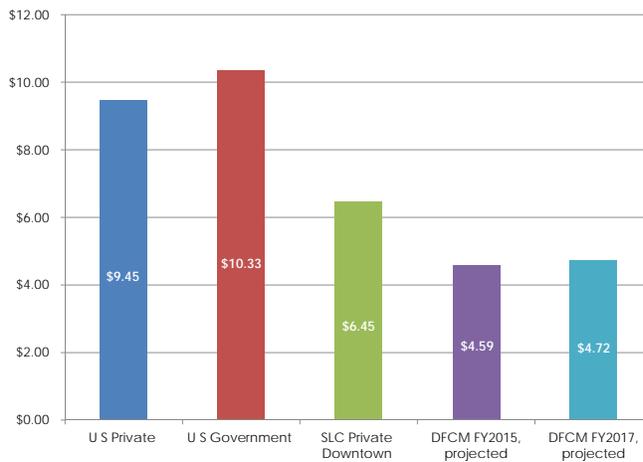
PROGRAM EFFICIENCIES

- Average operations and maintenance costs 27% below local and 49% below national averages
- Regionalized facilities management groups providing services to state customer agencies.
- Internal Electronics Resource Group provides advanced building automation programming, repair, and required inspection service to all locations



- Overview
- DFCM**
- Facilities Management
- Purchasing
- Risk Management
- Fleet
- Finance

O&M COST PER SQUARE FOOT



Based on BOMA 2015 information



FACILITIES MANAGEMENT RATES

FY 2017 Request – Rate adjustments for the following 19 programs:

Program	Amount of Increase/ (Decrease)	Reason
1314 Richfield Regional Center	\$ 25,114	Deficit reduction
1316 Richfield DTS Center	(\$ 10,050)	Normalize rate
1330 DPS Washington County	(\$ 9,945)	Normalize rate
1372 DNR Price	\$ 20,446	Deficit reduction
1373 Juab County Court	\$ 7,561	Deficit reduction
1406 Taylorsville Center for the Deaf	\$ 30,681	Deficit reduction
1502 DWS Administration	\$ 52,339	Deficit reduction
1503 DWS Metro	\$ 31,327	Deficit reduction
1508 Utah Arts Collection	\$ 17,000	Deficit reduction
1509 Archives	(\$ 10,146)	Normalize rate
1568 ICAP	\$ 14,517	Deficit reduction
1569 ABC Administration	\$ 85,454	Deficit reduction
1595 DWS Vernal	\$ 17,550	Deficit reduction
1701 Ogden Regional Center	\$ 52,451	Deficit reduction
1702 DHS Ogden – Academy Square	\$ 50,928	Deficit reduction
1709 DPS – BDO	\$ 5,628	Deficit reduction
1710 State Crime Lab	\$ 18,160	Deficit reduction
1727 Clearfield Warehouse C7	\$ 8,080	Deficit reduction
1729 Ogden Radio Shop	\$ 3,652	Deficit reduction
Total	\$ 410,747	

Overview

DFCM

Facilities Management

Rate Changes

Purchasing

Risk

Management

Fleet

Finance



FACILITIES MANAGEMENT RATES

FY 2016 Authorized – Other Adjustments:

Program	Amount of Increase/ (Decrease)	Reason
1303 Vernal Regional Center	(\$ 14,672)	Tax converted to self-pay lease
1374 Price Public Safety	\$ 38,680	New location
1514 Highland Regional Center	(\$ 60,000)	Scope change – remove parking
1554 DHS 7 th West	(\$ 124,594)	Self-maintaining
1716 DHS Clearfield East	(\$ 2,016)	Clerical error, larger amount never collected
1726 Clearfield Warehouse C6	(\$ 100,681)	One-time revenue rebate
1728 Ogden Juvenile Court	\$ 444,038	New location
Total	\$ 181,436	

Overview

DFCM

Facilities Management

Rate Changes

Purchasing

Risk

Management

Fleet

Finance



FACILITIES MANAGEMENT LABOR (GARAGE) RATES

FY 2017 Request:

Labor (Garage)	Billable Labor Rate
Administrative Staff	\$ 42.00
Electronics Resource Group	\$ 42.00
Facilities Manager	\$ 52.00
Maintenance Supervisor	\$ 47.00
Office Technician	\$ 36.00
Apprentice Maintenance	\$ 39.00
Journey Maintenance	\$ 44.00
Journey Electrician	\$ 50.00
Journey HVAC	\$ 47.00
Grounds Manager	\$ 38.00
Grounds Supervisor	\$ 34.00
Mechanics	\$ 38.00
Groundskeeper	\$ 32.00
Temp Groundskeeper	\$ 19.00

Overview

DFCM

- Facilities Management
- Rate Changes

Purchasing

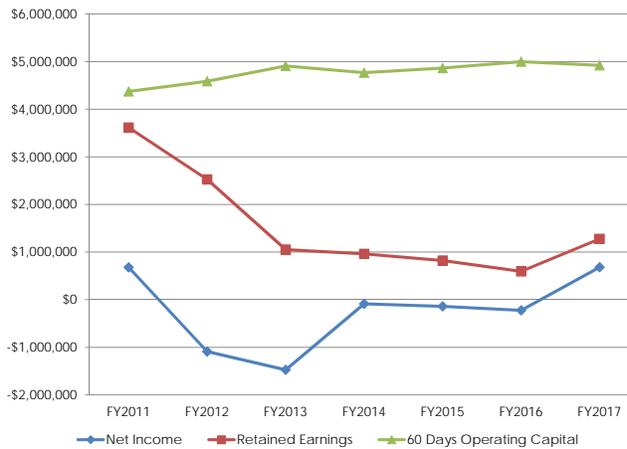
Risk Management

Fleet

Finance



FACILITIES MAINTENANCE RETAINED EARNINGS



Overview

DFCM

- Facilities Management
- Rate Changes
- Retained Earnings

Purchasing

Risk Management

Fleet

Finance



Overview

DFCM

- Facilities Management
- Rate Changes
- Retained Earnings

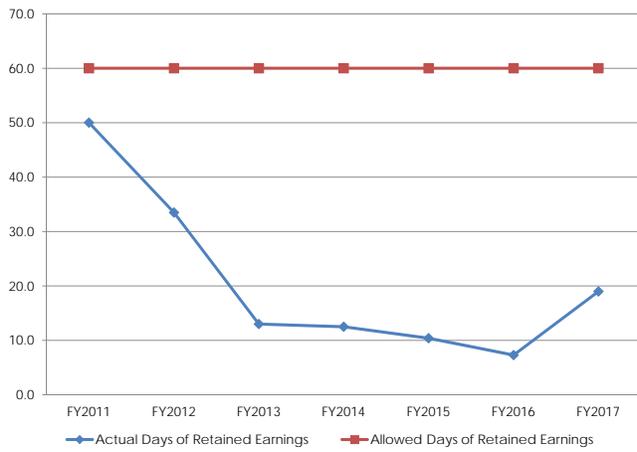
Purchasing

Risk Management

Fleet

Finance

FACILITIES MAINTENANCE RETAINED EARNINGS (DAYS)



S.B. 8**Enrolled Copy**

2197	Risk control meetings	5% discount
2198	Automobile/Physical Damage Premiums	
2199	Public Safety rate for value less than \$35,000 (per vehicle)	175.00
2200	Higher Education rate for value less than \$35,000 (per vehicle)	125.00
2201	Other state agency rate for value less than \$35,000 (per vehicle)	150.00
2202	School bus rate (per vehicle)	200.00
2203	School district rate for value less than \$35,000 (per vehicle)	50.00
2204	Rate for value more than \$35,000 (per \$100 of value)	.80
2205	Other vehicles or related equipment	
2206	State and Higher Education (per vehicle)	75.00
2207	School District (per vehicle)	50.00
2208	Standard deductible (per incident)	750.00
2209	Workers Compensation Rates	
2210	UDOT	1.41% per \$100 wages
2211	State Agencies	0.88% (except UDOT)
2212	Aviation (per PILOT-YEAR)	\$2,200
2213	Course of Construction Premiums	
2214	Rate per \$100 of value	.053
2215	Charged for half of a year	
2216	Charter Schools	
2217	Liability (\$2 million coverage)	
2218	Charter School Pre-opening Liability Coverage (per School)	1,000.00
2219	\$1,000 minimum (per student)	10.00
2220	Property (\$1,000 deductible per occurrence)	
2221	Cost per \$100 in value, \$100 minimum	.10
2222	Comprehensive/Collision (\$500 deductible per occurrence)	
2223	Cost per year per vehicle	150.00
2224	Employee Dishonesty Bond (per year)	250.00
2225	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
2226	Alcoholic Beverage Control Stores	1,286,145.00
2227	Wasatch Courts	14,605.00

Enrolled Copy**S.B. 8**

2228	Chase Home	17,428.00
2229	ICAP Building	12,469.00
2230	Vernal DNR	80,394.00
2231	Clearfield Warehouse C6 - Archives	167,010.00
2232	Clearfield Warehouse C7	74,080.00
2233	Cedar City A P & P	23,404.00
2234	N UT Fire Dispatch Center	30,438.66
2235	UCAT Admin	32,880.00
2236	Veteran's Memorial Cemetery	24,464.00
2237	Alcoholic Beverage Control Administration	599,961.00
2238	Juab County Court	43,265.00
2239	Agriculture	356,706.00
2240	Adult Probation and Parole Freemont Office Building	192,375.00
2241	Archives	120,765.00
2242	Brigham City Court	169,400.00
2243	Brigham City Regional Center	412,059.00
2244	Calvin Rampton Complex	1,602,863.00
2245	Cannon Health	960,515.00
2246	Capitol Hill Complex	3,809,700.00
2247	Cedar City Courts	103,520.00
2248	Cedar City Regional Center	72,008.00
2249	Department of Administrative Services Surplus Property	59,747.00
2250	Department of Public Safety	
2251	DPS Crime Lab	23,840.00
2252	Drivers License	154,064.00
2253	Farmington Public Safety	68,425.00
2254	Division of Motor Vehicles Fairpark	43,437.00
2255	Dixie Drivers License	50,300.00
2256	Driver License West Valley	98,880.00
2257	Division of Services for the Blind and Visually Impaired Training Housing	49,736.00
2258	Farmington 2nd District Courts	537,465.00

S.B. 8**Enrolled Copy**

2259	Glendinning Fine Arts Center	45,000.00
2260	Governor's Residence	152,156.00
2261	Heber M. Wells	858,321.00
2262	Highland Regional Center	391,766.00
2263	Human Services	
2264	Clearfield East	129,322.00
2265	Ogden Academy Square	248,906.00
2266	Vernal	60,225.00
2267	DHS 7th West	124,594.00
2268	Layton Court	80,896.00
2269	Logan 1st District Court	379,267.00
2270	Medical Drive Complex	331,230.00
2271	Moab Regional Center	112,533.00
2272	Murray Highway Patrol	141,738.00
2273	National Guard Armories	390,721.00
2274	Natural Resources	745,072.00
2275	Natural Resources Price	75,968.00
2276	Natural Resources Richfield (Forestry)	1,000.00
2277	Navajo Trust Fund Administration	132,640.00
2278	Office of Rehabilitation Services	204,156.00
2279	Ogden Court	467,740.00
2280	Ogden Juvenile Court	166,045.00
2281	Ogden Regional Center	593,848.00
2282	Orem Circuit Court	90,792.00
2283	Orem Public Safety	105,640.00
2284	Orem Region Three Department of Transportation	141,192.00
2285	Provo Court	299,400.00
2286	Provo Juvenile Courts	173,940.00
2287	Provo Regional Center	664,011.00
2288	Public Safety Depot Ogden	21,608.00
2289	Richfield Court	82,289.00

Enrolled Copy**S.B. 8**

2290	Richfield Dept. of Technology Services Center	49,050.00
2291	Richfield Regional Center	50,385.00
2292	Rio Grande Depot	397,565.00
2293	Salt Lake Court	1,868,160.00
2294	Salt Lake Government Building #1	972,934.00
2295	Salt Lake Regional Center - 1950 West	215,571.00
2296	St. George Courts	465,353.00
2297	St. George DPS	59,517.00
2298	St. George Tax Commission	64,224.00
2299	State Library	183,714.00
2300	State Library State Mail	156,261.00
2301	State Library visually impaired	124,027.00
2302	Taylorville Center for the Deaf	108,000.00
2303	Taylorville Office Building	185,250.00
2304	Tooele Courts	311,351.00
2305	Unified Lab	789,863.00
2306	Utah Arts Collection	26,900.00
2307	Utah State Office of Education	410,669.00
2308	Utah State Tax Commission	928,200.00
2309	Vernal 8th District Court	248,649.00
2310	Vernal Division of Services for People with Disabilities	31,330.00
2311	Vernal Juvenile Courts	20,256.00
2312	Vernal Regional Center	43,493.00
2313	West Jordan Courts	487,796.00
2314	West Valley 3rd District Court	118,350.00
2315	Work Force Services	
2316	1385 South State	292,390.00
2317	Administration	633,591.00
2318	Brigham City	34,308.00
2319	Call Center	200,317.00
320	Cedar City	78,461.00

S.B. 8**Enrolled Copy**

2321	Clearfield/Davis Co.	180,633.00
2322	Logan	110,088.00
2323	Metro Employment Center	221,449.00
2324	Midvale	135,640.00
2325	Ogden	153,748.00
2326	Provo	127,680.00
2327	Richfield	58,072.00
2328	South County Employment Center	176,196.00
2329	St. George	66,452.00
2330	Vernal	56,152.00
2331	Ogden Division of Motor Vehicles and Drivers License	71,964.00
2332	Ogden Radio Shop	12,782.00
2333	DEPARTMENT OF TECHNOLOGY SERVICES	
2334	INTEGRATED TECHNOLOGY DIVISION	
2335	Automated Geographic Reference Center	
2336	AGRC	
2337	Regular Plots (per linear foot)	6.00
2338	GIT Professional Labor (per hour)	73.00
2339	Utah Reference Network GPS Service Rate (per year)	600.00
2340	DEPARTMENT OF TECHNOLOGY SERVICES INTERNAL SERVICE FUNDS	
2341	AGENCY SERVICES	
2342	ISF - Agency Services Division	
2343	Contract Labor	Actual Cost
2344	Software and Equipment	Actual Cost
2345	ENTERPRISE TECHNOLOGY DIVISION	
2346	ISF - Enterprise Technology Division	
2347	Network Services	
2348	Network Services (per device/month)	45.74
2349	Network Services (other State agencies) (per device/month)	49.30
2350	Wiring Design and Consulting Labor (per Hour)	91.71
2351	Miscellaneous Data Circuits	Direct cost + 10%

**DFCM INTERNAL SERVICE FUNDS
OPERATING REVENUE BY MAJOR SOURCE**

	MAJOR SOURCES	FY 2014 ACTUAL	FY 2015 PROJECTED	FY 2016 PROJECTED	FY 2017 REQUEST	CHANGE AMOUNT
1	1950 West Regional Center	211,291	211,291	215,571	215,571	0
2	A P and P Office Bldg	172,530	192,375	192,375	192,375	0
3	ABC Administration Warehouse	599,961	599,961	599,961	685,415	85,454
4	ABC Store Locations	1,286,645	1,286,145	1,286,145	1,286,145	0
5	Agriculture Building	305,100	356,706	356,706	356,706	0
6	AP and P Cedar City	23,404	23,404	23,404	23,404	0
7	Archive Building	120,765	120,765	120,765	110,619	(10,146)
8	Brigham City Courts	169,400	169,400	169,400	169,400	0
9	Brigham City Regional Center	412,059	425,559	412,059	412,059	0
10	Calvin Rampton Complex	1,602,863	1,602,863	1,602,863	1,602,863	0
11	Cannon Health Building	821,860	821,860	960,515	960,515	0
12	Capitol Hill Complex	3,809,700	3,809,700	3,809,700	3,809,700	0
13	Cedar City Courts	103,520	103,520	103,520	103,520	0
14	Cedar City Regional Center	72,008	72,008	72,008	72,008	0
15	Chase Home	17,428	17,428	17,428	17,428	0
16	Clearfield Warehouse - C6 Archives	167,010	167,010	67,010	167,010	0
17	Clearfield Warehouse - C7 DNR / DPS	51,980	74,080	74,080	82,160	8,080
18	DHS Clearfield East	127,915	127,306	127,306	127,306	0
19	DHS Vernal	60,225	60,225	60,225	60,225	0
20	DHS/DYC Courts - 7th West	152,495	51,484	0	0	0
21	Dixie Drivers License	50,300	50,300	50,300	50,300	0
22	DMV Fairpark	43,437	43,437	43,437	43,437	0
23	DNR Price	75,968	75,968	75,968	96,414	20,446
24	DPS Drivers License - Herriman	128,905	154,064	154,064	154,064	0
25	DPS Washington County	59,517	39,517	59,517	49,572	(9,945)
26	DWS / DHS - 1385 South State	292,390	292,390	292,390	292,390	0
27	DWS Brigham City	24,329	34,308	34,308	34,308	0
28	DWS Call Center	143,772	200,317	200,317	200,317	0
29	DWS Davis County	194,909	185,392	180,633	180,633	0
30	Farmington Courts	464,146	537,465	537,465	537,465	0
31	Farmington Public Safety	68,425	68,425	68,425	68,425	0
32	Fire Dispatch Center	20,972	30,439	30,439	30,439	0
33	Glendenning Fine Arts Center	45,000	45,000	45,000	45,000	0
34	Governors Residence	119,200	119,200	152,156	152,156	0
35	Heber M. Wells Building	858,321	858,321	858,321	858,321	0
36	Highland Drive Plaza	391,766	214,060	331,766	331,766	0
37	ICAP Building	12,469	12,469	12,469	26,986	14,517
38	Juab County Courts	18,136	43,265	43,265	50,826	7,561
39	Layton Courts	80,896	80,896	80,896	80,896	0
40	Logan 1st District Courts	281,870	281,870	379,267	379,267	0
41	Medical Drive Complex	331,230	331,230	331,230	331,230	0
42	Moab Regional Center	112,533	112,533	112,533	112,533	0
43	Murray Highway Patrol Office	141,738	141,738	141,738	141,738	0
44	National Guard Armories	331,279	331,279	390,721	390,721	0
45	Natural Resources Complex	647,912	745,072	745,072	745,072	0
46	Natural Resources Richfield Forestry	2,040	1,000	1,000	1,000	(0)
47	Navajo Trust Fund	132,640	132,640	132,640	132,640	0
48	Office of Rehabilitation Services	180,942	180,942	204,156	204,156	0
49	Ogden Academy Square	248,906	248,906	248,906	299,834	50,928
50	Ogden Courts	395,850	467,740	467,740	467,740	0
51	Ogden Drivers License	60,675	71,964	71,964	71,964	0
52	Ogden Juvenile Court (NEW)	0	0	444,038	444,038	0
53	Ogden Juvenile Courts (OLD)	166,045	166,045	166,045	166,045	0
54	Ogden Public Safety Complex	21,608	21,608	21,608	27,236	5,628
55	Ogden Radio Shop	8,468	12,782	12,782	16,434	3,652
56	TOTAL REVENUE BY SOURCE - page 1	16,444,753	16,625,672	17,393,617	17,669,792	176,175

ISF

**PROGRAM: DFCM ISF MAINTENANCE
DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: DFCM**

**DFCM INTERNAL SERVICE FUNDS
OPERATING REVENUE BY MAJOR SOURCE**

	MAJOR SOURCES	FY 2014 ACTUAL	FY 2015 PROJECTED	FY 2016 PROJECTED	FY 2017 REQUEST	CHANGE AMOUNT
57	Totals from Page 1	16,444,753	16,625,672	17,393,617	17,669,792	176,175
58	Ogden Regional Center	593,848	592,410	593,848	646,299	52,451
59	Orem Courts	123,667	90,792	90,792	90,792	0
60	Orem Public Safety	105,640	105,640	105,640	105,640	0
61	Orem Region 3 UDOT	141,192	141,192	141,192	141,192	0
62	Price Public Safety	0	0	38,680	38,680	0
63	Provo Courts Building	299,400	299,400	299,400	299,400	0
64	Provo Juvenile Courts	173,940	173,940	173,940	173,940	0
65	Provo Regional Center	694,787	673,912	664,011	664,011	0
66	Public Safety Crime Lab	23,840	23,840	23,840	42,000	18,160
67	Richfield Courts	82,289	82,289	82,289	82,289	0
68	Richfield ITS Center	49,050	49,050	49,050	39,000	(10,050)
69	Richfield Regional Center	50,385	50,385	50,385	75,499	25,114
70	Rio Grande Depot	426,172	436,512	397,565	397,565	0
71	Salt Lake Courts Complex	1,868,160	1,868,160	1,868,160	1,868,160	0
72	SL Govt Building	972,934	972,934	972,934	972,934	0
73	St George Courts	465,353	465,353	465,353	465,353	0
74	St George Tax Commission	34,272	34,272	64,224	64,224	0
75	State Mail	135,240	135,240	156,261	156,261	0
76	Surplus Property	35,672	35,672	59,747	59,747	0
77	Tax Commission Building	809,880	928,200	928,200	928,200	0
78	Taylorsville Deaf Center	108,000	108,000	108,000	138,681	30,681
79	Taylorsville Office Bldg	157,531	185,250	185,250	185,250	0
80	Tooele Courts	311,351	311,351	311,351	311,351	0
81	Training Housing - DSBVI	49,736	49,736	49,736	49,736	0
82	UCAT Admin	32,881	32,881	32,880	32,880	0
83	Unified Lab	619,855	789,863	789,863	789,863	0
84	Utah Arts Collection	26,900	26,900	26,900	43,900	17,000
85	Utah State Library	183,714	183,714	183,714	183,714	0
86	Utah State Office of Education Building	410,669	410,669	410,669	410,669	0
87	Vernal District Courts	248,649	248,649	248,649	248,649	0
88	Vernal DNR Regional Center	59,481	59,481	80,394	80,394	0
89	Vernal DSPD People with Disabilities	24,913	31,330	31,330	31,330	0
90	Vernal Juvenile Courts	20,256	20,256	20,256	20,256	0
91	Vernal Regional Center	43,493	43,493	28,821	28,821	0
92	Veterans Cemetery	24,464	24,464	24,464	24,464	0
93	Visually Impaired	124,027	124,027	124,027	124,027	0
94	Wasatch Court	14,605	14,605	14,605	14,605	0
95	West Jordan Courts	487,796	487,796	487,796	487,796	0
96	West Valley Courts	118,350	118,350	118,350	118,350	0
97	West Valley Driver License	99,380	99,380	98,880	98,880	0
98	Workforce Services - Metro	221,449	221,449	221,449	252,776	31,327
99	Workforce Services - Midvale	135,640	135,640	135,640	135,640	0
100	Workforce Services - South County	176,196	176,196	176,196	176,196	0
101	Workforce Services Administration	633,591	633,591	633,591	685,930	52,339
102	Workforce Services Cedar City	98,743	78,461	78,461	78,461	0
103	Workforce Services Logan	110,088	110,088	110,088	110,088	0
104	Workforce Services Ogden	141,372	153,748	153,748	153,748	0
105	Workforce Services Provo	147,940	127,680	127,680	127,680	0
106	Workforce Services Richfield	58,072	58,072	58,072	58,072	0
107	Workforce Services St George	66,452	66,452	66,452	66,452	0
108	Workforce Services-Vernal	56,152	56,152	56,152	73,702	17,550
109	Tree of Utah	39	39	0	0	
110	TOTAL (Pages 1&2) REVENUE BY SOURCE (Should equal ISF-3 line 3)	28,542,259	28,972,628	29,812,593	30,323,339	410,747

ISF

**PROGRAM: DFCM ISF MAINTENANCE
DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: DFCM**

**Proforma Financial Statements
DFCM ISF Maintenance**

8/21/2015

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 As of 08/12/15	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	4,556,083	2,910,833	2,714,401	2,650,429	2,556,098	2,966,984	4,040,958
ACCOUNTS RECEIVABLE	19,353	30,510	70,885	7,091	14,095	38,095	20,756
DUE FROM OTHER FUNDS	278,008	109,011	311,844	416,067	107,954	187,495	210,645
INVENTORIES	0	0	0	0	-	-	-
PREPAID EXPENSES	22,566	71,805	27,902	30,832	33,979	37,324	40,889
TOTAL CURRENT ASSETS	4,876,009	3,122,158	3,125,031	3,104,419	2,712,126	3,229,898	4,313,248
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	423,172	398,026	370,124	339,292	305,303	267,979	227,090
TOTAL OTHER ASSETS	423,172	398,026	370,124	339,292	305,303	267,979	227,090
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	0	0	0	0	0	0	0
MACHINERY AND EQUIPMENT	663,261	700,840	690,517	693,242	753,353	810,104	835,103
ACCUMULATED DEPRECIATION	(621,421)	(642,130)	(653,302)	(663,307)	(678,106)	(715,805)	(754,064)
TOTAL CAPITAL ASSETS	41,840	58,710	37,215	29,935	75,247	94,299	81,039
TOTAL ASSETS	5,341,021	3,578,894	3,532,370	3,473,645	3,092,676	3,592,175	4,621,377
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	22,686	1,608,003	1,776,648	1,888,823	1,269,358	1,144,355	1,283,556
ACCRUED LIABILITIES	2,318,397	460,599	372,820	349,310	855,267	836,453	1,022,986
UNEARNED REVENUE	0	0	0	0	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	-	-	-
DUE TO OTHER FUNDS	29,361	36,232	22,469	44,994	32,797	30,043	23,846
CONTRACTS NOTES PAYABLE - SHORT TERM	22,566	25,147	27,902	30,832	33,979	37,324	40,889
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	-	-	-
REVENUE BONDS - SHORT TERM	0	0	0	0	-	-	-
TOTAL CURRENT LIABILITIES	2,393,010	2,129,981	2,199,839	2,313,959	2,191,401	2,048,175	2,371,277
REVENUE BONDS - LONG TERM	0	0	0	0	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	0	0	0	0	-	-	-
CONTRACTS PAYABLE - LONG TERM	423,172	398,026	370,124	339,292	305,303	267,979	227,090
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	0	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	-	-	-
TOTAL LONG-TERM LIABILITIES	423,172	398,026	370,124	339,292	305,303	267,979	227,090
TOTAL LIABILITIES	2,816,182	2,528,006	2,569,962	2,653,251	2,496,704	2,316,153	2,598,367
CONTRIBUTED CAPITAL							
RETAINED EARNINGS - DESIGNATED	150,000	150,000	150,000	150,000	150,000	96,000	150,000
RETAINED EARNINGS	2,374,839	900,888	812,408	670,394	445,972	1,180,021	1,873,010
TOTAL FUND EQUITY / NET ASSETS	2,524,839	1,050,888	962,408	820,394	595,972	1,276,021	2,023,010
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	5,341,021	3,578,894	3,532,370	3,473,645	3,092,676	3,592,175	4,621,377
	(0)	0	(0)	(0)	0	(0)	(0)

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)							
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	26,454,870	28,044,448	28,542,694	29,088,594	29,812,593	30,323,339	30,323,339
PERSONAL SERVICES	7,867,019	7,701,188	7,421,187	7,584,998	8,458,057	8,577,662	8,577,662
TRAVEL EXPENSE	17,324	21,303	18,084	18,194	935	935	935
CURRENT EXPENSE	19,024,914	21,102,808	20,487,004	21,017,225	21,285,021	20,699,265	20,700,952
CURRENT EXPENSE - DATA PROCESSING	384,529	387,495	449,566	371,439	14,390	14,390	14,390
DEPRECIATION EXPENSE	23,281	20,709	19,087	15,380	25,937	37,699	38,259
OTHER EXPENSES (SWCAP)(7523)	206,761	213,445	214,046	204,832	235,484	230,183	230,183
TOTAL OPERATING EXPENSES	27,523,828	29,446,947	28,608,973	29,212,069	30,019,825	29,560,133	29,562,381
TOTAL OPERATING INCOME (LOSS)	(1,068,957)	(1,402,499)	(66,279)	(123,474)	(207,232)	763,206	760,959
GAIN (LOSS) ON SALE OF FIXED ASSETS	0	0	(2,409)	0	-	-	-
INTEREST INCOME	53	50	39	39	-	-	-
INTEREST EXPENSE	(21,966)	(20,958)	(19,832)	(18,578)	(17,190)	(15,657)	(13,970)
FEDERAL GRANTS	0	0	0	0	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT (7593)	0	(9,989)	0	0	-	(13,500)	-
OPERATING TRANSFERS IN (OUT)	0	0	0	0	-	(54,000)	-
NET INCOME (LOSS)	(1,090,870)	(1,433,396)	(88,480)	(142,013)	(224,422)	680,049	746,989

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	5,422,591	4,556,083	2,910,833	2,714,401	2,650,429	2,556,098	2,966,984
Total Cash from Sales	26,429,970	28,202,288	28,542,694	29,048,164	30,113,702	30,219,799	30,317,529
Capital Asset Disposal Proceeds	0	0	(2,409)	0	-	-	-
Federal Grants	-	0	0	0	-	-	-
State Appropriations	-	0	0	0	-	-	-
Other Sources	-	-	-	-	-	-	-
Other Sources - Interest Earnings	53	50	39	39	-	-	-
TOTAL SOURCES OF CASH	26,430,023	28,202,338	28,540,324	29,048,203	30,113,702	30,219,799	30,317,529
Cash Used for Operations	(27,260,025)	(29,759,465)	(28,736,755)	(29,104,076)	(30,136,783)	(29,684,663)	(29,218,555)
Payments for Capital Assets	(36,507)	(37,579)	0	(8,100)	(71,250)	(56,750)	(25,000)
State Appropriations	-	(40,555)	0	0	-	(54,000)	-
Other Uses - Federal Refund	-	(9,989)	-	-	-	(13,500)	-
TOTAL USES OF CASH	(27,296,532)	(29,847,589)	(28,736,755)	(29,112,176)	(30,208,033)	(29,808,913)	(29,243,555)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	4,556,083	2,910,833	2,714,401	2,650,429	2,556,098	2,966,984	4,040,958
	4,556,083	2,910,833	2,714,401	2,650,429	2,556,098	2,966,984	4,040,958
	(0)	(0)	0	(0)	(0)	(0)	(0)



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PURCHASING



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DIVISION OF PURCHASING & GENERAL SERVICES

Cooperative Contracts

State/
Federal
Surplus

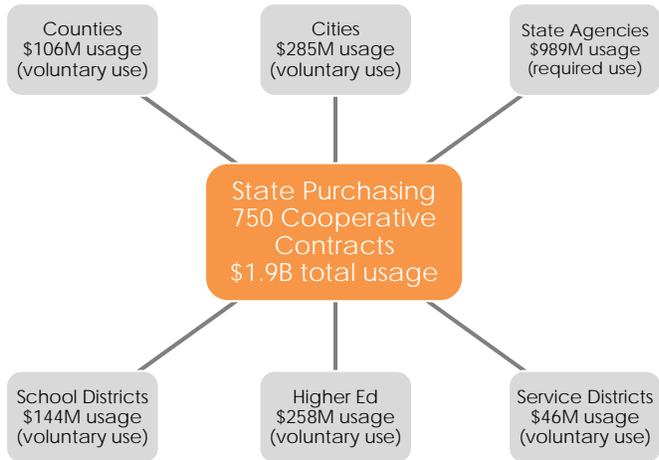
Print Services

State Mail &
Distribution
Services



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COOPERATIVE CONTRACTS



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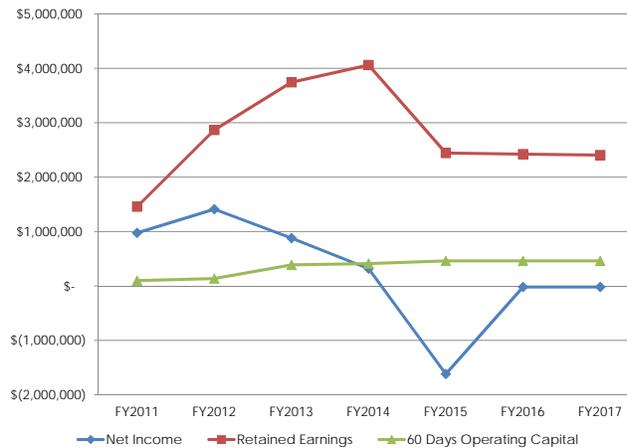
COOPERATIVE CONTRACTS RATES

- Current Rate Structure:
 - Up to 1.0% administrative fee
 - Current average fee = 0.4%
 - Continue to lower all administrative fees by 50% upon contract renewal



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COOPERATIVE CONTRACTS RETAINED EARNINGS



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COOPERATIVE CONTRACTS RETAINED EARNINGS

- Current Retained Earnings balance of \$2,471,162.07 will be reduced by an FY16 expenditure of \$1.5 million for the acquisition of a new eProcurement system as provided by the Capital Outlay Authorization received in the 2015 legislative session.
- The Retained Earnings balance will be further reduced by \$400,000 for the FY17 annual maintenance of the new system.
- The Division continues to reduce the Administrative Fees assessed on Statewide "Best Value" Cooperative contracts.



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STATE/FEDERAL SURPLUS

- Saved Law Enforcement Agencies of Utah \$1,040,568 through the 1033 program.
- Saved Governmental Agencies of Utah \$1,057,691 through the Federal Donation Program.
- Implemented disposal of non-vehicle items required by S.B. 122 (2015 G.S.)
- Average Price of Vehicle Sales using NADA
 - Outside Vendor = 57%
 - Surplus = 100%



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STATE/FEDERAL SURPLUS FY 2016 AUTHORIZED RATES

- Rate recommendation:
 - No change to existing rates

State Property Rates

General Rates	
Miscellaneous Property Pickup/Process Fee	Total sales proceeds (less prorated rebate of retained earnings)
Handheld Devices (PDS and Wireless Phones)	
Less Than 1 Year Old	75% of actual cost
1 Year Old	50% of cost, \$ 30.00 minimum
Unique Property Processing Fee	Negotiated percent of sales price
Financial Card Fee (per Purchase Amount)	3% of purchase amount
Electronic/Hazardous Waste Recycling Fees	Actual cost
Vehicles and Heavy Equipment	\$ 100.00 plus 6.5% of net sales price
Defaulted Auctions Bids	10% of sales price

Service Rates

Labor (per hour, half hour minimum)	\$ 26.00/hour
Copy Rates	\$ 0.10/copy
Semi Truck and Trailer Service	\$ 1.08/mile
Two-ton Flat Bed Service	\$ 0.61/mile
Forklift Service (4 - 6,000 lb)	\$ 23.00/hour

Processing Rates

On-site sale away from USASP yard	7% of net sale price maximum negotiable
-----------------------------------	---

Storage Rates

Storage - building	\$ 0.43/cu/month
Storage - fenced lot	\$ 0.23/sq/month

Additional Management Fees

Late Fees	
Past 30-days Late Fee (accounts receivable)	5% balance
Past 60-days Late Fee (accounts receivable)	10% balance

Federal Property Rates

Federal Shipping and Handling Charges	Generally 20% of federal acquisition cost plus freight/shipping charges
---------------------------------------	---

Additional Management Fees

Past 30-days Late Fee (accounts receivable)	5% balance
Past 60-days Late Fee (accounts receivable)	10% balance



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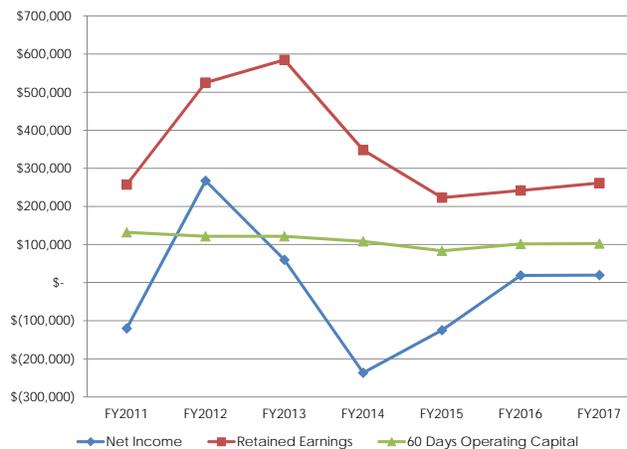
STATE/FEDERAL SURPLUS RATES

- Rate recommendation: New proposed rate based upon requirements of SB122
 - SB122 requires non-vehicle sales through online auction unless and exception is granted.
 - Previous rate for non-vehicle sales surplus retained 100%
 - Proposed rate for online sales non-vehicle if agencies keep non-vehicle items onsite and Surplus Property conducts the online auction
 - Footnote: 50% retained by Surplus Property to hire a person to conduct on-line auctions for all state agencies.
 - There is not a quantifiable way to estimate a rate impact to agencies from this new rate, since we don't know which agencies will use the service.



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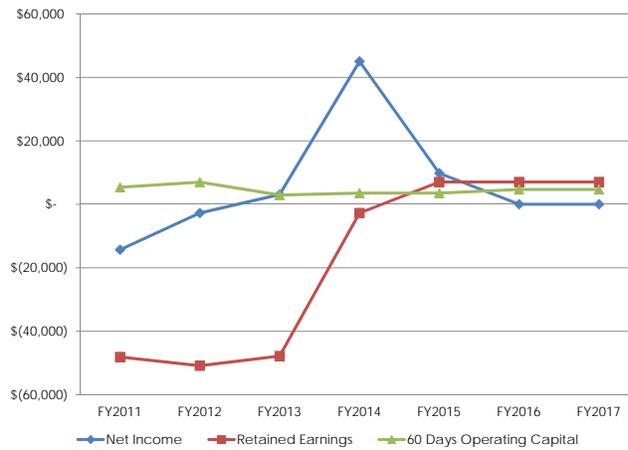
STATE SURPLUS RETAINED EARNINGS





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FEDERAL SURPLUS RETAINED EARNINGS



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PRINT SERVICES

- State Copy Center
 - 1,219 Jobs for the Year
 - 4,600,326 Impressions
 - 99.9% Accuracy
 - 99.9% On-Time Delivery
 - \$364,522 in Savings
- Digital Print Services
 - 1,098 Walk-up Copiers
 - 63,901,271 Impressions



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PRINT SERVICES

- To support Governor Herbert’s goal of reducing recidivism in our prisons all print jobs not containing personal or sensitive data are being sent to the Utah Correctional Industries (UCI) for printing.
 - “Personal Information” means a person’s first name or initial and last name, combined with any one or more of the following data elements: Social Security number, financial account number, security code, access code, driver license number or state identification card number.
 - “Security Sensitive Information” is information of which public disclosure would, in the judgment of a government agency, harm transportation security, public safety, employee safety, result in an unwarranted invasion of privacy, reveal personal information, trade secrets, privileged, or confidential information.



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PRINT SERVICES RATES

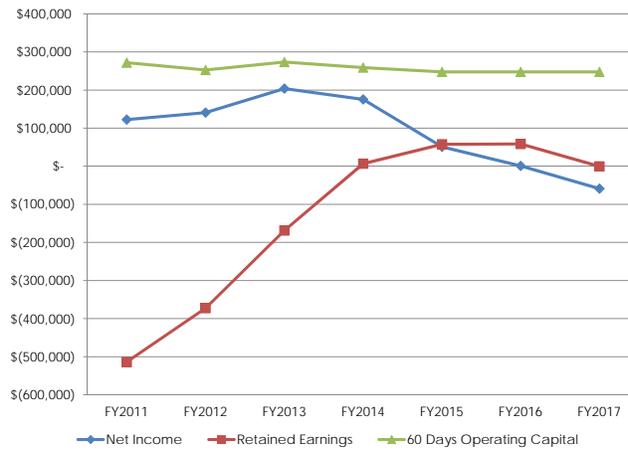
- Rate recommendation:
 - No change to current rate structure

Program & Service	FY 2016 Authorized	FY 2017 Proposed	Revenue Change
Copier Services			
Paper	Cost plus 25%	Cost plus 25%	\$ 0.00
Administrative Fee (per impression)	\$ 0.004	\$ 0.004	\$ 0.00
State Copy Center			
Contract Management Fee (per impression)	\$ 0.005	\$ 0.005	\$ 0.00



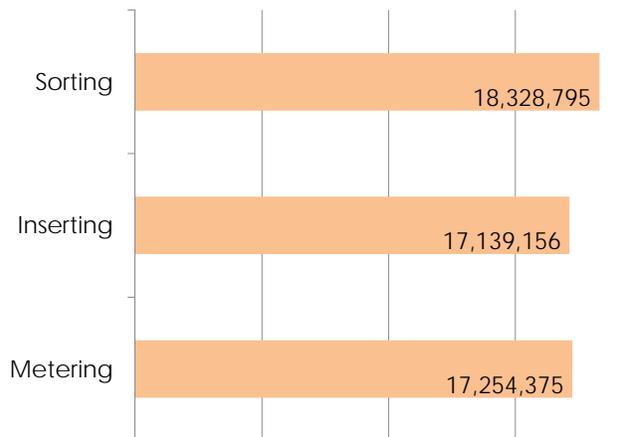
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PRINT SERVICES RETAINED EARNINGS



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STATE MAIL

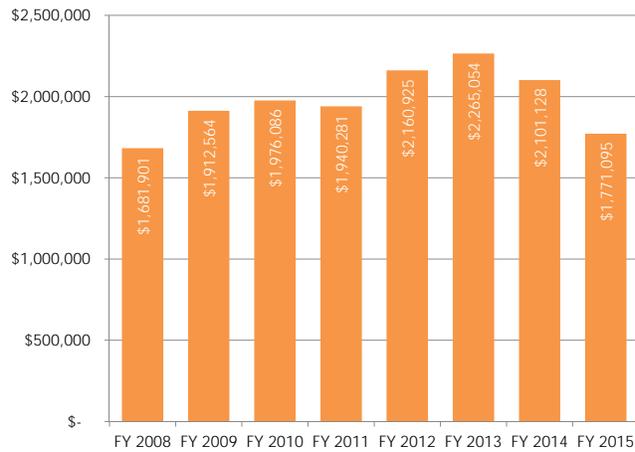


Completed over 152 million billable tasks



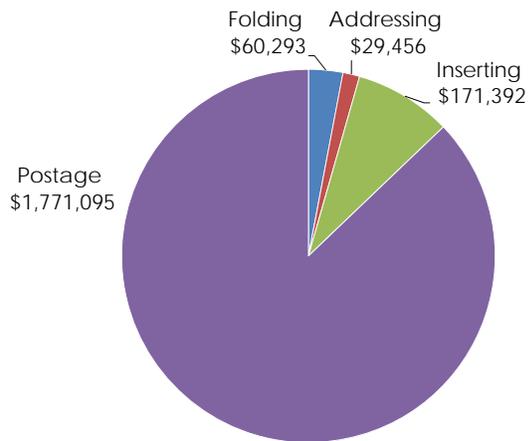
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STATE MAIL FREIGHT & POSTAGE SAVINGS



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STATE MAIL



Savings passed onto customers in FY 2015: \$2,032,236



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STATE MAIL RATES

- Rate recommendation:
 - No change to the current rate structure

Task Rate Description	FY 2015 Authorized	FY 2016 Proposed	Revenue Impact
Business Reply/Postage Due	\$ 0.090	\$ 0.090	\$ 0.00
Special Handling/Labor per hr.	\$50.000	\$50.000	\$ 0.00
Auto Fold	\$ 0.010	\$ 0.010	\$ 0.00
Label Generate	\$ 0.022	\$ 0.022	\$ 0.00
Label Apply	\$ 0.019	\$ 0.019	\$ 0.00
Auto Tab	\$ 0.016	\$ 0.016	\$ 0.00
Meter/Seal	\$ 0.017	\$ 0.017	\$ 0.00
Federal Meter/Seal	\$ 0.014	\$ 0.014	\$ 0.00
Optical Character Reader	\$ 0.017	\$ 0.017	\$ 0.00
Mail Distribution	\$ 0.065	\$ 0.065	\$ 0.00
Accountable Mail	\$ 0.180	\$ 0.180	\$ 0.00
Task Distribution Rate	\$ 0.012	\$ 0.012	\$ 0.00
Additional Insert	\$ 0.004	\$ 0.004	\$ 0.00
Inserting	\$ 0.025	\$ 0.025	\$ 0.00



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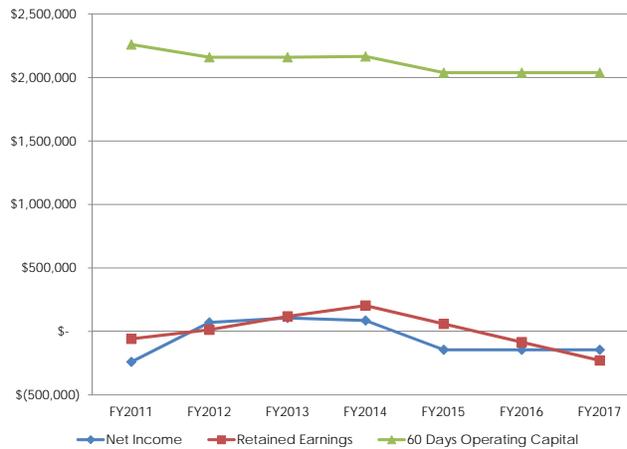
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STATE MAIL RETAINED EARNINGS



Enrolled Copy**S.B. 8**

18	UDOT	Actual cost
1919	STATE DEBT COLLECTION FUND	
1920	Office of State Debt Collection	
1921	Collection Penalty	6.0%
1922	Labor Commission Wage Claim Attorney Fees	
1923	Labor Commission Wage Claims	Variable
1924	10% of partial payments; 1/3 of claim or \$500, whichever is greater for	
1925	full payments	
1926	Collection Interest	Prime + 2%
1927	Post Judgment Interest	Variable
1928	Administrative Collection	18%
1929	18% of amount collected (21.95% effective rate)	
1930	Non sufficient Check Collection	20.00
1931	Non sufficient Check Service Charge	20.00
1932	Garnishment Request	Actual cost
33	Legal Document Service	Actual Cost
1934	Greater of \$20 or Actual	
1935	Credit card processing fee charged to collection vendors	1.75%
1936	Court Filing, Deposition/Transcript /Skip Tracing	Actual cost
1937	DEPARTMENT OF ADMINISTRATIVE SERVICES INTERNAL SERVICE FUNDS	
1938	DIVISION OF FINANCE	
1939	ISF - Purchasing Card	
1940	Purchasing Card	Variable
1941	Contract rebates	
1942	ISF - Consolidated Budget and Accounting	
1943	Basic Accounting and Transactions (per hour)	34.00
1944	Financial Management (per hour)	60.00
1945	DIVISION OF PURCHASING AND GENERAL SERVICES	
1946	ISF - Central Mailing	
1947	Business Reply/Postage Due	.09
48	Special Handling/Labor (per hour)	50.00

S.B. 8**Enrolled Copy**

1949	Auto Fold	.01
1950	Label Generate	.022
1951	Label Apply	.019
1952	Auto Tab	.016
1953	Meter/Seal	.017
1954	Federal Meter/Seal	.014
1955	Optical Character Reader	.017
1956	Mail Distribution (per Mail Piece)	.065
1957	Accountable Mail	.18
1958	Task Distribution Rate	.012
1959	Intelligent Inserting	.025
1960	ISF - Cooperative Contracting	
1961	Cooperative Contracts Administrative	Up to 1.0%
1962	ISF - Print Services	
1963	Contract Management (per impression)	.005
1964	Self Service Copy Rates	.004
1965	Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions	
1966	+ copy multiplied impressions results	
1967	ISF - State Surplus Property	
1968	Surplus	
1969	Surcharge for use of a Financial Transaction Card	Up to 3%
1970	Surcharge applies only to the amount charged to a financial transaction	
1971	card	
1972	Miscellaneous Property Pick-up Process	
1973	State Agencies	
1974	Total Sales Proceeds	See formula
1975	Less prorated rebate of retained earnings	
1976	Handheld Devices (PDAs and wireless phones)	
1977	Less than 1 year old	75% of actual cost
1978	\$30 minimum	
1979	1 year and older	50% of cost - \$30 minimum

Enrolled Copy

S.B. 8

1980	Unique Property Processing	Negotiated % of sales price
1981	Electronic/Hazardous Waste Recycling	Actual cost
1982	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
1983	Default Auction Bids	10% of sales price
1984	Labor (per hour)	26.00
1985	Half hour minimum	
1986	Copy Rates (per copy)	.10
1987	Semi Truck and Trailer Service (per mile)	1.08
1988	Two-ton Flat Bed Service (per mile)	.61
1989	Forklift Service (per hour)	23.00
1990	4-6000 lbs	
1991	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
1992	Storage	
1993	Building (per cubic foot per month)	.43
1994	Fenced lot (per square foot per month)	.23
1995	Accounts receivable late fees	
1996	Past 30 days	5% of balance
1997	Past 60 days	10% of balance
1998	ISF - Federal Surplus Property	
1999	Surplus	
2000	Federal Shipping and handling charges	See formula
2001	Not to exceed 20% of federal acquisition cost plus freight/shipping	
2002	charges	
2003	Accounts receivable late fees	
2004	Past 30 days	5% of balance
2005	Past 60 days	10% of balance
2006	DIVISION OF FLEET OPERATIONS	
2007	ISF - Motor Pool	
2008	Telematics GPS tracking	Actual cost
2009	Commercial Equipment Rental	Cost plus \$12 Fee
2010	Administrative Fee for Do-Not Replace Vehicles (per Month)	51.29

**Proforma Financial Statements
Cooperative Contracts**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	710,172	2,275,663	3,396,752	3,734,999	2,627,475	1,408,854	1,690,233	1,971,612
ACCOUNTS RECEIVABLE	536,919	655,285	767,417	602,663	199,756	199,756	199,756	199,756
DUE FROM OTHER FUNDS	255,783	225	0	0	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	2,991	0	0	0	0	0
TOTAL CURRENT ASSETS	1,502,874	2,931,173	4,167,160	4,337,662	2,827,231	1,608,610	1,889,989	2,171,368
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT SOFTWARE								
ACCUMULATED DEPRECIATION	0	0	0	0	0	(300,000)	(600,000)	(900,000)
TOTAL CAPITAL ASSETS	0	0	0	0	0	1,200,000	900,000	600,000
TOTAL ASSETS	1,502,874	2,931,173	4,167,160	4,337,662	2,827,231	2,808,610	2,789,989	2,771,368
LIABILITIES & FUND EQUITY								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	46,829	64,103	410,324	244,248	384,745	384,745	384,745	384,745
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	141	1,932	13,109	33,151	844	844	844	844
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM	0	0	0	0	0	0	0	0
TOTAL CURRENT LIABILITIES	46,970	66,035	423,433	277,399	385,589	385,589	385,589	385,589
REVENUE BONDS - LONG TERM CAPITAL LEASE PAYABLE-LONG TERM CONTRACTS PAYABLE - LONG TERM INTERFUND LOAN FROM OTHER FUNDS INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit) POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	46,970	66,035	423,433	277,399	385,589	385,589	385,589	385,589
CONTRIBUTED CAPITAL RETAINED EARNINGS								
TOTAL FUND EQUITY / NET ASSETS	1,455,904	2,865,138	3,743,727	4,060,263	2,441,642	2,423,021	2,404,400	2,385,779
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,502,874	2,931,173	4,167,160	4,337,662	2,827,231	2,808,610	2,789,989	2,771,368
	0	0	0	(0)	(0)	(0)	(0)	(0)
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	1,651,816	2,220,591	3,192,993	2,882,027	3,037,269	3,037,269	3,037,269	3,037,269
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,651,816	2,220,591	3,192,993	2,882,027	3,037,269	3,037,269	3,037,269	3,037,269
PERSONAL SERVICES	369,279	603,900	1,617,831	1,757,454	2,023,455	2,023,455	2,023,455	2,023,455
TRAVEL EXPENSE	163	4,353	5,600	7,098	6,938	6,938	6,938	6,938
CURRENT EXPENSE	200,924	194,084	351,581	536,682	626,887	626,887	626,887	626,887
CURRENT EXPENSE - DATA PROCESSING	2,106	4,074	73,294	64,279	92,743	92,743	92,743	92,743
DEPRECIATION EXPENSE	0	0	0	0	300,000	300,000	300,000	300,000
OTHER EXPENSES	4,836	4,946	9,016	8,953	5,867	5,867	5,867	5,867
TOTAL OPERATING EXPENSES	577,308	811,357	2,057,322	2,374,466	2,755,890	3,055,890	3,055,890	3,055,890
TOTAL OPERATING INCOME (LOSS)	1,074,508	1,409,234	1,135,671	507,561	281,379	(18,621)	(18,621)	(18,621)
GAIN (LOSS) ON SALE OF FIXED ASSETS INTEREST INCOME INTEREST EXPENSE FEDERAL GRANTS RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	1,074,508	1,409,234	878,589	316,536	(1,618,621)	(18,621)	(18,621)	(18,621)
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	559,084	710,172	2,275,663	3,396,752	3,734,999	2,627,475	1,408,854	1,690,233
Total Cash from Sales Capital Asset Disposal Proceeds Federal Grants State Appropriations Other Sources								
TOTAL SOURCES OF CASH	1,651,816	2,376,848	3,192,993	3,046,781	3,440,175	3,037,269	3,037,269	3,037,269
Cash Used for Operations Payments for Capital Assets State Appropriations Other Uses								
TOTAL USES OF CASH	(1,500,728)	(811,357)	(2,071,904)	(2,708,534)	(4,547,699)	(4,255,890)	(2,755,890)	(2,755,890)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	710,172	2,275,663	3,396,752	3,734,999	2,627,475	1,408,854	1,690,233	1,971,612
	710,172	2,275,663	3,396,752	3,734,999	2,627,475	1,408,854	1,690,233	1,971,612
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
State Surplus Property**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	116,502	337,052	380,682	118,105	0	0	0	0
ACCOUNTS RECEIVABLE	44,797	9,556	9,556	0	0	0	0	0
DUE FROM OTHER FUNDS	130,235	66,463	60,121	33,689	14,144	25,000	25,000	25,000
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	0	0	0	0	0	0
TOTAL CURRENT ASSETS	291,534	413,071	450,359	151,794	14,144	25,000	25,000	25,000
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	21,470	14,445	7,500	500	0
TOTAL OTHER ASSETS	0	0	0	21,470	14,445	7,500	500	0
LAND / LAND IMPROVEMENTS		0	0					
CONSTRUCTION IN PROGRESS		0	0					
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	114,456	114,456	29,433	34,720	34,720	34,720	34,720	34,720
SOFTWARE			85,023	85,023	85,023	85,023	85,023	85,023
ACCUMULATED DEPRECIATION	(484,768)	(519,139)	(554,305)	(589,733)	(625,162)	(660,591)	(696,020)	(731,449)
TOTAL CAPITAL ASSETS	831,723	797,352	762,186	732,045	696,616	661,187	625,758	590,329
TOTAL ASSETS	1,123,257	1,210,423	1,212,545	905,309	725,205	693,687	651,258	615,329
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	21,430	10,536	23,726	10,368	6,625	12,500	12,500	12,500
ACCRUED LIABILITIES	19,214	21,686	17,853	15,844	19,136	12,500	12,500	12,500
DEFERRED REVENUE	19,542	16,216	0	0	56,322	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)		0	0		35,429	35,429	35,429	35,429
DUE TO OTHER FUNDS	124,777	31,705	53,677	63,870	99	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM		0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM			90,764	97,000	99,078	99,078	99,078	52,055
REVENUE BONDS - SHORT TERM	75,983	79,909	0	0	0	0	0	0
TOTAL CURRENT LIABILITIES	260,946	160,052	186,020	187,082	216,689	159,507	159,507	112,484
REVENUE BONDS - LONG TERM	587,807	508,399	424,634	353,061	250,211	151,133	52,055	0
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)					17,915	123,869	160,958	209,880
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	587,807	508,399	424,634	353,061	268,126	275,002	213,013	209,880
TOTAL LIABILITIES	848,753	668,451	610,654	540,143	484,815	434,509	372,520	322,364
CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092
RETAINED EARNINGS	257,412	524,880	584,799	348,074	223,298	242,086	261,646	275,873
TOTAL FUND EQUITY / NET ASSETS	274,504	541,972	601,891	365,166	240,390	259,178	278,738	292,965
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,123,257	1,210,423	1,212,545	905,309	725,205	693,687	651,258	615,329
	0	0	0	(0)	(0)	0	(0)	(0)
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	707,173	1,028,512	821,952	528,571	424,872	668,518	668,518	668,518
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	707,173	1,028,512	821,952	528,571	424,872	668,518	668,518	668,518
PERSONAL SERVICES	472,497	477,538	393,559	268,288	256,304	261,430	266,659	271,992
TRAVEL EXPENSE	1,051	1,287	176	0	0	0	0	0
CURRENT EXPENSE	163,336	158,281	250,749	303,546	162,867	262,870	262,870	262,870
CURRENT EXPENSE - DATA PROCESSING	52,259	57,478	53,301	55,100	79,572	80,000	80,000	80,000
DEPRECIATION EXPENSE	31,996	34,371	35,165	35,429	35,429	35,429	35,429	35,429
OTHER EXPENSES	73,278	2,024	3,893	4,510	3,914	4,000	4,000	4,000
TOTAL OPERATING EXPENSES	794,417	730,979	736,843	666,873	538,086	643,730	648,958	654,291
TOTAL OPERATING INCOME (LOSS)	(87,244)	297,533	85,109	(138,302)	(113,214)	24,788	19,560	14,227
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE	(33,090)	(30,065)	(25,190)	(18,423)	(11,562)	(6,000)	0	0
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)				(80,000)				
NET INCOME (LOSS)	(120,334)	267,468	59,919	(236,725)	(124,776)	18,788	19,560	14,227
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	241,420	116,502	337,052	380,682	118,105	(53,344)	(159,298)	(196,387)
Total Cash from Sales	707,173	1,028,512	821,952	564,559	500,739	601,340	668,518	668,518
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	707,173	1,028,512	821,952	564,559	500,739	601,340	668,518	668,518
Cash Used for Operations	(762,421)	(696,608)	(701,678)	(741,847)	(672,188)	(707,294)	(705,607)	(717,440)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses	(69,670)	(111,354)	(76,644)	(85,289)	-	-	-	-
TOTAL USES OF CASH	(832,091)	(807,962)	(778,322)	(827,136)	(672,188)	(707,294)	(705,607)	(717,440)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	116,502	337,052	380,682	118,105	(53,344)	(159,298)	(196,387)	(245,309)
	116,502	337,052	380,682	118,105	(53,344)	(159,298)	(196,387)	(245,309)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
Federal Surplus Property**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	0	6,361	17,020	73,974	87,993	91,761	91,761	91,761
ACCOUNTS RECEIVABLE	11,971	6,534	0	0	2,601	0	0	0
DUE FROM OTHER FUNDS	328	35	6,534	0	0	0	0	0
INVENTORIES		0	0	0	0	0	0	0
PREPAID EXPENSES		0	0	0	0	0	0	0
TOTAL CURRENT ASSETS	12,299	12,930	23,554	73,974	90,594	91,761	91,761	91,761
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
ACCUMULATED DEPRECIATION	(5,833)	(12,833)	(19,833)	(26,833)	(33,833)	(35,000)	(35,000)	(35,000)
TOTAL CAPITAL ASSETS	29,167	22,167	15,167	8,167	1,167	0	0	0
TOTAL ASSETS	41,466	35,097	38,721	82,141	91,761	91,761	91,761	91,761
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	1,770	910	27	215	65	65	65	65
ACCRUED LIABILITIES	1,377	351	1,040	0	0	0	0	0
DEFERRED REVENUE			0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)			0	0	0	0	0	0
DUE TO OTHER FUNDS	17		763	1	1	1	1	1
POLICY CLAIMS LIABILITIES - SHORT TERM			0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM			0	0	0	0	0	0
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	3,164	1,261	1,830	216	66	66	66	66
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS	1,741							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	1,741	0	0	0	0	0	0	0
TOTAL LIABILITIES	4,905	1,261	1,830	216	66	66	66	66
CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662	84,662	84,662	84,662	84,662
RETAINED EARNINGS	(48,101)	(50,826)	(47,771)	(2,737)	7,033	7,033	7,033	7,033
TOTAL FUND EQUITY / NET ASSETS	36,561	33,836	36,891	81,925	91,695	91,695	91,695	91,695
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	41,466	35,097	38,721	82,141	91,761	91,761	91,761	91,761
	0	0	0	0	0	0	0	0

INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	19,729	46,057	27,584	73,251	37,946	35,000	35,000	35,000
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	19,729	46,057	27,584	73,251	37,946	35,000	35,000	35,000
PERSONAL SERVICES	5,795	7,098	2,580	2,707	2,580	6,000	6,000	6,000
TRAVEL EXPENSE		392	0					
CURRENT EXPENSE	7,448	24,500	11,825	11,211	12,888	15,000	15,000	15,000
CURRENT EXPENSE - DATA PROCESSING	13,111	9,822	3,124	7,299	5,708	7,000	7,000	7,000
DEPRECIATION EXPENSE	5,833	7,000	7,000	7,000	7,000	7,000	7,000	7,000
OTHER EXPENSES	1,876	0	0					
TOTAL OPERATING EXPENSES	34,063	48,812	24,529	28,217	28,176	35,000	35,000	35,000
TOTAL OPERATING INCOME (LOSS)	(14,334)	(2,755)	3,055	45,034	9,770	0	0	0
GAIN (LOSS) ON SALE OF FIXED ASSETS		0	0					
INTEREST INCOME		30						
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	(14,334)	(2,725)	3,055	45,034	9,770	0	0	0

CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	43,856	0	6,361	17,020	73,974	87,993	91,761	91,761
Total Cash from Sales	19,729	46,057	27,584	79,784	35,345	37,601	35,000	35,000
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		2,116	604					
TOTAL SOURCES OF CASH	19,729	48,173	28,188	79,784	35,345	37,601	35,000	35,000
Cash Used for Operations	(28,230)	(41,812)	(17,529)	(22,830)	(21,326)	(28,000)	(28,000)	(28,000)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses	(35,355)					(5,833)	(7,000)	(7,000)
TOTAL USES OF CASH	(63,585)	(41,812)	(17,529)	(22,830)	(21,326)	(33,833)	(35,000)	(35,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	0	6,361	17,020	73,974	87,993	91,761	91,761	91,761
	0	6,361	17,020	73,974	87,993	91,761	91,761	91,761
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
Print Services**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	0	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	57,792	73,081	100,462	78,131	50,975	50,975	50,975	50,975
DUE FROM OTHER FUNDS	373,904	286,536	324,117	279,971	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	26,375	26,375	49,251	4,688	0	0	0	0
TOTAL CURRENT ASSETS	458,071	385,992	473,830	362,790	50,975	50,975	50,975	50,975
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	9,538,923	10,016,966	10,209,262	10,514,561	10,060,470	10,514,561	10,514,561	10,514,561
ACCUMULATED DEPRECIATION	(6,857,003)	(7,466,652)	(7,293,981)	(8,049,704)	(7,657,166)	(8,034,310)	(8,034,310)	(8,034,310)
TOTAL CAPITAL ASSETS	2,697,314	2,565,708	2,930,675	2,480,250	2,418,698	2,495,644	2,495,644	2,495,644
TOTAL ASSETS	3,155,385	2,951,700	3,404,505	2,843,040	2,469,673	2,546,619	2,546,619	2,546,619
LIABILITIES & FUND EQUITY								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	364,072	239,785	536,010	304,886	330,738	330,738	330,738	330,738
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	1,616,263	1,428,799	1,376,490	876,073	425,871	501,866	560,945	670,024
DUE TO OTHER FUNDS	584	337	5,491	55	86	86	86	86
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM	0	0	0	0	0	0	0	0
TOTAL CURRENT LIABILITIES	1,980,919	1,668,921	1,917,991	1,181,014	756,695	832,690	891,769	1,000,848
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-LONG TERM	0	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	32,569	0	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	32,569	0	0	0	0	0	0	0
TOTAL LIABILITIES	2,013,488	1,668,921	1,917,991	1,181,014	756,695	832,690	891,769	1,000,848
CONTRIBUTED CAPITAL	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453
RETAINED EARNINGS	(513,556)	(372,674)	(168,939)	6,574	57,525	58,476	(603)	(109,682)
TOTAL FUND EQUITY / NET ASSETS	1,141,897	1,282,779	1,486,514	1,662,027	1,712,978	1,713,929	1,654,850	1,545,771
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,155,385	2,951,700	3,404,505	2,843,041	2,469,673	2,546,619	2,546,619	2,546,619
	0	0	0	0	(0)	(0)	(0)	(0)
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	3,226,332	3,098,124	3,160,140	3,053,590	2,807,256	2,757,256	2,707,256	2,657,256
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	3,226,332	3,098,124	3,160,140	3,053,590	2,807,256	2,757,256	2,707,256	2,657,256
PERSONAL SERVICES	225,140	247,353	185,173	190,364	207,893	207,893	207,893	207,893
TRAVEL EXPENSE	1,646	1,089	1,460	1,908	1,503	1,503	1,503	1,503
CURRENT EXPENSE	1,355,719	1,218,223	1,417,673	1,327,086	1,246,523	1,246,523	1,246,523	1,246,523
CURRENT EXPENSE - DATA PROCESSING	3,081	4,175	2,713	4,038	1,860	1,860	1,860	1,860
DEPRECIATION EXPENSE	1,483,409	1,470,697	1,379,995	1,357,271	1,280,148	1,280,148	1,280,148	1,280,148
OTHER EXPENSES	45,206	46,233	33,812	30,275	28,408	28,408	28,408	28,408
TOTAL OPERATING EXPENSES	3,114,201	2,987,770	3,020,826	2,910,942	2,766,335	2,766,335	2,766,335	2,766,335
TOTAL OPERATING INCOME (LOSS)	112,131	110,354	139,314	142,648	40,921	(9,079)	(59,079)	(109,079)
GAIN (LOSS) ON SALE OF FIXED ASSETS	10,291	30,528	64,421	32,865	10,030	10,030		
INTEREST INCOME	0	0	0	0	0	0	0	0
INTEREST EXPENSE	0	0	0	0	0	0	0	0
FEDERAL GRANTS	0	0	0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0	0
NET INCOME (LOSS)	122,422	140,882	203,735	175,513	50,951	951	(59,079)	(109,079)
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(1,958,046)	(1,648,832)	(1,428,799)	(1,376,490)	(876,073)	(425,871)	(501,866)	(560,945)
Total Cash from Sales	3,226,332	3,098,124	3,160,140	3,120,067	3,114,383	3,114,383	2,707,256	2,657,256
Capital Asset Disposal Proceeds	0	0	0	47,639	41,744	41,744	0	0
Federal Grants	0	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0	0
Other Sources	8,387	0	281,958	-	-	-	442,729	442,729
TOTAL SOURCES OF CASH	3,234,719	3,098,124	3,442,098	3,167,706	3,156,127	3,156,127	3,149,985	3,099,985
Cash Used for Operations	(1,630,792)	(1,517,073)	(1,640,831)	(1,745,668)	(1,455,616)	(1,816,877)	(1,486,187)	(1,486,187)
Payments for Capital Assets	(1,294,713)	(1,359,388)	(1,748,958)	(921,621)	(1,250,309)	(1,415,245)	(1,722,877)	(1,722,877)
State Appropriations	0	0	0	0	0	0	0	0
Other Uses	0	(1,630)	0	0	0	0	0	0
TOTAL USES OF CASH	(2,925,505)	(2,878,091)	(3,389,789)	(2,667,289)	(2,705,925)	(3,232,122)	(3,209,064)	(3,209,064)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(1,648,832)	(1,428,799)	(1,376,490)	(876,073)	(425,871)	(501,866)	(560,945)	(670,024)
	(1,648,832)	(1,428,799)	(1,376,490)	(876,073)	(425,871)	(501,866)	(560,945)	(670,024)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
State Mail**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	0	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	369,963	476,109	469,702	447,107	431,813	431,813	431,813	431,813
DUE FROM OTHER FUNDS	946,927	838,028	786,833	900,322	0	0	0	0
INVENTORIES	969,578	1,066,992	902,692	1,233,721	1,259,390	1,259,390	1,259,390	1,259,390
PREPAID EXPENSES	138,204	151,140	163,835	200,416	0	0	0	0
TOTAL CURRENT ASSETS	2,424,672	2,532,269	2,323,062	2,781,566	1,691,203	1,691,203	1,691,203	1,691,203
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	15,941	7,968						
TOTAL OTHER ASSETS	15,941	7,968	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS		0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS		0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	161,427	161,427	161,427	161,427	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	1,953,098	1,820,534	2,151,099	2,231,116	2,181,675	2,361,116	2,361,116	2,361,116
ACCUMULATED DEPRECIATION	(1,545,773)	(1,487,774)	(1,511,103)	(1,633,535)	(1,687,851)	(1,791,608)	(1,895,365)	(1,999,122)
TOTAL CAPITAL ASSETS	568,752	494,187	801,423	759,008	655,251	730,935	627,178	523,421
TOTAL ASSETS	3,009,365	3,034,424	3,124,485	3,540,574	2,346,454	2,422,138	2,318,381	2,214,624
LIABILITIES & FUND EQUITY								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	713,263	152,316	153,876	157,214	(22,736)	(22,736)	(22,736)	(22,736)
DEFERRED REVENUE			0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	413,595	121,138	126,620	272,902	103,757	103,757	103,757	103,757
DUE TO OTHER FUNDS	560	920	20,141	728	820	820	820	820
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	1,127,418	274,374	300,637	430,844	81,841	81,841	81,841	81,841
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	1,688,670	2,495,936	2,454,086	2,654,110	1,953,233	2,173,157	2,213,640	2,254,123
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	1,688,670	2,495,936	2,454,086	2,654,110	1,953,233	2,173,157	2,213,640	2,254,123
TOTAL LIABILITIES	2,816,088	2,770,310	2,754,723	3,084,954	2,035,074	2,254,998	2,295,481	2,335,964
CONTRIBUTED CAPITAL	251,509	251,509	251,509	251,509	251,509	251,509	251,509	251,509
RETAINED EARNINGS	(58,232)	12,605	118,253	204,111	59,871	(84,369)	(228,609)	(372,849)
TOTAL FUND EQUITY / NET ASSETS	193,277	264,114	369,762	455,620	311,380	167,140	22,900	(121,340)
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,009,365	3,034,424	3,124,485	3,540,574	2,346,454	2,422,138	2,318,381	2,214,624
	0	0	0	(0)	(0)	(0)	(0)	(0)
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	12,463,351	13,181,678	13,154,670	13,270,805	12,186,480	12,186,480	12,186,480	12,186,480
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	12,463,351	13,181,678	13,154,670	13,270,805	12,186,480	12,186,480	12,186,480	12,186,480
PERSONAL SERVICES	2,194,957	2,238,912	2,373,918	2,413,572	2,412,698	2,412,698	2,412,698	2,412,698
TRAVEL EXPENSE	9,740	5,643	10,576	1,524	1,015	1,015	1,015	1,015
CURRENT EXPENSE	10,306,206	10,664,463	10,512,337	10,522,608	9,717,429	9,717,429	9,717,429	9,717,429
CURRENT EXPENSE - DATA PROCESSING	20,986	25,894	32,513	32,696	69,384	69,384	69,384	69,384
DEPRECIATION EXPENSE	147,664	136,513	92,795	122,430	103,757	103,757	103,757	103,757
OTHER EXPENSES	24,109	24,502	26,883	26,767	26,437	26,437	26,437	26,437
TOTAL OPERATING EXPENSES	12,703,662	13,095,927	13,049,022	13,119,597	12,330,720	12,330,720	12,330,720	12,330,720
TOTAL OPERATING INCOME (LOSS)	(240,311)	85,751	105,648	151,208	(144,240)	(144,240)	(144,240)	(144,240)
GAIN (LOSS) ON SALE OF FIXED ASSETS		(14,914)	0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	(240,311)	70,837	105,648	151,208	(144,240)	(144,240)	(144,240)	(144,240)
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(1,620,687)	(1,688,670)	(2,495,936)	(2,654,086)	(2,654,110)	(1,953,233)	(2,173,157)	(2,213,640)
Total Cash from Sales	12,463,351	13,181,678	13,154,670	13,179,911	13,102,096	13,102,096	13,102,096	13,102,096
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources	281,364		243,437					
TOTAL SOURCES OF CASH	12,744,715	13,181,678	13,398,107	13,179,911	13,102,096	13,102,096	13,102,096	13,102,096
Cash Used for Operations	(12,555,998)	(12,959,414)	(12,956,227)	(13,299,919)	(12,401,219)	(13,322,020)	(13,142,579)	(13,142,579)
Payments for Capital Assets	(256,700)	(76,861)	(400,030)	(80,016)		0	0	0
State Appropriations								
Other Uses		(952,669)						
TOTAL USES OF CASH	(12,812,698)	(13,988,944)	(13,356,257)	(13,379,935)	(12,401,219)	(13,322,020)	(13,142,579)	(13,142,579)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(1,688,670)	(2,495,936)	(2,454,086)	(2,654,110)	(1,953,233)	(2,173,157)	(2,213,640)	(2,254,123)
	(1,688,670)	(2,495,936)	(2,454,086)	(2,654,110)	(1,953,233)	(2,173,157)	(2,213,640)	(2,254,123)
	0	0	0	0	0	0	0	0



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RISK MANAGEMENT



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DIVISION OF RISK MANAGEMENT

- Provides liability, property & auto coverage for
 - All state agencies
 - All state-owned colleges and universities
 - All 41 school districts (Voluntary participants)
 - 64 charter schools (Voluntary participants)
- Insures over \$33 billion in buildings, contents, and vehicles
- Rates are well below private insurance market offerings
- Total impact of all requested Risk rates will be a decrease of \$337,000



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PROPOSED ADMINISTRATIVE CHANGES

- Specialized Lines of Coverage
 - Allow for specialized lines of insurance outside of typical coverage lines (i.e. health clinics, elected officials vehicle coverage)
 - Passes vendor cost on to insured (no administrative expense)
- Non-Compliance Penalty (in place of 15% discount currently)
 - Legislature funds agencies at 85%
 - Penalty of up to 15% for insured groups which do not complete identified loss prevention measures (i.e. self-inspection survey and Risk Control meeting quarterly minutes)
 - Result is same as past discount program but language is stronger by using “penalty” instead of “discount” in order to influence behavior



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LIABILITY

- Premium rates are determined by actuary at a national consulting firm



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LIABILITY RATES

- Liability Premiums
 - Liability premiums will increase \$469,000 in total in FY 2017 (due to factors such as increases in inflation, population, total lane miles, student counts, and budgets as well as increased claims)
 - Individual entities will have rate increases/decreases based on loss history and risk exposure
 - Charter School rate will be reduced from \$10.00 per student to \$8.00 per student



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LIABILITY RETAINED EARNINGS





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PROPERTY

- Valuation and square footage changes will affect the amount of premium collected for all agencies with property coverage
- Increase in total valuation is due to attribute reporting from insured entities and new construction
 - Increase in total valuation has a cost impact of \$984,000



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PROPERTY RATES

- Property Premiums
 - No rate changes but overall premiums will increase by \$984,000



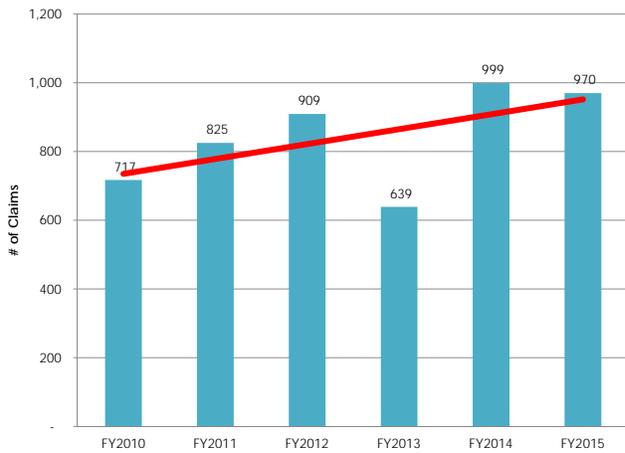
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PROPERTY RETAINED EARNINGS



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AUTO CLAIMS FY 2010 TO FY 2015





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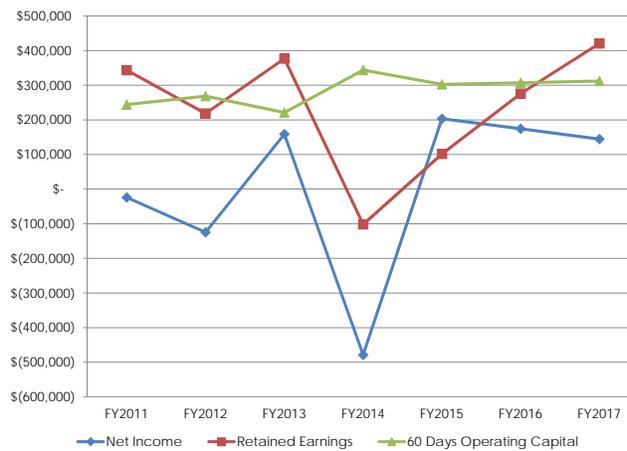
AUTO RATES

- Vehicle Premiums
 - No rate changes
 - No deductible change on non-preventable claims
 - Deductible increase from \$750 to \$1,500 per preventable claims/unknowns
 - Available discounts on deductible for preventable claims brings it back to \$750 when in compliance with loss prevention measures (i.e. current Risk and Fleet rules)



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AUTO RETAINED EARNINGS





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WORKER'S COMPENSATION

- The Workers Compensation program is a pass-through of workers compensation expenses paid by the state and its employees to the Workers Compensation Fund of Utah.
- The workers compensation rates are 1.41% per \$100 in wages for UDOT and 0.88% per \$100 in wages for other State Agencies.
- Additionally, there is also a \$2,200 charge per aviation pilot per year.



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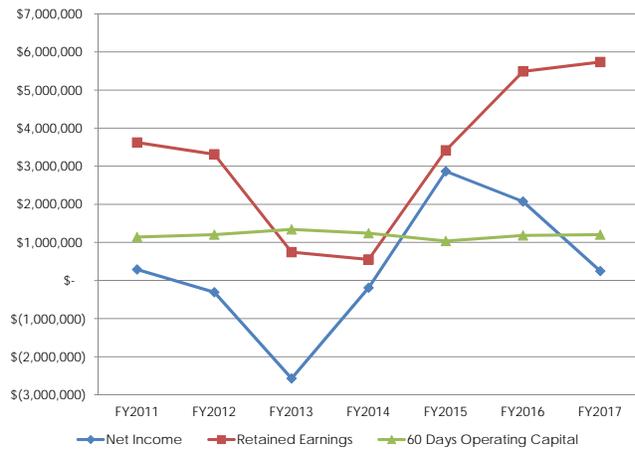
WORKER'S COMPENSATION RATES

- Worker's Compensation
 - Proposed rate change from \$1.41 to \$1.25 for UDOT and \$.88 to \$.70 for all other state agencies (both are per \$100 in wages)
 - Proposed rate change will create a decrease for agencies from \$9.46 Million to \$7.67 Million or a savings of \$1.79 Million overall



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WORKER'S COMPENSATION RETAINED EARNINGS



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2073	Past 60 days	10% of balance
2074	Past 90 days	15% of balance
2075	CNG Maintenance and Depreciation (per gallon)	1.15
2076	ISF - Travel Office	
2077	Travel	
2078	Travel Agency Service	
2079	Regular	25.00
2080	Online	15.00
2081	State Agent	20.00
2082	Group	
2083	16-25 people	22.50
2084	26-45 people	20.00
2085	46+ people	17.50
2086	School District Agent	15.00
2087	RISK MANAGEMENT	
2088	ISF - Risk Management Administration	
2089	Liability Premiums	
2090	Administrative Services	383,941.00
2091	Agriculture	40,790.00
2092	Alcoholic Beverage Control	84,962.00
2093	Attorney General's Office	105,761.00
2094	Auditor	11,862.00
2095	Board of Pardons	14,368.00
2096	Capitol Preservation Board	10,765.00
2097	Career Service Review Board	589.00
2098	Commerce	78,958.00
2099	Commission on Criminal and Juvenile Justice	5,309.00
2100	Heritage and Arts	32,572.00
2101	Corrections	851,417.00
2102	Courts	274,277.00
2103	Utah Office for Victims of Crime	3,728.00

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2104	Education	269,815.00
2105	Deaf and Blind School	85,203.00
2106	Environmental Quality	98,924.00
2107	Fair Park	17,815.00
2108	Financial Institutions	15,744.00
2109	Governor	26,529.00
2110	Governor's Office of Planning and Budget	23,440.00
2111	Governor's Office of Economic Development	77,197.00
2112	Health	313,332.00
2113	Heber Valley Railroad	3,916.00
2114	House of Representatives	9,492.00
2115	Human Resource Management	30,050.00
2116	Human Services	721,793.00
2117	Labor Commission	32,382.00
2118	Insurance	147,484.00
2119	Legislative Fiscal Analyst	9,134.00
2120	Legislative Auditor	7,375.00
2121	Legislative Printing	1,570.00
2122	Legislative Research & General Counsel	17,586.00
2123	Medical Education Council	
2124	National Guard	88,223.00
2125	Natural Resources	430,159.00
2126	Public Lands	10,928.00
2127	Public Safety	404,127.00
2128	Public Service Commission	10,536.00
2129	School and Institutional Trust Lands	24,042.00
2130	Senate	5,821.00
2131	Tax Commission	162,781.00
2132	Technology Services	203,178.00
2133	Treasurer	6,431.00
2134	Utah Communications Network	9,208.00

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2135	Utah Science and Technology and Research	7,357.00
2136	Veteran's Affairs	4,470.00
2137	Workforce Services	353,873.00
2138	Transportation	2,363,000.00
2139	Board of Regents	64,004.00
2140	Dixie State University	113,582.00
2141	Salt Lake Community College	218,052.00
2142	Snow College	92,821.00
2143	Southern Utah University	130,380.00
2144	Bridgerland Applied Technology College	25,401.00
2145	Davis Applied Technology College	29,211.00
2146	Ogden Weber Applied Technology College	29,611.00
2147	Uintah Basin Applied Technology College	22,554.00
2148	Tooele Applied Technology College	6,377.00
2149	Dixie Applied Technology College	10,234.00
2150	Mountainland Applied Technology College	15,496.00
2151	Southwest Applied Technology College	8,605.00
2152	University of Utah	1,312,166.00
2153	Utah State University	453,948.00
2154	Utah Valley University	429,647.00
2155	Weber State University	272,542.00
2156	School Districts	4,767,115.00
2157	Property Insurance Rates	
2158	Net Estimated Premium	16,085,506.00
2159	Gross Premium for Buildings	
2160	Existing Insured Buildings	
2161	Existing Insured Buildings	
2162	Building value as determined by Risk Mgt. & owner as of Mar 2014	
2163	multiplied by the Marshall & Swift Valuation Service rates as of Mar 2014	
2164	associated w/ Building Construction Class, Occupancy Type, Building	
2165	Quality, & Fire Protection Code	

2166	Newly Insured Buildings	
2167	Newly Insured Buildings	
2168	Building value as determined by Risk Mgt. & owner as of insured date	
2169	multiplied by the Marshall & Swift Valuation Service rates as of Mar 2014	
2170	associated w/ Building Construction Class, Occupancy Type, Building	
2171	Quality, & Fire Protection Code	
2172	Building Demographic Discounts	
2173	Fire Suppression Sprinklers	15% discount
2174	Smoke alarm/Fire detectors	5% discount
2175	Flexible water/Gas connectors	1% discount
2176	Surcharges	
2177	Lack of compliance with Risk Mgt. recommendations	10% surcharge
2178	Building built prior to 1950	10% surcharge
2179	Agency Discount1	63.5% discount
2180	Agency Discount2	See formula
81	Agency specific discount negotiated w/ Risk Mgt	
2182	Gross Premium for Contents	
2183	Existing Insured Buildings	
2184	Existing Insured Buildings	
2185	Content value as determined by owner as of Mar 2014 multiplied by the	
2186	Marshall & Swift Valuation Service rates as of Mar 2014 associated w/	
2187	Building Construction Class, Occupancy Type, Building Quality, & Fire	
2188	Protection Code	
2189	Newly Insured Buildings	
2190	Newly Insured Buildings	
2191	Content value as determined by owner as of insured date multiplied by the	
2192	Marshall & Swift Valuation Service rates as of Mar 2014 associated w/	
2193	Building Construction Class, Occupancy Type, Building Quality, & Fire	
2194	Protection Code	
2195	Gross Premium Discounts	
196	Completion of Risk Mgt. self-inspection survey	10% discount

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2197	Risk control meetings	5% discount
2198	Automobile/Physical Damage Premiums	
2199	Public Safety rate for value less than \$35,000 (per vehicle)	175.00
2200	Higher Education rate for value less than \$35,000 (per vehicle)	125.00
2201	Other state agency rate for value less than \$35,000 (per vehicle)	150.00
2202	School bus rate (per vehicle)	200.00
2203	School district rate for value less than \$35,000 (per vehicle)	50.00
2204	Rate for value more than \$35,000 (per \$100 of value)	.80
2205	Other vehicles or related equipment	
2206	State and Higher Education (per vehicle)	75.00
2207	School District (per vehicle)	50.00
2208	Standard deductible (per incident)	750.00
2209	Workers Compensation Rates	
2210	UDOT	1.41% per \$100 wages
2211	State Agencies	0.88% (except UDOT)
2212	Aviation (per PILOT-YEAR)	\$2,200
2213	Course of Construction Premiums	
2214	Rate per \$100 of value	.053
2215	Charged for half of a year	
2216	Charter Schools	
2217	Liability (\$2 million coverage)	
2218	Charter School Pre-opening Liability Coverage (per School)	1,000.00
2219	\$1,000 minimum (per student)	10.00
2220	Property (\$1,000 deductible per occurrence)	
2221	Cost per \$100 in value, \$100 minimum	.10
2222	Comprehensive/Collision (\$500 deductible per occurrence)	
2223	Cost per year per vehicle	150.00
2224	Employee Dishonesty Bond (per year)	250.00
2225	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
2226	Alcoholic Beverage Control Stores	1,286,145.00
2227	Wasatch Courts	14,605.00

Entity	Rate Type	Entity Type	2016 Rate	2017 Proposed	Impact	Appropriation
SENATE	Liability	Agency	\$ 5,821.00	\$ 6,214.00	\$ 393.00	AAA
House of Representatives	Liability	Agency	\$ 9,492.00	\$ 10,601.00	\$ 1,109.00	ABA
LEGISLATIVE PRINTING	Liability	Agency	\$ 1,570.00	\$ 1,319.00	\$ (251.00)	ACA
Legislative Research & General Counsel	Liability	Agency	\$ 17,586.00	\$ 20,167.00	\$ 2,581.00	
Legislative Fiscal Analyst	Liability	Agency	\$ 9,134.00	\$ 9,228.00	\$ 94.00	
Legislative Auditor	Liability	Agency	\$ 7,375.00	\$ 8,417.00	\$ 1,042.00	
Courts/Judicial Branch	Liability	Agency	\$ 274,277.00	\$ 335,043.00	\$ 60,766.00	
Capitol Preservation Board	Liability	Agency	\$ 10,765.00	\$ 11,334.00	\$ 569.00	
Treasurer	Liability	Agency	\$ 6,431.00	\$ 6,765.00	\$ 334.00	
Governor	Liability	Agency	\$ 136,204.00	\$ 152,792.00	\$ 16,588.00	
Utah Science, Technology and Research Initiative (USTAR)	Liability	Agency	\$ 7,357.00	\$ 7,840.00	\$ 483.00	
Attorney General	Liability	Agency	\$ 105,761.00	\$ 165,404.00	\$ 59,643.00	
Auditor	Liability	Agency	\$ 11,862.00	\$ 12,572.00	\$ 710.00	
Administrative Services	Liability	Agency	\$ 383,941.00	\$ 412,836.00	\$ 28,895.00	
Dept of Technology Services	Liability	Agency	\$ 203,178.00	\$ 225,603.00	\$ 22,425.00	
Tax Commission	Liability	Agency	\$ 162,781.00	\$ 163,680.00	\$ 899.00	
Career Service Review Board	Liability	Agency	\$ 589.00	\$ 623.00	\$ 34.00	
Human Resource Management	Liability	Agency	\$ 30,050.00	\$ 36,325.00	\$ 6,275.00	
Public Safety	Liability	Agency	\$ 404,127.00	\$ 480,862.00	\$ 76,735.00	
National Guard	Liability	Agency	\$ 88,223.00	\$ 106,895.00	\$ 18,672.00	
Human Services	Liability	Agency	\$ 721,793.00	\$ 758,922.00	\$ 37,129.00	
Health	Liability	Agency	\$ 313,332.00	\$ 377,919.00	\$ 64,587.00	
Board of Education	Liability	Agency	\$ 355,018.00	\$ 303,249.00	\$ (51,769.00)	
Corrections	Liability	Agency	\$ 865,785.00	\$ 763,732.00	\$ (102,053.00)	
Veteran's Affairs	Liability	Agency	\$ 4,470.00	\$ 5,012.00	\$ 542.00	
Environmental Quality	Liability	Agency	\$ 98,924.00	\$ 118,423.00	\$ 19,499.00	
School and Institutional Trust Lands	Liability	Agency	\$ 24,042.00	\$ 23,155.00	\$ (887.00)	
Natural Resources	Liability	Agency	\$ 430,159.00	\$ 347,773.00	\$ (82,386.00)	
Agriculture	Liability	Agency	\$ 40,790.00	\$ 42,537.00	\$ 1,747.00	
Public Lands Coordinating Office	Liability	Agency	\$ 10,928.00	\$ 14,502.00	\$ 3,574.00	
Workforce Services	Liability	Agency	\$ 353,873.00	\$ 396,884.00	\$ 43,011.00	
Alcoholic Beverage Control	Liability	Agency	\$ 84,962.00	\$ 89,311.00	\$ 4,349.00	
Labor (Industrial) Commission	Liability	Agency	\$ 32,382.00	\$ 30,862.00	\$ (1,520.00)	
Commerce	Liability	Agency	\$ 78,958.00	\$ 89,920.00	\$ 10,962.00	
Financial Institutions	Liability	Agency	\$ 15,744.00	\$ 15,147.00	\$ (597.00)	
Insurance	Liability	Agency	\$ 147,484.00	\$ 151,738.00	\$ 4,254.00	
Public Service Commission	Liability	Agency	\$ 10,536.00	\$ 11,077.00	\$ 541.00	
Community & Culture / Heritage and Arts Department	Liability	Agency	\$ 32,572.00	\$ 36,057.00	\$ 3,485.00	
HEBER VALLEY RAILROAD	Liability	Agency	\$ 3,916.00	\$ 3,134.00	\$ (782.00)	
Utah State Fairparks	Liability	Agency	\$ 17,815.00	\$ 17,278.00	\$ (537.00)	
UCAN (Utah Communication Network)	Liability	Agency	\$ 9,208.00	\$ 9,222.00	\$ 14.00	
Transportation (UDOT)	Liability	Agency	\$ 2,363,000.00	\$ 2,471,000.00	\$ 108,000.00	
University of Utah	Liability	Higher Education	\$ 1,312,166.00	\$ 1,370,353.00	\$ 58,187.00	
Utah State University	Liability	Higher Education	\$ 453,948.00	\$ 542,179.00	\$ 88,231.00	
Weber State University	Liability	Higher Education	\$ 272,542.00	\$ 312,685.00	\$ 40,143.00	
Southern Utah University	Liability	Higher Education	\$ 130,380.00	\$ 150,101.00	\$ 19,721.00	
Snow College	Liability	Higher Education	\$ 92,821.00	\$ 82,125.00	\$ (10,696.00)	
Dixie State University	Liability	Higher Education	\$ 113,582.00	\$ 139,526.00	\$ 25,944.00	
Utah Valley University	Liability	Higher Education	\$ 429,647.00	\$ 407,741.00	\$ (21,906.00)	
Salt Lake Community College	Liability	Higher Education	\$ 218,052.00	\$ 234,328.00	\$ 16,276.00	
Utah State Board of Regents / Statewide	Liability	Higher Education	\$ 64,004.00	\$ 68,396.00	\$ 4,392.00	
UCAT-Bridgerland ATC	Liability	Higher Education	\$ 25,401.00	\$ 28,479.00	\$ 3,078.00	
UCAT-Davis ATC	Liability	Higher Education	\$ 29,211.00	\$ 31,069.00	\$ 1,858.00	
UCAT-Dixie	Liability	Higher Education	\$ 10,234.00	\$ 9,846.00	\$ (388.00)	
MOUNTAINLAND APPLIED TECHNOLOGY COLLEGE	Liability	Higher Education	\$ 15,496.00	\$ 16,534.00	\$ 1,038.00	
UCAT-Ogden/Weber	Liability	Higher Education	\$ 29,611.00	\$ 32,216.00	\$ 2,605.00	
TOOELE APPLIED TECHNOLOGY COLLEGE	Liability	Higher Education	\$ 6,377.00	\$ 6,819.00	\$ 442.00	
UCAT-Southwest	Liability	Higher Education	\$ 8,605.00	\$ 9,570.00	\$ 965.00	
UINTAH BASIN APPLIED TECHNOLOGY CENTER	Liability	Higher Education	\$ 22,554.00	\$ 23,268.00	\$ 714.00	
School Districts	Liability	School District	\$ 4,767,115.00	\$ 4,685,886.00	\$ (81,229.00)	
Charter Schools	Liability	Charter Schools	\$ 320,010.00	\$ 280,000.00	\$ (40,010.00)	
Charter Schools	Property	Charter Schools	\$ 454,255.07	\$ 411,922.75	\$ (42,332.32)	
BRIDGERLAND APPLIED TECHNOLOGY COLLEGE	Property	Higher Education	\$ 26,604.25	\$ 28,216.45	\$ 1,612.20	
DAVIS APPLIED TECHNOLOGY COLLEGE	Property	Higher Education	\$ 40,353.79	\$ 28,412.06	\$ (11,941.73)	
DIXIE APPLIED TECHNOLOGY COLLEGE	Property	Higher Education	\$ 7,474.20	\$ 9,001.39	\$ 1,527.19	
DIXIE STATE UNIVERSITY	Property	Higher Education	\$ 19,600.00	\$ (19,600.00)	\$	QGA
DIXIE STATE UNIVERSITY	Property	Higher Education	\$ 108,974.87	\$ 114,380.53	\$ 5,405.66	QGA
MOUNTAINLAND APPLIED TECHNOLOGY COLLEGE	Property	Higher Education	\$ 30,564.03	\$ 29,492.50	\$ (1,071.53)	
OGDEN/WEBER TECHNOLOGY COLLEGE	Property	Higher Education	\$ 59,828.77	\$ 66,291.59	\$ 6,462.82	
REGENTS, BOARD OF	Property	Higher Education	\$ (2,600.00)	\$	\$ 2,600.00	QAA
REGENTS, BOARD OF	Property	Higher Education	\$ 8,620.35	\$ 6,233.96	\$ (2,386.39)	QAA
SALT LAKE COMMUNITY COLLEGE	Property	Higher Education	\$ 22,100.00	\$	\$ (22,100.00)	QKA
SALT LAKE COMMUNITY COLLEGE	Property	Higher Education	\$ 304,490.00	\$ 306,386.13	\$ 1,896.13	QKA

<u>Entity</u>	<u>Rate Type</u>	<u>Entity Type</u>	<u>2016 Rate</u>	<u>2017 Proposed</u>	<u>Impact</u>	<u>Appropriation</u>
SNOW COLLEGE	Property	Higher Education	\$ (6,700.00)		\$ 6,700.00	QFA
SNOW COLLEGE	Property	Higher Education	\$ 135,126.34	\$ 142,428.27	\$ 7,301.93	QFA
SOUTHERN UTAH UNIVERSITY	Property	Higher Education	\$ (6,700.00)		\$ 6,700.00	QEA
SOUTHERN UTAH UNIVERSITY	Property	Higher Education	\$ 176,723.14	\$ 186,565.87	\$ 9,842.73	QEA
SOUTHWEST APPLIED TECHNOLOGY CENTER	Property	Higher Education	\$ 1,897.84	\$ 3,753.45	\$ 1,855.61	
TEST ACCOUNT - HIGHER EDUCATION	Property	Higher Education			\$ -	
TOOELE APPLIED TECHNOLOGY COLLEGE	Property	Higher Education	\$ 6,276.13	\$ 5,018.56	\$ (1,257.57)	
UINTAH BASIN APPLIED TECHNOLOGY CENTER	Property	Higher Education	\$ 24,160.31	\$ 24,047.67	\$ (112.64)	
UNIVERSITY OF UTAH	Property	Higher Education	\$ 2,182,770.47	\$ 2,148,198.37	\$ (34,572.10)	
USU EASTERN	Property	Higher Education	\$ 88,010.66	\$ 92,450.86	\$ 4,440.20	
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (1,500.00)		\$ 1,500.00	QLA
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ 9,800.00		\$ (9,800.00)	QLG
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (1,200.00)		\$ 1,200.00	QLH
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (6,800.00)		\$ 6,800.00	QLJ
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (18,100.00)		\$ 18,100.00	QLK
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (3,800.00)		\$ 3,800.00	QLM
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (400.00)		\$ 400.00	QLP
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ (1,900.00)		\$ 1,900.00	QLQ
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ 7,500.00		\$ (7,500.00)	QLR
UTAH COLLEGE OF APPLIED TECHNOLOGY	Property	Higher Education	\$ 1,526.43	\$ 1,535.13	\$ 8.70	
UTAH STATE UNIVERSITY	Property	Higher Education	\$ 51,100.00		\$ (51,100.00)	QCA
UTAH STATE UNIVERSITY	Property	Higher Education	\$ 23,000.00		\$ (23,000.00)	QCL
UTAH STATE UNIVERSITY	Property	Higher Education	\$ 1,019,518.37	\$ 1,036,714.60	\$ 17,196.23	
UTAH VALLEY UNIVERSITY	Property	Higher Education	\$ (79,600.00)		\$ 79,600.00	QJA
UTAH VALLEY UNIVERSITY	Property	Higher Education	\$ 398,663.19	\$ 415,543.10	\$ 16,879.91	
WEBER STATE UNIVERSITY	Property	Higher Education	\$ (15,900.00)		\$ 15,900.00	QDA
WEBER STATE UNIVERSITY	Property	Higher Education	\$ 305,866.60	\$ 321,742.81	\$ 15,876.21	
HEBER VALLEY RAILROAD	Property	Agency	\$ 10,416.32	\$ 10,782.50	\$ 366.18	
UTAH COMMUNICATIONS AUTHORITY	Property	Agency	\$ 38,403.60	\$ 46,978.96	\$ 8,575.36	
UTAH STATE FAIRPARK	Property	Agency	\$ 64,312.38	\$ 59,251.39	\$ (5,060.99)	
ALPINE SCHOOL DISTRICT	Property	School District	\$ 666,321.08	\$ 664,240.15	\$ (2,080.93)	
BEAVER SCHOOL DISTRICT	Property	School District	\$ 44,588.80	\$ 45,193.69	\$ 604.89	
BOX ELDER SCHOOL DISTRICT	Property	School District	\$ 267,092.14	\$ 297,102.26	\$ 30,010.12	
CACHE SCHOOL DISTRICT	Property	School District	\$ 233,635.70	\$ 240,329.09	\$ 6,693.39	
CANYONS SCHOOL DISTRICT	Property	School District	\$ 552,813.30	\$ 606,434.29	\$ 53,620.99	
CARBON SCHOOL DISTRICT	Property	School District	\$ 91,438.94	\$ 107,038.13	\$ 15,599.19	
DAGGETT SCHOOL DISTRICT	Property	School District	\$ 20,460.94	\$ 24,535.11	\$ 4,074.17	
DAVIS COUNTY SCHOOL DISTRICT	Property	School District	\$ 1,202,816.36	\$ 1,264,644.19	\$ 61,827.83	
DUCHESNE SCHOOL DISTRICT	Property	School District	\$ 116,374.20	\$ 123,574.45	\$ 7,200.25	
EMERY SCHOOL DISTRICT	Property	School District	\$ 108,616.41	\$ 118,616.32	\$ 9,999.91	
GARFIELD SCHOOL DISTRICT	Property	School District	\$ 34,452.96	\$ 35,664.31	\$ 1,211.35	
GRAND SCHOOL DISTRICT	Property	School District	\$ 47,384.99	\$ 48,921.77	\$ 1,536.78	
GRANITE SCHOOL DISTRICT	Property	School District	\$ 682,694.48	\$ 740,905.36	\$ 58,210.88	
IRON SCHOOL DISTRICT	Property	School District	\$ 155,615.31	\$ 162,175.00	\$ 6,559.69	
JORDAN SCHOOL DISTRICT	Property	School District	\$ 505,455.12	\$ 522,740.01	\$ 17,284.89	
JUAB SCHOOL DISTRICT	Property	School District	\$ 55,703.61	\$ 58,915.27	\$ 3,211.66	
KANE SCHOOL DISTRICT	Property	School District	\$ 53,739.60	\$ 53,572.28	\$ (167.32)	
LOGAN CITY SCHOOL DISTRICT	Property	School District	\$ 135,545.29	\$ 150,063.86	\$ 14,518.57	
MILLARD SCHOOL DISTRICT	Property	School District	\$ 89,988.98	\$ 91,432.75	\$ 1,443.77	
MORGAN SCHOOL DISTRICT	Property	School District	\$ 59,758.13	\$ 62,088.98	\$ 2,330.85	
MURRAY SCHOOL DISTRICT	Property	School District	\$ 94,525.70	\$ 98,771.23	\$ 4,245.53	
NEBO SCHOOL DISTRICT	Property	School District	\$ 359,053.76	\$ 385,894.18	\$ 26,840.42	
NORTH SANPETE SCHOOL DISTRICT	Property	School District	\$ 34,698.01	\$ 48,952.44	\$ 14,254.43	
NORTH SUMMIT SCHOOL DISTRICT	Property	School District	\$ 32,337.50	\$ 35,190.94	\$ 2,853.44	
NORTHEASTERN UTAH EDUCATIONAL SERVICES (NUES)	Property	School District	\$ 631.03	\$ 815.15	\$ 184.12	
OGDEN CITY SCHOOL DISTRICT	Property	School District	\$ 258,793.72	\$ 253,059.26	\$ (5,734.46)	
PARK CITY SCHOOL DISTRICT	Property	School District	\$ 70,673.40	\$ 71,758.94	\$ 1,085.54	
PIUTE SCHOOL DISTRICT	Property	School District	\$ 12,743.69	\$ 13,434.77	\$ 691.08	
PROVO SCHOOL DISTRICT	Property	School District	\$ 173,541.43	\$ 190,904.20	\$ 17,362.77	
RICH SCHOOL DISTRICT	Property	School District	\$ 23,356.37	\$ 24,267.43	\$ 911.06	
SALT LAKE SCHOOL DISTRICT	Property	School District	\$ 277,678.76	\$ 281,556.17	\$ 3,877.41	
SAN JUAN SCHOOL DISTRICT	Property	School District	\$ 175,942.55	\$ 190,456.80	\$ 14,514.25	
SEVIER SCHOOL DISTRICT	Property	School District	\$ 90,996.31	\$ 112,828.84	\$ 21,832.53	
SOUTH SANPETE SCHOOL DISTRICT	Property	School District	\$ 81,586.60	\$ 83,205.52	\$ 1,618.92	
SOUTH SUMMIT SCHOOL DISTRICT	Property	School District	\$ 26,014.79	\$ 28,890.21	\$ 2,875.42	
SOUTHEASTERN EDUCATIONAL CENTER	Property	School District	\$ 580.22	\$ 618.84	\$ 38.62	
TINTIC SCHOOL DISTRICT	Property	School District	\$ 29,545.92	\$ 31,849.82	\$ 2,303.90	
TOOELE SCHOOL DISTRICT	Property	School District	\$ 201,854.00	\$ 174,399.07	\$ (27,454.93)	
UINTAH SCHOOL DISTRICT	Property	School District	\$ 138,928.48	\$ 142,389.88	\$ 3,461.40	
WASATCH SCHOOL DISTRICT	Property	School District	\$ 71,092.91	\$ 71,280.93	\$ 188.02	
WASHINGTON SCHOOL DISTRICT	Property	School District	\$ 330,204.25	\$ 360,242.11	\$ 30,037.86	
WAYNE SCHOOL DISTRICT	Property	School District	\$ 23,872.56	\$ 25,958.22	\$ 2,085.66	

<u>Entity</u>	<u>Rate Type</u>	<u>Entity Type</u>	<u>2016 Rate</u>	<u>2017 Proposed</u>	<u>Impact</u>	<u>Appropriation</u>
WEBER SCHOOL DISTRICT	Property	School District	\$ 391,982.79	\$ 411,537.06	\$ 19,554.27	
ADMINISTRATIVE SERVICES	Property	Agency			\$ -	FAA
ADMINISTRATIVE SERVICES - ADMINISTRATIVE RULES	Property	Agency	\$ 32.39	\$ 33.57	\$ 1.18	FDA
ADMINISTRATIVE SERVICES - ARCHIVES	Property	Agency	\$ 19,318.11	\$ 18,658.18	\$ (659.93)	FGA
ADMINISTRATIVE SERVICES - DEBT COLLECTION	Property	Agency	\$ 52.58	\$ 54.49	\$ 1.91	2105
ADMINISTRATIVE SERVICES - EXECUTIVE DIRECTOR	Property	Agency	\$ 37.15	\$ 38.50	\$ 1.35	FAA
ADMINISTRATIVE SERVICES - FACILITIES	Property	Agency	\$ 322,582.71	\$ 364,435.73	\$ 41,853.02	FSA
ADMINISTRATIVE SERVICES - FINANCE	Property	Agency	\$ 594.86	\$ 198.53	\$ (396.33)	FHA
ADMINISTRATIVE SERVICES - FLEET	Property	Agency	\$ 848.00	\$ 16,062.56	\$ 15,214.56	FQA
ADMINISTRATIVE SERVICES - GENERAL SERVICES	Property	Agency			\$ -	FNA
ADMINISTRATIVE SERVICES - PURCHASING	Property	Agency	\$ 20,042.72	\$ 4,247.65	\$ (15,795.07)	FNA
ADMINISTRATIVE SERVICES - RISK MANAGEMENT	Property	Agency	\$ 2,924.47	\$ 118.88	\$ (2,805.59)	FRA
AGRICULTURE	Property	Agency	\$ 1,648.02	\$ 1,803.19	\$ 155.17	SAA
ALCOHOLIC BEVERAGE CONTROL	Property	Agency	\$ 56,937.50	\$ 21,004.48	\$ (35,933.02)	VFB
ATTORNEY GENERALS OFFICE	Property	Agency	\$ (100.00)		\$ 100.00	DEA
ATTORNEY GENERALS OFFICE	Property	Agency	\$ 1,189.10	\$ 1,163.84	\$ (25.26)	DSC
AUDITORS OFFICE	Property	Agency	\$ 136.09	\$ 141.03	\$ 4.94	EBB
CAPITOL PRESERVATION BOARD	Property	Agency	\$ 118,450.05	\$ 116,356.43	\$ (2,093.62)	EEA
CAREER SERVICE REVIEW BOARD	Property	Agency	\$ 13.12	\$ 13.60	\$ 0.48	HKA
COMMERCE DEPARTMENT	Property	Agency	\$ 538.14	\$ 557.68	\$ 19.54	UAA
CORRECTIONS - CUCF	Property	Agency	\$ 84,991.69	\$ 96,514.22	\$ 11,522.53	MCC
CORRECTIONS - UTAH STATE PRISON	Property	Agency	\$ 246,358.60	\$ 259,553.95	\$ 13,195.35	MAA
CORRECTIONS AP & P	Property	Agency	\$ 15,580.71	\$ 16,113.97	\$ 533.26	MAA
COURTS	Property	Agency	\$ 12,354.92	\$ 13,986.59	\$ 1,631.67	BAH
EDUCATION	Property	Agency	\$ 6,700.00		\$ (6,700.00)	PAA
EDUCATION	Property	Agency	\$ 12,328.43	\$ 13,118.80	\$ 790.37	PAK
ENVIRONMENTAL QUALITY DEPARTMENT	Property	Agency	\$ 6,785.95	\$ 8,391.68	\$ 1,605.73	NAA
ENVIRONMENTAL QUALITY DEPARTMENT	Property	Agency	\$ 13,200.00		\$ (13,200.00)	NAB
ENVIRONMENTAL QUALITY DEPARTMENT	Property	Agency	\$ 1,900.00		\$ (1,900.00)	NAE
FINANCIAL INSTITUTIONS	Property	Agency	\$ 82.82	\$ 85.83	\$ 3.01	VAA
GOVERNORS OFFICE	Property	Agency	\$ 863.91	\$ 1,606.29	\$ 742.38	CAA
GOVERNORS OFFICE - CRIMINAL AND JUVENILE JUSTICE	Property	Agency	\$ 161.22	\$ 167.08	\$ 5.86	CEA
GOVERNORS OFFICE - ECONOMIC DEVELOPMENT	Property	Agency	\$ 1,903.12	\$ 1,625.72	\$ (277.40)	CKA
GOVERNORS OFFICE - OFFICE OF MANAGEMENT & BUDGET	Property	Agency	\$ 277.00	\$ 303.95	\$ 26.95	CBB
GOVERNORS OFFICE - UTAH OFFICE FOR VICTIMS OF CRIME	Property	Agency	\$ 184.69	\$ 374.74	\$ 190.05	CEB
HEALTH DEPARTMENT	Property	Agency	\$ 14,824.70	\$ 13,859.76	\$ (964.94)	LAA
HERITAGE AND ARTS DEPARTMENT	Property	Agency	\$ 267.35	\$ 277.06	\$ 9.71	WAA
HERITAGE AND ARTS DEPARTMENT - ARTS & MUSEUMS DIVISION	Property	Agency	\$ 23,834.46	\$ 27,290.93	\$ 3,456.47	WQA
HERITAGE AND ARTS DEPARTMENT - LIBRARY	Property	Agency	\$ 1,754.39	\$ 7,103.36	\$ 5,348.97	WRA
HERITAGE AND ARTS DEPARTMENT - STATE HISTORY	Property	Agency	\$ 11,836.97	\$ 12,266.87	\$ 429.90	WNA
House of Representatives	Property	Agency	\$ 289.42	\$ 299.95	\$ 10.53	ABA
HUMAN RESOURCE MANAGEMENT	Property	Agency	\$ 155.53	\$ 165.80	\$ 10.27	HAA
HUMAN SERVICES - JUVENILE JUSTICE SERVICES	Property	Agency	\$ 31,056.25	\$ 30,764.93	\$ (291.32)	KIA
HUMAN SERVICES - STATE HOSPITAL	Property	Agency	\$ 42,924.65	\$ 52,426.36	\$ 9,501.71	KBF
HUMAN SERVICES DEPARTMENT	Property	Agency	\$ 10,853.38	\$ 9,312.37	\$ (1,541.01)	KAJ
HUMAN SERVICES DEPARTMENT-DEVELOPMENTAL CENTER	Property	Agency	\$ 51,863.51	\$ 53,766.64	\$ 1,903.13	KFC
INSURANCE DEPARTMENT	Property	Agency	\$ 374.20	\$ 387.79	\$ 13.59	VBA
JUDICIAL CONDUCT COMMISSION	Property	Agency	\$ 7.23	\$ 7.50	\$ 0.27	FKE
LABOR COMMISSION	Property	Agency	\$ 435.28	\$ 477.63	\$ 42.35	TAA
LEGISLATIVE AUDITORS OFFICE	Property	Agency	\$ 94.07	\$ 84.13	\$ (9.94)	AFA
LEGISLATIVE FISCAL ANALYSTS OFFICE	Property	Agency	\$ 37.57	\$ 38.94	\$ 1.37	AEA
LEGISLATIVE PRINTING	Property	Agency	\$ 291.89	\$ 198.85	\$ (93.04)	ACA
LEGISLATIVE RESEARCH & GENERAL COUNSEL	Property	Agency	\$ 167.52	\$ 173.60	\$ 6.08	ADA
MEDICAL EDUCATION COUNCIL	Property	Agency	\$ 15.29	\$ 15.85	\$ 0.56	QMA
NATIONAL GUARD	Property	Agency	\$ 251,818.13	\$ 421,409.34	\$ 169,591.21	JSB
NATIONAL GUARD - CAMP WILLIAMS	Property	Agency			\$ -	JSB
NATURAL RESOURCES - FORESTRY, FIRE & STATE LANDS	Property	Agency	\$ 17,686.23	\$ 26,638.42	\$ 8,952.19	RDF
NATURAL RESOURCES - OIL, GAS & MINING	Property	Agency	\$ 478.64	\$ 473.98	\$ (4.66)	REA
NATURAL RESOURCES - PARKS & RECREATION	Property	Agency	\$ 109,664.58	\$ 352,392.90	\$ 242,728.32	RLE
NATURAL RESOURCES - UTAH GEOLOGICAL SURVEY	Property	Agency	\$ 1,139.58	\$ 1,248.47	\$ 108.89	RNA
NATURAL RESOURCES - WATER RESOURCES DIVISION	Property	Agency	\$ (70,401.22)	\$ 609.30	\$ 71,010.52	RPA
NATURAL RESOURCES - WATER RIGHTS DIVISION	Property	Agency	\$ 1,400.19	\$ 854.91	\$ (545.28)	RWA
NATURAL RESOURCES - WILDLIFE RESOURCES	Property	Agency	\$ 167,872.29	\$ 167,740.39	\$ (131.90)	1170
NATURAL RESOURCES DEPARTMENT	Property	Agency	\$ 3,806.48	\$ 3,879.38	\$ 72.90	RDA
NATURAL RESOURCES DEPARTMENT	Property	Agency	\$ 28,900.00		\$ (28,900.00)	RFB
NAVAJO TRUST FUND	Property	Agency	\$ 4,906.88	\$ 5,400.37	\$ 493.49	7205
PARDONS, BOARD OF	Property	Agency	\$ 1,178.65	\$ 185.14	\$ (993.51)	MTA
PUBLIC LANDS POLICY OFFICE	Property	Agency	\$ 116.31	\$ 120.54	\$ 4.23	RXA
PUBLIC SAFETY - FIRE MARSHAL	Property	Agency	\$ 361.44	\$ 374.56	\$ 13.12	JMA
PUBLIC SAFETY DEPARTMENT	Property	Agency	\$ 40,684.72	\$ 27,248.67	\$ (13,436.05)	JAA
PUBLIC SAFETY/DRIVER LICENSE DIV	Property	Agency	\$ 2,659.91	\$ 2,342.00	\$ (317.91)	JGB
PUBLIC SAFETY/EMERGENCY SERVICES	Property	Agency	\$ 79.54	\$ 61.64	\$ (17.90)	JBA

<u>Entity</u>	<u>Rate Type</u>	<u>Entity Type</u>	<u>2016 Rate</u>	<u>2017 Proposed</u>	<u>Impact</u>	<u>Appropriation</u>
PUBLIC SERVICE COMMISSION	Property	Agency	\$ 73.81	\$ 95.05	\$ 21.24	VCA
SCHOOLS FOR THE DEAF AND BLIND	Property	Agency	\$ 15,827.25	\$ 17,230.66	\$ 1,403.41	PVB
SENATE	Property	Agency	\$ 140.52	\$ 145.54	\$ 5.02	AAA
TAX COMMISSION	Property	Agency	\$ 11,336.46	\$ 3,291.22	\$ (8,045.24)	GAA
TECHNOLOGY SERVICES - DTS	Property	Agency	\$ 27,222.84	\$ 25,086.53	\$ (2,136.31)	HSB
TEST ACCOUNT - STATE AGENCY	Property	Agency		\$ 4,069.00	\$ 4,069.00	
TRANSPORTATION (UDOT)	Property	Agency	\$ 223,600.00		\$ (223,600.00)	XBG
TRANSPORTATION (UDOT)	Property	Agency	\$ 503,622.50	\$ 770,023.29	\$ 266,400.79	XYD
TRANSPORTATION (UDOT) - AERONAUTICAL OPERATIONS	Property	Agency	\$ 6,265.95	\$ 3,354.85	\$ (2,911.10)	XHA
TRANSPORTATION (UDOT) - UNLICENSED EQUIPMENT	Property	Agency	\$ (39.51)	\$ 35,052.97	\$ 35,092.48	XGB
TREASURERS OFFICE	Property	Agency	\$ 391.34	\$ 405.55	\$ 14.21	EAA
TRUST LANDS	Property	Agency	\$ 1,545.42	\$ 2,936.06	\$ 1,390.64	TLC
VETERANS AFFAIRS	Property	Agency	\$ 45,328.75	\$ 45,190.14	\$ (138.61)	2380
WORKFORCE SERVICES DEPARTMENT	Property	Agency	\$ 6,300.00		\$ (6,300.00)	NJC
WORKFORCE SERVICES DEPARTMENT	Property	Agency	\$ 11,081.92	\$ 11,356.37	\$ 274.45	NJT

	Sum of Impact
Liability	\$468,524.00
Agency	\$359,159.00
Charter Schools	-\$40,010.00
Higher Education	\$230,604.00
School District	-\$81,229.00
Property	\$983,745.37
Agency	\$543,695.94
Charter Schools	-\$42,332.32
Higher Education	\$51,063.56
School District	\$431,318.19
Grand Total	\$1,452,269.37

**Proforma Financial Statements
6010 Risk Management OCIP**

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	335,124	(582,689)	749,271	744,834	744,354	744,290	744,226	744,162
ACCOUNTS RECEIVABLE								
DUE FROM OTHER FUNDS								
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	335,124	(582,689)	749,271	744,834	744,354	744,290	744,226	744,162
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	250,000	250,000						
TOTAL OTHER ASSETS	250,000	250,000	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	585,124	(332,689)	749,271	744,834	744,354	744,290	744,226	744,162
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE		47,243		1,689	1,273	1,273	1,273	1,273
ACCRUED LIABILITIES	4,988							
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS			703					
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	4,988	47,243	703	1,689	1,273	1,273	1,273	1,273
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM	165,000	165,000						
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	165,000	165,000	0	0	0	0	0	0
TOTAL LIABILITIES	169,988	212,243	703	1,689	1,273	1,273	1,273	1,273
CONTRIBUTED CAPITAL	2,000,000	2,000,000	3,630,000	3,630,000	3,630,000	3,630,000	3,630,000	3,630,000
RETAINED EARNINGS	(1,584,864)	(2,544,932)	(2,881,432)	(2,886,855)	(2,886,919)	(2,886,983)	(2,887,047)	(2,887,111)
TOTAL FUND EQUITY / NET ASSETS	415,136	(544,932)	748,568	743,145	743,081	743,017	742,953	742,889
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	585,124	(332,689)	749,271	744,834	744,354	744,290	744,226	744,162
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	810,000	88	0	0	0	0	0	0
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	810,000	88	0	0	0	0	0	0
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	175,543	960,714	336,468	8,873	3,673	3,673	3,673	3,673
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	331		39					
TOTAL OPERATING EXPENSES	175,874	960,714	336,507	8,873	3,673	3,673	3,673	3,673
TOTAL OPERATING INCOME (LOSS)	634,126	(960,626)	(336,507)	(8,873)	(3,673)	(3,673)	(3,673)	(3,673)
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME				3,450	3,609	3,609	3,609	3,609
INTEREST EXPENSE	1	896	7					
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	634,127	(959,730)	(336,500)	(5,423)	(64)	(64)	(64)	(64)
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(293,006)	335,124	(582,689)	749,271	744,834	744,354	744,290	744,226
Total Cash from Sales	810,000	88	(165,000)	0	0	0	0	0
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations			1,630,000					
Other Sources		897	7	3,450	3,609	3,609	3,609	3,609
TOTAL SOURCES OF CASH	810,000	985	1,465,007	3,450	3,609	3,609	3,609	3,609
Cash Used for Operations	(181,871)	(918,799)	(133,045)	(7,887)	(4,089)	(3,673)	(3,673)	(3,673)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses	1	1	(2)					
TOTAL USES OF CASH	(181,870)	(918,798)	(133,047)	(7,887)	(4,089)	(3,673)	(3,673)	(3,673)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	335,124	(582,689)	749,271	744,834	744,354	744,290	744,226	744,162
	335,124	(582,689)	749,271	744,834	744,354	744,290	744,226	744,162
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
6020 Risk Management Administration**

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	694,270	944,859	603,151	135,987	325,821	400,821	475,821	550,821
ACCOUNTS RECEIVABLE								
DUE FROM OTHER FUNDS		4,099	8,853					
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	694,270	948,958	612,004	135,987	325,821	400,821	475,821	550,821
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT	62,100	351,570	607,346	635,110	635,110	635,110	635,110	635,110
ACCUMULATED DEPRECIATION	(12,420)	(70,411)	(140,628)	(301,753)	(462,880)	(537,880)	(612,880)	(687,880)
TOTAL CAPITAL ASSETS	49,680	281,159	466,718	333,357	172,230	97,230	22,230	(52,770)
TOTAL ASSETS	743,950	1,230,117	1,078,722	469,344	498,051	498,051	498,051	498,051
LIABILITIES & FUND EQUITY								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	175,616	174,779	208,276	206,552	238,272	238,272	238,272	238,272
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS		18,630	4,197	4,262	1,249	1,249	1,249	1,249
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	175,616	193,409	212,473	210,814	239,521	239,521	239,521	239,521
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	175,616	193,409	212,473	210,814	239,521	239,521	239,521	239,521
CONTRIBUTED CAPITAL	(23,748)							
RETAINED EARNINGS	592,082	1,036,708	866,249	258,530	258,530	258,530	258,530	258,530
TOTAL FUND EQUITY / NET ASSETS	568,334	1,036,708	866,249	258,530	258,530	258,530	258,530	258,530
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	743,950	1,230,117	1,078,722	469,344	498,051	498,051	498,051	498,051
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)			29	110	3,668			
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	0	0	29	110	3,668	0	0	0
PERSONAL SERVICES	2,364,847	2,429,466	2,525,839	2,625,441	2,793,633	2,793,633	2,793,633	2,793,633
TRAVEL EXPENSE	37,727	35,191	42,653	42,590	41,759	41,759	41,759	41,759
CURRENT EXPENSE	371,656	329,010	763,766	608,147	235,964	235,964	235,964	235,964
CURRENT EXPENSE - DATA PROCESSING	118,152	175,338	78,888	107,334	294,046	294,046	294,046	294,046
DEPRECIATION EXPENSE	12,420	70,411	70,217	161,126	161,126	236,126	311,126	386,126
OTHER EXPENSES	(3,029,503)	(3,495,371)	(3,310,875)	(2,936,809)	(3,522,860)	(3,601,528)	(3,676,528)	(3,751,528)
TOTAL OPERATING EXPENSES	(124,701)	(455,955)	170,488	607,829	3,668	0	0	0
TOTAL OPERATING INCOME (LOSS)	124,701	455,955	(170,459)	(607,719)	0	0	0	0
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	124,701	455,955	(170,459)	(607,719)	0	0	0	0
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(2,472,478)	694,270	944,859	603,151	135,987	325,821	400,821	475,821
Total Cash from Sales	0	0	(4,725)	110	3,668	0	0	0
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	0	0	(4,725)	110	3,668	0	0	0
Cash Used for Operations	3,166,748	250,589	(81,207)	(467,274)	186,166	75,000	75,000	75,000
Payments for Capital Assets			(255,776)			0	0	0
State Appropriations								
Other Uses								
TOTAL USES OF CASH	3,166,748	250,589	(336,983)	(467,274)	186,166	75,000	75,000	75,000
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	694,270	944,859	603,151	135,987	325,821	400,821	475,821	550,821
	694,270	944,859	603,151	135,987	325,821	400,821	475,821	550,821
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
6910 Risk Management Liability**

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	41,971,604	45,030,704	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
ACCOUNTS RECEIVABLE					0			
DUE FROM OTHER FUNDS		149,132						
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	41,971,604	45,179,836	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	0							
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0							
TOTAL ASSETS	41,971,604	45,179,836	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	43,849	11,963	171,975	66,216	56,845	56,845	56,845	56,845
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS		451,960	25,442	43,078	895,776			
POLICY CLAIMS LIABILITIES - SHORT TERM	16,446,000	15,259,000	15,625,000	15,894,000	15,651,781	15,964,817	16,284,113	16,609,795
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	16,489,849	15,722,923	15,822,417	16,003,294	16,604,402	16,021,662	16,340,958	16,666,640
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM	23,308,000	26,606,000	27,884,000	28,267,000	27,836,219	28,392,943	28,960,802	29,540,018
TOTAL LONG-TERM LIABILITIES	23,308,000	26,606,000	27,884,000	28,267,000	27,836,219	28,392,943	28,960,802	29,540,018
TOTAL LIABILITIES	39,797,849	42,328,923	43,706,417	44,270,294	44,440,621	44,414,605	45,301,760	46,206,658
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	2,173,755	2,850,913	820,848	937,172	1,358,609	1,913,180	2,665,426	3,141,406
TOTAL FUND EQUITY / NET ASSETS	2,173,755	2,850,913	820,848	937,172	1,358,609	1,913,180	2,665,426	3,141,406
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	41,971,604	45,179,836	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
	0	0	0	0	(0)	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	14,931,663	14,462,283	14,690,310	15,017,463	15,895,935	16,161,730	16,161,730	16,630,254
Rate Impact							468,524	
TOTAL OPERATING REVENUES (after proposed rate impacts)	14,931,663	14,462,283	14,690,310	15,017,463	15,895,935	16,161,730	16,630,254	16,630,254
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	12,578,401	12,039,440	14,817,235	13,382,291	13,276,906	13,542,444	13,813,293	14,089,559
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	1,764,066	2,091,499	1,978,661	1,768,475	2,164,715	2,164,715	2,164,715	2,164,715
TOTAL OPERATING EXPENSES	14,342,467	14,130,939	16,795,896	15,150,766	15,441,621	15,707,159	15,978,008	16,254,274
TOTAL OPERATING INCOME (LOSS)	589,196	331,344	(2,105,586)	(133,303)	454,314	454,571	652,246	375,980
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME	339,275	345,813	236,019	249,627	(32,877)	100,000	100,000	100,000
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT			(160,498)					
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	928,471	677,157	(2,030,065)	116,324	421,437	554,571	752,246	475,980
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	43,682,368	41,971,604	45,030,704	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186
Total Cash from Sales	14,989,576	14,434,401	14,839,442	15,017,463	15,895,934	16,161,730	16,630,254	16,630,254
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources			236,019		(32,877)			
TOTAL SOURCES OF CASH	14,989,576	14,434,401	15,075,461	15,017,463	15,863,057	16,161,730	16,630,254	16,630,254
Cash Used for Operations	(17,039,615)	(12,930,695)	(15,418,402)	(14,337,262)	(15,271,293)	(15,633,175)	(14,990,853)	(15,249,376)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses	339,275	1,555,394	(160,498)					
TOTAL USES OF CASH	(16,700,340)	(11,375,301)	(15,578,900)	(14,337,262)	(15,271,293)	(15,633,175)	(14,990,853)	(15,249,376)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	41,971,604	45,030,704	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
	41,971,604	45,030,704	44,527,265	45,207,466	45,799,230	46,327,785	47,967,186	49,348,064
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
6900 Risk Management Property**

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	7,098,450	6,743,265	6,074,495	6,797,656	11,085,434	12,537,969	14,768,270	16,789,508
ACCOUNTS RECEIVABLE	1,636,274	2,122,275		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
DUE FROM OTHER FUNDS			29,200					
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	8,734,724	8,865,540	6,103,695	7,797,656	12,085,434	13,537,969	15,768,270	17,789,508
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0		2,699,931					
TOTAL OTHER ASSETS	0	0	2,699,931	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0							
TOTAL ASSETS	8,734,724	8,865,540	8,803,626	7,797,656	12,085,434	13,537,969	15,768,270	17,789,508
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	324,968		17,217					
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS		1,504	7,415	17,892	0	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	1,916,287	1,738,313	2,730,893	2,210,223	2,210,223	2,254,427	2,299,516	2,345,506
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	2,241,255	1,739,817	2,755,525	2,228,115	2,210,223	2,254,427	2,299,516	2,345,506
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM	921,252	1,081,141	1,900,861	2,025,098	2,025,098	2,065,600	2,106,912	2,149,050
TOTAL LONG-TERM LIABILITIES	921,252	1,081,141	1,900,861	2,025,098	2,025,098	2,065,600	2,106,912	2,149,050
TOTAL LIABILITIES	3,162,507	2,820,958	4,656,386	4,253,213	4,235,321	4,320,027	4,406,428	4,494,556
CONTRIBUTED CAPITAL	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000
RETAINED EARNINGS	1,372,217	1,844,582	(52,760)	(655,557)	3,650,113	5,017,942	7,161,842	9,094,952
TOTAL FUND EQUITY / NET ASSETS	5,572,217	6,044,582	4,147,240	3,544,443	7,850,113	9,217,942	11,361,842	13,294,952
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	8,734,724	8,865,540	8,803,626	7,797,656	12,085,434	13,537,969	15,768,270	17,789,508
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	13,251,384	14,248,675	14,585,573	15,399,120	16,295,773	16,295,773	16,295,773	17,279,518
Rate Impact							983,745	
TOTAL OPERATING REVENUES (after proposed rate impacts)	13,251,384	14,248,675	14,585,573	15,399,120	16,295,773	16,295,773	17,279,518	17,279,518
PERSONAL SERVICES				0				
TRAVEL EXPENSE								
CURRENT EXPENSE	10,630,520	12,725,944	15,498,478	15,128,679	10,907,741	13,844,966	14,052,640	14,263,430
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	878,730	1,042,375	989,835	884,148	1,082,978	1,082,978	1,082,978	1,082,978
TOTAL OPERATING EXPENSES	11,509,250	13,768,319	16,488,313	16,012,827	11,990,719	14,927,944	15,135,618	15,346,408
TOTAL OPERATING INCOME (LOSS)	1,742,134	480,356	(1,902,740)	(613,707)	4,305,054	1,367,829	2,143,900	1,933,110
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME	52,929	(7,992)	5,398	10,910	616			
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	1,795,063	472,364	(1,897,342)	(602,797)	4,305,670	1,367,829	2,143,900	1,933,110
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	6,185,892	7,098,450	6,743,265	6,074,495	6,797,656	11,085,434	12,537,969	14,768,270
Total Cash from Sales	14,551,597	14,248,675	13,978,717	15,399,120	16,295,773	16,295,773	17,279,518	17,279,518
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources			5,398		616			
TOTAL SOURCES OF CASH	14,551,597	14,248,675	13,984,115	15,399,120	16,296,389	16,295,773	17,279,518	17,279,518
Cash Used for Operations	(13,639,039)	(14,603,860)	(14,652,885)	(14,675,959)	(12,008,611)	(14,843,238)	(15,049,217)	(15,258,280)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses								
TOTAL USES OF CASH	(13,639,039)	(14,603,860)	(14,652,885)	(14,675,959)	(12,008,611)	(14,843,238)	(15,049,217)	(15,258,280)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	7,098,450	6,743,265	6,074,495	6,797,656	11,085,434	12,537,969	14,768,270	16,789,508
	7,098,450	6,743,265	6,074,495	6,797,656	11,085,434	12,537,969	14,768,270	16,789,508
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
6910 Risk Management Auto**

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	482,731	234,433	430,290	87,517	290,714	492,614	664,613	806,352
ACCOUNTS RECEIVABLE								
DUE FROM OTHER FUNDS					2,934			
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	482,731	234,433	430,290	87,517	293,648	492,614	664,613	806,352
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	482,731	234,433	430,290	87,517	293,648	492,614	664,613	806,352
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	147				2,700			
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)			4,462		0			
DUE TO OTHER FUNDS								
POLICY CLAIMS LIABILITIES - SHORT TERM	139,271	15,900	48,702	189,202	189,202	216,522	243,842	271,162
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	139,418	15,900	53,164	189,202	191,902	216,522	243,842	271,162
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)				0				
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	139,418	15,900	53,164	189,202	191,902	216,522	243,842	271,162
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	343,313	218,533	377,126	(101,685)	101,746	276,092	420,771	535,190
TOTAL FUND EQUITY / NET ASSETS	343,313	218,533	377,126	(101,685)	101,746	276,092	420,771	535,190
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	482,731	234,433	430,290	87,517	293,648	492,614	664,613	806,352
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	1,433,779	1,448,100	1,485,504	1,581,864	2,017,535	2,017,535	2,017,535	2,017,535
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,433,779	1,448,100	1,485,504	1,581,864	2,017,535	2,017,535	2,017,535	2,017,535
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	1,171,465	1,161,200	999,633	1,768,592	1,454,245	1,483,330	1,512,997	1,543,257
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	292,910	292,900	328,924	293,888	360,087	360,087	360,087	360,087
TOTAL OPERATING EXPENSES	1,464,375	1,454,100	1,328,557	2,062,480	1,814,332	1,843,417	1,873,084	1,903,344
TOTAL OPERATING INCOME (LOSS)	(30,596)	(6,000)	156,947	(480,616)	203,203	174,118	144,451	114,191
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME	6,473	6,000	1,646	1,805	228	228	228	228
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	(24,123)	0	158,593	(478,811)	203,431	174,346	144,679	114,419
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	678,155	482,731	234,433	430,290	87,517	290,714	492,614	664,613
Total Cash from Sales	1,477,048	1,433,779	1,485,504	1,581,864	2,017,535	2,017,535	2,017,535	2,017,535
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources			1,646		228			
TOTAL SOURCES OF CASH	1,477,048	1,433,779	1,487,150	1,581,864	2,017,763	2,017,535	2,017,535	2,017,535
Cash Used for Operations	(1,672,472)	(1,682,077)	(1,291,293)	(1,924,637)	(1,814,566)	(1,815,635)	(1,845,536)	(1,875,796)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses								
TOTAL USES OF CASH	(1,672,472)	(1,682,077)	(1,291,293)	(1,924,637)	(1,814,566)	(1,815,635)	(1,845,536)	(1,875,796)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	482,731	234,433	430,290	87,517	290,714	492,614	664,613	806,352
	482,731	234,433	430,290	87,517	290,714	492,614	664,613	806,352
	0	0	0	0	0	0	0	0

Proforma Financial Statements
6030 Risk Management Workers Compensation

8/25/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	3,222,649	2,916,546	330,427	731,437	2,166,342	4,855,249	5,101,749	5,293,374
ACCOUNTS RECEIVABLE						0	0	0
DUE FROM OTHER FUNDS	411,493	429,032	441,254	509,075	634,899	634,899	634,899	634,899
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	3,634,142	3,345,578	771,681	1,240,512	2,801,241	5,490,148	5,736,648	5,928,273
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	3,634,142	3,345,578	771,681	1,240,512	2,801,241	5,490,148	5,736,648	5,928,273
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	12,867	3,739	15,928	676,097	(616,169)			
ACCRUED LIABILITIES		9,354				0	0	0
DEFERRED REVENUE						0	0	0
INTERFUND LOAN (Short Term Cash Deficit)						0	0	0
DUE TO OTHER FUNDS	60	18,475	11,841	12,891	147	147	147	147
POLICY CLAIMS LIABILITIES - SHORT TERM					0			
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	12,927	31,568	27,769	688,988	(616,022)	147	147	147
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	12,927	31,568	27,769	688,988	(616,022)	147	147	147
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	3,621,215	3,314,010	743,912	551,524	3,417,263	5,490,001	5,736,501	5,928,126
TOTAL FUND EQUITY / NET ASSETS	3,621,215	3,314,010	743,912	551,524	3,417,263	5,490,001	5,736,501	5,928,126
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,634,142	3,345,578	771,681	1,240,512	2,801,241	5,490,148	5,736,648	5,928,273
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	7,125,501	6,925,067	7,104,816	7,251,638	9,086,419	9,177,283	9,269,056	7,553,847
Rate Impact							(1,790,000)	
TOTAL OPERATING REVENUES (after proposed rate impacts)	7,125,501	6,925,067	7,104,816	7,251,638	9,086,419	9,177,283	7,479,056	7,553,847
PERSONAL SERVICES	215,131	234,737	226,145	284,745	343,471	353,775	360,851	368,068
TRAVEL EXPENSE		613	36	379	52	52	52	52
CURRENT EXPENSE	6,525,631	6,893,268	7,232,131	7,079,379	5,875,414	6,728,975	6,829,910	6,932,359
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	104,742	104,786	104,589	79,530	1,744	21,744	41,744	61,744
TOTAL OPERATING EXPENSES	6,845,504	7,233,404	7,562,901	7,444,033	6,220,681	7,104,546	7,232,557	7,362,223
TOTAL OPERATING INCOME (LOSS)	279,997	(308,337)	(458,085)	(192,395)	2,865,738	2,072,737	246,499	191,624
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME	10,146	1,133	13,627	7	1	1	1	1
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT			(495,640)					
OPERATING TRANSFERS IN (OUT)			-1630000					
NET INCOME (LOSS)	290,143	(307,204)	(2,570,098)	(192,388)	2,865,739	2,072,738	246,500	191,625
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	2,962,265	3,222,649	2,916,546	330,427	731,437	2,166,342	4,855,249	5,101,749
Total Cash from Sales	7,095,063	6,925,067	7,092,594	7,183,817	8,960,595	9,177,283	7,479,056	7,553,847
Capital Asset Disposal Proceeds			0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources			13,627					
TOTAL SOURCES OF CASH	7,095,063	6,925,067	7,106,221	7,183,817	8,960,595	9,177,283	7,479,056	7,553,847
Cash Used for Operations	(6,834,679)	(7,231,170)	(7,566,701)	(6,782,807)	(7,525,690)	(6,488,376)	(7,232,556)	(7,362,222)
Payments for Capital Assets					0	0	0	0
State Appropriations			(1,630,000)					
Other Uses			(495,639)					
TOTAL USES OF CASH	(6,834,679)	(7,231,170)	(9,692,340)	(6,782,807)	(7,525,690)	(6,488,376)	(7,232,556)	(7,362,222)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	3,222,649	2,916,546	330,427	731,437	2,166,342	4,855,249	5,101,749	5,293,374
	3,222,649	2,916,546	330,427	731,437	2,166,342	4,855,249	5,101,749	5,293,374
	0	0	0	0	0	0	0	0

Department of Administrative Services

FLEET

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- Purchasing
- Risk Management
- Fleet** ◀
- Finance

Department of Administrative Services

DIVISION OF FLEET OPERATIONS

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Motor Pool

Fuel Network

State Travel Office



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MOTOR POOL

- 7,533 vehicles in the state fleet (4,489 of which are Fleet Operations).
- Vehicle Services Center pilot project is seeing maintenance savings of 15 – 20%.
- Labor times are entered into the management information system to better predict future labor costs.
- Fuel Costs as a Pass Through effective since July 1, 2015.



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MOTOR POOL MONTHLY LEASE RATE

$$\text{Monthly Lease Rate} = \frac{(\text{Contract Price} - \text{Salvage})}{\text{Lifecycle}} + \text{Fees}$$

- Rate recommendation:
 - No change to the lease and admin rates or the admin, MIS, and AFV fees.

Contract Price	2013 model year contract price for class	
Salvage Value	Light trucks	21%
	Select sedans	18%
	Select SUVs	21%
	All others	17%
Lifecycle	Current lifecycle (in months) based on actual mileage	
Fees	Admin fee, Management Information System (MIS) and Alternative Fuel Vehicle (AFV) fees	



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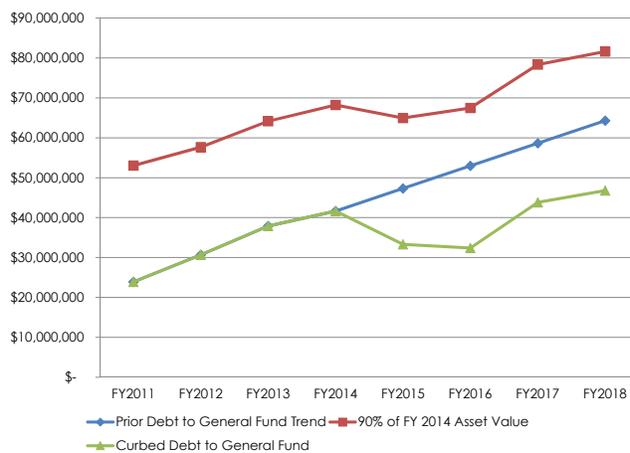
MOTOR POOL MONTHLY LEASE RATE

- Rate recommendation
 - No change
- Main reason for not recommending rate adjustments for Motor Pool:
 - At the previous rate of accumulating General Fund Debt, Motor Pool would have met the maximum allowable debt within three years (see graph in next slide)



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MOTOR POOL DEBT TO GENERAL FUND





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MOTOR POOL MONTHLY LEASE RATE

- Additional reasons to wait one year:
 - Multi-Stage RFP CH16001 for Fleet Services in process.
 - More detailed accounting in place for FY 2016 and will have FY 2014 and 2015 by year end.
 - Effects of the Fuel costs as a pass through on financials and customers still to be determined.
 - Positive Net Income helps to reduce the Debt to General Fund.
 - Increase in vehicle purchases for FY 2016 and 2017.



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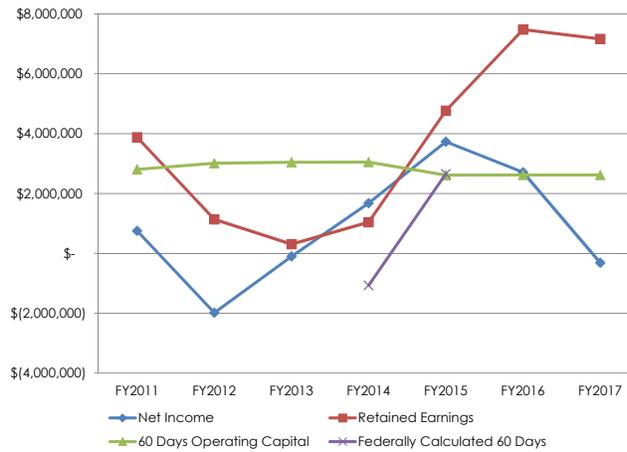
MOTOR POOL MONTHLY LEASE RATE

- Additional reasons to wait one year:
 - New expenses this fiscal year as Fleet takes more active approach in analyzing data
 - FleetFocus upgrade
 - Cognos project
 - New FTE (senior business analyst)
 - Telematics



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MOTOR POOL RETAINED EARNINGS



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FUEL NETWORK

- Over 40,000 vehicles at all levels of state and local government participate in the Fuel Network
- Just over 18 million gallons dispensed through the network
- The Fuel Network orders and maintains fuel for 450 tanks state-wide, including 130 fuel sites with card readers
- Fleet ensures federal and state environmental compliance for all of its underground storage tanks
- Seven CNG fueling sites



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FUEL NETWORK RATES

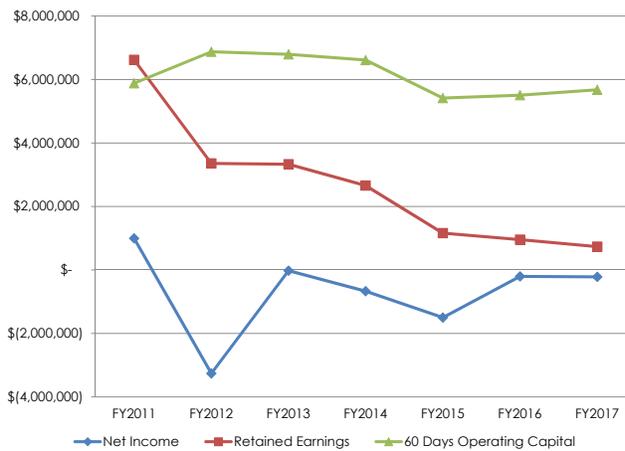
- Rate recommendation:
 - No recommended change

Gasoline/Diesel Fees:		
Per gallon charge at state sites	>60K gal/yr	\$0.065/gal
Per gallon charge at state sites	<60K gal/yr	\$0.065/gal
Per transaction fee at state sites		3.0%/transaction
Per gallon charge at CNG sites		\$1.150/gal



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FUEL NETWORK RETAINED EARNINGS





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STATE TRAVEL OFFICE

- Provides comprehensive business travel services to state and local governments.
- Made 6,372 hotel reservations (17,114 total room nights).
- Booked 5,309 car reservations (14,677 total reservation days).
- Issued 18,881 airline tickets.



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STATE TRAVEL OFFICE RATES

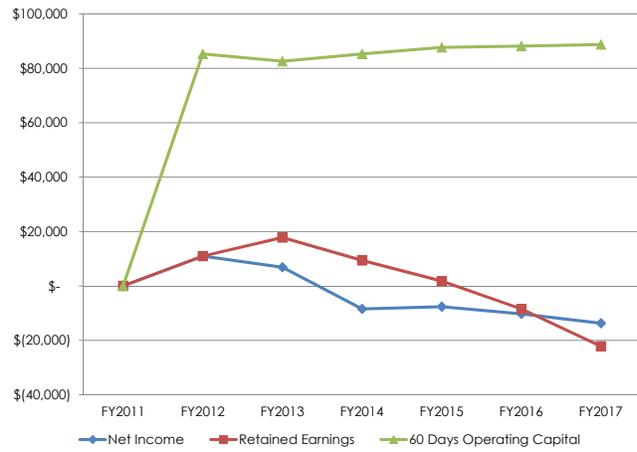
- Rate recommendation:
 - No recommended change

Travel Agency Service Fee	
Online	\$ 15.00
School/Higher Ed Agents	\$ 15.00
State Agents	\$ 20.00
Agent Group (46+ people)	\$ 17.50
Agent Group (26 – 45 people)	\$ 20.00
Agent Group (16 – 25 people)	\$ 22.50
Agent	\$ 25.00



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STATE TRAVEL OFFICE RETAINED EARNINGS



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S.B. 8

1980	Unique Property Processing	Negotiated % of sales price
1981	Electronic/Hazardous Waste Recycling	Actual cost
1982	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
1983	Default Auction Bids	10% of sales price
1984	Labor (per hour)	26.00
1985	Half hour minimum	
1986	Copy Rates (per copy)	.10
1987	Semi Truck and Trailer Service (per mile)	1.08
1988	Two-ton Flat Bed Service (per mile)	.61
1989	Forklift Service (per hour)	23.00
1990	4-6000 lbs	
1991	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
1992	Storage	
1993	Building (per cubic foot per month)	.43
1994	Fenced lot (per square foot per month)	.23
1995	Accounts receivable late fees	
1996	Past 30 days	5% of balance
1997	Past 60 days	10% of balance
1998	ISF - Federal Surplus Property	
1999	Surplus	
2000	Federal Shipping and handling charges	See formula
2001	Not to exceed 20% of federal acquisition cost plus freight/shipping	
2002	charges	
2003	Accounts receivable late fees	
2004	Past 30 days	5% of balance
2005	Past 60 days	10% of balance
2006	DIVISION OF FLEET OPERATIONS	
2007	ISF - Motor Pool	
2008	Telematics GPS tracking	Actual cost
2009	Commercial Equipment Rental	Cost plus \$12 Fee
2010	Administrative Fee for Do-Not Replace Vehicles (per Month)	51.29

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2011	Service Fee (per 12)	\$12 Service Fee
2012	General MP Info Research Fee (per 12)	\$12 Per Hour
2013	Lost or damaged fuel/maint card replacement fee (per 2)	\$2 Fee
2014	Vehicle Complaint Processing Fee (per 20)	\$20 Fee
2015	Operator negligence and vehicle abuse fees (per 0)	Varies (abuse or driver neglect cases only)
2016	Lease Rate	
2017	Sedans (per month, per vehicle)	
2018	Model Year 2013 contract price less 18% salvage value divided by current	
2019	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
2020	mileage fee.)	
2021	Select trucks, vans, SUVs (per month, per vehicle)	
2022	Model Year 2013 contract price less 21% salvage value divided by current	
2023	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
2024	mileage fee.	
2025	All other vehicles (per month, per vehicle)	
2026	Model Year 2013 contract price less 17% salvage value divided by current	
2027	adjusted lifecycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
2028	mileage fee.	
2029	Mileage	
2030	Maintenance and repair costs for a particular class of vehicle, divided by	
2031	total miles for that class	
2032	Fuel Pass-through	Actual cost
2033	Equipment rate for Public Safety vehicles	Actual cost
2034	Fees for agency owned vehicles	
2035	Seasonal Mgt Information System and Alternative Fuel Vehicle only (per month)	10.90
2036	Management Information System and Alternative Fuel Vehicle only (per month)	10.90
2037	Management Information System only (per month)	2.72
2038	Additional Management	
2039	Daily Pool Rates - Actual Cost From Vendor Contract - Actual Cost	Actual Cost
2040	Administrative Fee for Overhead	48.57
2041	Alternative Fuel	3.63

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S.B. 8

2042	Light duty only	
2043	Management Information System (per month)	2.72
2044	Vehicle Feature and Miscellaneous Equipment Upgrade	Actual cost
2045	Vehicle Class Differential Upgrade	Actual cost
2046	Bad Odometer Research	50.00
2047	Operator fault	
2048	Vehicle Detail Cleaning Service	40.00
2049	Premium Fuel Use (per gallon)	.20
2050	Excessive Maintenance, Accessory Fee	Variable
2051	Accounts receivable late fee	
2052	Past 30-days	5% of balance
2053	Past 60-days	10% of balance
2054	Past 90-days	15% of balance
2055	Accident deductible rate charged (per accident)	500.00
2056	Operator negligence and vehicle abuse	Variable
2057	Higher Ed Mgt. Info Sys. & Alternative Fuel Vehicle Mo. (per vehicle)	6.33
2058	Statutory Maintenance Non-Compliance	
2059	10 days late (per vehicle per month)	100.00
2060	20 days late (per vehicle per month)	200.00
2061	30+ days late (per vehicle per month)	300.00
2062	Seasonal Use Vehicle Lease	155.02
2063	Operator Incentives	
2064	Operator Incentives Alternative Fuel Rebate (per gallon)	.20
2065	ISF - Fuel Network	
2066	Charge (per gallon)	.065
2067	greater than or equal to 60,000 gal./yr	
2068	Charge at low volume sites (per gallon)	.065
2069	less than 60,000 gal./yr.	
2070	Percentage of transaction value at all sites	3.0%
2071	Accounts receivable late fee	
2072	Past 30 days	5% of balance

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2073	Past 60 days	10% of balance
2074	Past 90 days	15% of balance
2075	CNG Maintenance and Depreciation (per gallon)	1.15
2076	ISF - Travel Office	
2077	Travel	
2078	Travel Agency Service	
2079	Regular	25.00
2080	Online	15.00
2081	State Agent	20.00
2082	Group	
2083	16-25 people	22.50
2084	26-45 people	20.00
2085	46+ people	17.50
2086	School District Agent	15.00
2087	RISK MANAGEMENT	
2088	ISF - Risk Management Administration	
2089	Liability Premiums	
2090	Administrative Services	383,941.00
2091	Agriculture	40,790.00
2092	Alcoholic Beverage Control	84,962.00
2093	Attorney General's Office	105,761.00
2094	Auditor	11,862.00
2095	Board of Pardons	14,368.00
2096	Capitol Preservation Board	10,765.00
2097	Career Service Review Board	589.00
2098	Commerce	78,958.00
2099	Commission on Criminal and Juvenile Justice	5,309.00
2100	Heritage and Arts	32,572.00
2101	Corrections	851,417.00
2102	Courts	274,277.00
2103	Utah Office for Victims of Crime	3,728.00

**Proforma Financial Statements
Fleet Administration**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	93,239	63,590	64,316	139,721	52,078	52,078	52,078	52,078
ACCOUNTS RECEIVABLE					0	0	0	0
DUE FROM OTHER FUNDS	19	1,113		0	0	0	0	0
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	93,258	64,703	64,316	139,721	52,078	52,078	52,078	52,078
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT	17,798							
ACCUMULATED DEPRECIATION	(17,798)							
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	93,258	64,703	64,316	139,721	52,078	52,078	52,078	52,078
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	5,703	5,218	19,212	91,717	7,798	7,798	7,798	7,798
ACCRUED LIABILITIES	42,902	15,137	0	0	0	0	0	0
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS	408	103	859	3,759	35	35	35	35
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	49,013	20,458	20,071	95,476	7,833	7,833	7,833	7,833
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	49,013	20,458	20,071	95,476	7,833	7,833	7,833	7,833
CONTRIBUTED CAPITAL	35,169	35,169	35,169	35,169	35,169	35,169	35,169	35,169
RETAINED EARNINGS	9,076	9,076	9,076	9,076	9,076	9,076	9,076	9,076
TOTAL FUND EQUITY / NET ASSETS	44,245	44,245	44,245	44,245	44,245	44,245	44,245	44,245
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	93,258	64,703	64,316	139,721	52,078	52,078	52,078	52,078
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)								
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	0	0	0	0	0	0	0	0
PERSONAL SERVICES	410,397	319,618	282,892	284,660	219,526	219,526	219,526	219,526
TRAVEL EXPENSE	211	6,800	2,550	1,245	588	588	588	588
CURRENT EXPENSE	59,422	107,074	85,367	372,919	110,616	110,616	110,616	110,616
CURRENT EXPENSE - DATA PROCESSING	102,071	106,403	164,852	176,887	152,871	152,871	152,871	152,871
DEPRECIATION EXPENSE								
OTHER EXPENSES	(572,101)	(539,895)	(535,661)	(835,711)	(483,601)	(483,601)	(483,601)	(483,601)
TOTAL OPERATING EXPENSES	0	0	0	0	0	0	0	0
TOTAL OPERATING INCOME (LOSS)	0	0	0	0	0	0	0	0
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	0	0	0	0	0	0	0	0
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	72,167	93,239	63,590	64,316	139,721	52,078	52,078	52,078
Total Cash from Sales	23,981	(1,094)	1,114	0	0	0	0	0
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	23,981	(1,094)	1,114	0	0	0	0	0
Cash Used for Operations	(2,908)	(28,555)	(387)	75,405	(87,643)	0	0	0
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses	(1)		(1)					
TOTAL USES OF CASH	(2,909)	(28,555)	(388)	75,405	(87,643)	0	0	0
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	93,239	63,590	64,316	139,721	52,078	52,078	52,078	52,078
	93,239	63,590	64,316	139,721	52,078	52,078	52,078	52,078
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
Motor Pool**

8/19/2015

FY15 & 16 Temporary reduction in General Fund Debt due to reduced vehicle purchases (41,629,268) (33,318,130) (32,401,463) (43,825,361) (46,779,508)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS								
ACCOUNTS RECEIVABLE	246,950	104,650	150,401	129,850	153,701	153,701	153,701	153,701
DUE FROM OTHER FUNDS	2,204,656	1,930,243	2,337,162	2,867,861	2,515,504	2,515,504	2,515,504	2,515,504
INVENTORIES								
PREPAID EXPENSES			21,537					
TOTAL CURRENT ASSETS	2,451,606	2,034,893	2,509,100	2,997,711	2,669,205	2,669,205	2,669,205	2,669,205
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
VEHICLES	110,524,448	114,857,899	122,084,573	126,931,884	124,556,610	127,131,197	132,396,288	138,802,749
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	200,000	200,000	219,440	219,440	219,440	219,440	219,440	219,440
ACCUMULATED DEPRECIATION	(51,621,493)	(50,792,187)	(50,823,718)	(51,125,435)	(52,409,084)	(52,192,733)	(45,345,599)	(48,129,248)
TOTAL CAPITAL ASSETS	59,276,435	64,439,192	71,653,775	76,199,369	72,540,446	75,331,384	87,443,609	91,066,421
TOTAL ASSETS	61,728,041	66,474,085	74,162,875	79,197,080	75,209,651	78,000,589	90,112,814	93,735,626
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	1,989,741	1,968,509	2,592,598	2,154,873	1,393,770	1,393,770	1,393,770	1,393,770
ACCRUED LIABILITIES	33,503	43,958	0	38,949	43,047	43,047	43,047	43,047
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	8,820,699	9,214,142	12,395,999	16,049,489	20,185,389	18,503,174	17,133,957	17,133,957
DUE TO OTHER FUNDS	40,704	22,134	21,321	20,461	101,169	101,169	101,169	101,169
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	10,884,647	11,248,743	15,009,918	18,263,772	21,723,375	20,041,160	18,671,943	18,671,943
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	15,089,719	21,452,218	25,479,346	25,579,779	13,132,741	13,898,289	26,691,404	29,645,551
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	15,089,719	21,452,218	25,479,346	25,579,779	13,132,741	13,898,289	26,691,404	29,645,551
TOTAL LIABILITIES	25,974,366	32,700,961	40,489,264	43,843,551	34,856,116	33,939,449	45,363,347	48,317,494
CONTRIBUTED CAPITAL	31,874,147	32,637,976	33,364,944	34,314,353	35,586,566	36,586,566	37,586,566	38,586,566
RETAINED EARNINGS	3,879,528	1,135,148	308,667	1,039,176	4,766,969	7,474,574	7,162,901	6,831,566
TOTAL FUND EQUITY / NET ASSETS	35,753,675	33,773,124	33,673,611	35,353,529	40,353,535	44,061,140	44,749,467	45,418,132
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	61,728,041	66,474,085	74,162,875	79,197,080	75,209,651	78,000,589	90,112,814	93,735,626

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	25,705,656	23,965,272	26,719,899	28,863,160	29,919,180	28,419,180	28,419,180	28,419,180
Rate Impact					0			
TOTAL OPERATING REVENUES (after proposed rate impacts)	25,705,656	23,965,272	26,719,899	28,863,160	29,919,180	28,419,180	28,419,180	28,419,180
PERSONAL SERVICES	846,516	924,994	738,687	832,347	944,961	963,860	983,137	1,002,800
TRAVEL EXPENSE	2,581	2,230	7,503	5,195	1,211	2,500	2,500	2,500
CURRENT EXPENSE	15,261,841	16,467,536	16,890,068	16,573,329	14,114,908	14,114,908	14,114,908	14,114,908
CURRENT EXPENSE - DATA PROCESSING	422,436	427,749	343,328	416,243	361,858	361,858	361,858	361,858
DEPRECIATION EXPENSE	8,820,699	9,214,142	9,899,345	10,575,280	11,259,214	10,759,214	13,759,214	13,759,214
OTHER EXPENSES	293,416	263,854	294,993	453,727	266,004	266,004	266,004	266,004
TOTAL OPERATING EXPENSES	25,647,489	27,300,505	28,173,924	28,856,121	26,948,156	26,468,344	29,487,621	29,507,284
TOTAL OPERATING INCOME (LOSS)	58,167	(3,335,233)	(1,454,025)	7,039	2,971,024	1,950,836	(1,068,441)	(1,088,104)
GAIN (LOSS) ON SALE OF FIXED ASSETS	384,229	582,853	627,544	723,470	756,769	756,769	756,769	756,769
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS	273,000	8,000						
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	715,396	(2,744,380)	(826,481)	730,509	3,727,793	2,707,605	(311,672)	(331,335)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(18,994,550)	(23,910,418)	(30,666,360)	(37,875,345)	(41,629,268)	(33,318,130)	(32,401,463)	(43,825,361)
Total Cash from Sales	25,541,735	24,381,985	26,267,229	28,353,012	30,247,686	28,419,180	28,419,180	28,419,180
Capital Asset Disposal Proceeds	2,511,368	3,065,137	3,601,865	3,650,651	4,206,617	3,206,617	4,743,960	3,374,743
Federal Grants	273,000	8,000						
State Appropriations								
Fleet Expansion	38,665	763,829	726,968	949,409	1,272,213	1,000,000	1,000,000	1,000,000
TOTAL SOURCES OF CASH	28,364,768	28,218,951	30,596,062	32,953,072	35,726,516	32,625,797	34,163,140	32,793,923
Cash Used for Operations	(16,843,716)	(18,115,711)	(17,716,798)	(18,658,939)	(16,365,240)	(15,709,130)	(15,728,408)	(15,748,070)
Payments for Capital Assets	(16,436,920)	(16,859,184)	(20,088,249)	(18,048,056)	(11,050,138)	(16,000,000)	(29,858,630)	(20,000,000)
State Appropriations								
Other Uses		2						
TOTAL USES OF CASH	(33,280,636)	(34,974,893)	(37,805,047)	(36,706,995)	(27,415,378)	(31,709,130)	(45,587,038)	(35,748,070)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(23,910,418)	(30,666,360)	(37,875,345)	(41,629,268)	(33,318,130)	(32,401,463)	(43,825,361)	(46,779,508)
	(23,910,418)	(30,666,360)	(37,875,345)	(41,629,268)	(33,318,130)	(32,401,463)	(43,825,361)	(46,779,508)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
Fuel Network**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS								
ACCOUNTS RECEIVABLE	1,862,676	2,589,582	2,514,065	2,437,353	2,277,089	2,200,000	2,200,000	2,200,000
DUE FROM OTHER FUNDS	5,841,239	1,213,889	949,484	995,774	0	0	0	0
INVENTORIES	4,111,131	4,191,734	4,986,099	4,851,362	3,435,564	3,500,000	3,500,000	3,500,000
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	11,815,046	7,995,205	8,449,648	8,284,489	5,712,653	5,700,000	5,700,000	5,700,000
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167	19,167	19,167	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	3,386,588	3,449,583	3,651,198	3,766,615	3,780,729	3,805,729	3,830,729	3,855,729
ACCUMULATED DEPRECIATION	(2,496,435)	(2,681,216)	(2,867,849)	(3,058,253)	(3,237,335)	(3,416,417)	(3,595,499)	(3,774,581)
TOTAL CAPITAL ASSETS	909,320	787,534	802,516	727,529	562,561	408,479	254,397	100,315
TOTAL ASSETS	12,724,366	8,782,739	9,252,164	9,012,018	6,275,214	6,108,479	5,954,397	5,800,315
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	2,935,017	2,442,595	2,345,809	3,250,975	3,726,033	3,200,000	3,200,000	3,200,000
ACCRUED LIABILITIES	34,726	40,629	0	0	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	175,908	184,781	217,961	179,082	179,082	179,082	179,082	179,082
DUE TO OTHER FUNDS	13,392	0	6,939	869	272	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	3,159,043	2,668,005	2,570,709	3,430,926	3,905,387	3,379,082	3,379,082	3,379,082
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	2,950,118	2,760,888	3,350,743	2,922,254	1,212,169	1,776,637	1,840,319	1,917,125
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	2,950,118	2,760,888	3,350,743	2,922,254	1,212,169	1,776,637	1,840,319	1,917,125
TOTAL LIABILITIES	6,109,161	5,428,893	5,921,452	6,353,180	5,117,556	5,155,719	5,219,401	5,296,207
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	6,615,205	3,353,846	3,330,712	2,658,838	1,157,658	952,760	734,996	504,108
TOTAL FUND EQUITY / NET ASSETS	6,615,205	3,353,846	3,330,712	2,658,838	1,157,658	952,760	734,996	504,108
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	12,724,366	8,782,739	9,252,164	9,012,018	6,275,214	6,108,479	5,954,397	5,800,315

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	36,469,090	40,161,538	40,920,238	39,203,584	31,173,548	33,000,000	34,000,000	35,000,000
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	36,469,090	40,161,538	40,920,238	39,203,584	31,173,548	33,000,000	34,000,000	35,000,000
PERSONAL SERVICES	619,034	625,758	593,334	603,197	630,698	643,312	656,178	669,302
TRAVEL EXPENSE	355	604	52	161	0	0	0	0
CURRENT EXPENSE	34,306,793	39,922,091	39,778,376	38,479,855	31,492,480	32,000,000	33,000,000	34,000,000
CURRENT EXPENSE - DATA PROCESSING	51,859	50,875	42,345	57,786	62,504	62,504	62,504	62,504
DEPRECIATION EXPENSE	175,908	184,781	186,633	190,405	179,082	179,082	179,082	179,082
OTHER EXPENSES	319,021	385,813	342,237	544,054	309,964	320,000	320,000	320,000
TOTAL OPERATING EXPENSES	35,472,970	41,169,922	40,942,977	39,875,458	32,674,728	33,204,898	34,217,764	35,230,888
TOTAL OPERATING INCOME (LOSS)	996,120	(1,008,384)	(22,739)	(671,874)	(1,501,180)	(204,898)	(217,764)	(230,888)
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS		10,492						
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT		(263,467)						
OPERATING TRANSFERS IN (OUT)		-200,000	-395					
NET INCOME (LOSS)	996,120	(3,261,359)	(23,134)	(671,874)	(1,501,180)	(204,898)	(217,764)	(230,888)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(491,977)	(3,126,026)	(2,945,669)	(3,568,704)	(3,101,336)	(1,391,251)	(1,955,719)	(2,019,401)
Total Cash from Sales	32,612,823	44,061,982	41,260,160	39,234,006	32,329,586	33,577,089	34,000,000	35,000,000
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants		10,492						
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	32,612,823	44,072,474	41,260,160	39,234,006	32,329,586	33,577,089	34,000,000	35,000,000
Cash Used for Operations	(35,057,929)	(41,565,655)	(41,681,185)	(38,651,221)	(30,605,387)	(34,116,557)	(34,038,682)	(35,051,806)
Payments for Capital Assets	(188,943)	(62,995)	(201,615)	(115,417)	(14,114)	(25,000)	(25,000)	(25,000)
State Appropriations		(2,000,000)						
Other Uses		(263,467)	(395)					
TOTAL USES OF CASH	(35,246,872)	(43,892,117)	(41,883,195)	(38,766,638)	(30,619,501)	(34,141,557)	(34,063,682)	(35,076,806)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(3,126,026)	(2,945,669)	(3,568,704)	(3,101,336)	(1,391,251)	(1,955,719)	(2,019,401)	(2,096,207)
	(3,126,026)	(2,945,669)	(3,568,704)	(3,101,336)	(1,391,251)	(1,955,719)	(2,019,401)	(2,096,207)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements
State Travel**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS		14,502	6,679	12,369	0	0	0	0
ACCOUNTS RECEIVABLE		26,089	63,872	29,717	32,848	32,848	32,848	32,848
DUE FROM OTHER FUNDS								
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	0	40,591	70,551	42,086	32,848	32,848	32,848	32,848
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	0	40,591	70,551	42,086	32,848	32,848	32,848	32,848
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE		21,883	51,841	26,380	25,158	25,158	25,158	25,158
ACCRUED LIABILITIES		7,720	0	6,274	0	0	0	0
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS		50	886	46	59	59	59	59
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	0	29,653	52,727	32,700	25,217	25,217	25,217	25,217
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)					5,864	16,100	29,834	47,136
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	5,864	16,100	29,834	47,136
TOTAL LIABILITIES	0	29,653	52,727	32,700	31,081	41,317	55,051	72,353
CONTRIBUTED CAPITAL								
RETAINED EARNINGS		10,938	17,824	9,386	1,767	(8,469)	(22,203)	(39,505)
TOTAL FUND EQUITY / NET ASSETS	0	10,938	17,824	9,386	1,767	(8,469)	(22,203)	(39,505)
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	0	40,591	70,551	42,086	32,848	32,848	32,848	32,848

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)		522,709	502,547	503,075	518,518	518,518	518,518	518,518
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	0	522,709	502,547	503,075	518,518	518,518	518,518	518,518
PERSONAL SERVICES		164,450	160,594	165,379	171,485	174,915	178,413	181,981
TRAVEL EXPENSE		515	1,198	1,411	1,226	1,226	1,226	1,226
CURRENT EXPENSE		330,799	318,394	323,837	335,178	335,178	335,178	335,178
CURRENT EXPENSE - DATA PROCESSING		10,065	9,552	11,276	11,435	11,435	11,435	11,435
DEPRECIATION EXPENSE								
OTHER EXPENSES		5,942	5,923	9,610	6,813	6,000	6,000	6,000
TOTAL OPERATING EXPENSES	0	511,771	495,661	511,513	526,137	528,754	532,252	535,820
TOTAL OPERATING INCOME (LOSS)	0	10,938	6,886	(8,438)	(7,619)	(10,236)	(13,734)	(17,302)
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	0	10,938	6,886	(8,438)	(7,619)	(10,236)	(13,734)	(17,302)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	0	14,502	6,679	12,369	0	0	0	0
Total Cash from Sales	0	496,620	464,764	537,230	515,387	518,518	518,518	518,518
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	0	496,620	464,764	537,230	515,387	518,518	518,518	518,518
Cash Used for Operations	0	(482,118)	(472,587)	(531,540)	(527,756)	(518,518)	(518,518)	(518,518)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses								
TOTAL USES OF CASH	0	(482,118)	(472,587)	(531,540)	(527,756)	(518,518)	(518,518)	(518,518)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	0	14,502	6,679	12,369	0	0	0	0
	0	14,502	6,679	12,369	0	0	0	0
	0	0	0	0	0	0	0	0

Department of Administrative Services

- Overview
- DFCM
- Purchasing
- Risk Management
- Fleet
- Finance** ◀

FINANCE

Department of Administrative Services

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FINANCE

Purchasing Card

Consolidated Budget & Accounting



- Overview
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- Purchasing Card ◀

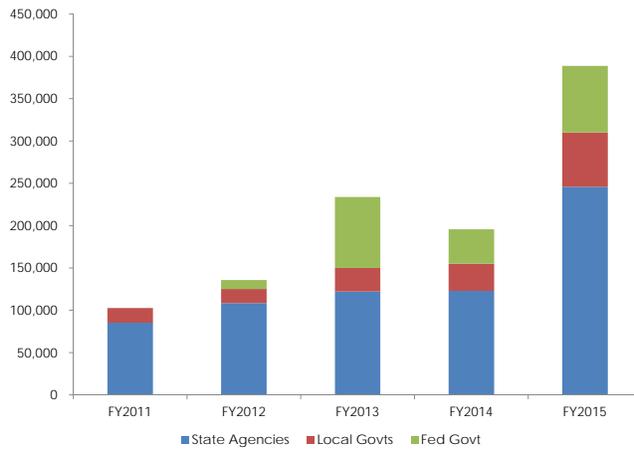
PURCHASING CARD

- The Purchasing Card provides an efficient, cost-effective method of purchasing and payment
- Total Purchasing Card usage was \$26.6 million in FY 2015 (0.75% decrease)
- The net rebate to State agencies and local governments was \$310,001 in FY 2015 (100% increase)
- New WSCA contract with US Bank effective on 10-1-2014
- Three Incentives
 - Volume Sales
 - Prompt Payment
 - New Annual Volume Bonus



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- Purchasing Card ◀

REBATES TO STATE AGENCIES (NET OF PROGRAM COSTS)

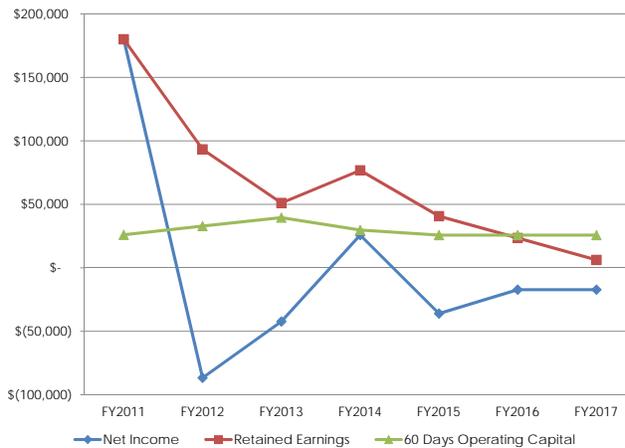


Note: The Federal Government was paid nothing in FY 2011 because the fund had "State Only" retained earnings at that time. FY 2013 is higher because the FY 2012 amount was not paid until FY 2013.



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- Retained Earnings

PURCHASING CARD RETAINED EARNINGS



Note: FY 2012 Net Income was very low because the FY 2011 rebate was not paid until FY 2012.



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- CBA

CONSOLIDATED BUDGET & ACCOUNTING (CBA)

- Formed in May 2011 to centralize DAS budget and accounting functions. Operated as an Internal Service Fund since FY 2013.
- Started FY 2015 with a small retained earnings balance, basically broke even for FY 2015.
- Personnel expenses will increase in FY 2016 by approximately \$80,000 for cost of living and market comparability adjustments. Personnel Services represent 95% of the total CBA budget.
- Processes monthly billings to DAS divisions based on hours worked by division budget activity code multiplied by the appropriate hourly rate. Overhead is recovered as a markup on direct costs.



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 - Purchasing Card
 - CBA
 - Rate Changes ◀

CBA RATES

FY 2016 Approved Rates

Basic Accounting and Transactions:	\$ 34/hour
Financial Management:	\$ 60/hour

FY 2017 Requested Rates

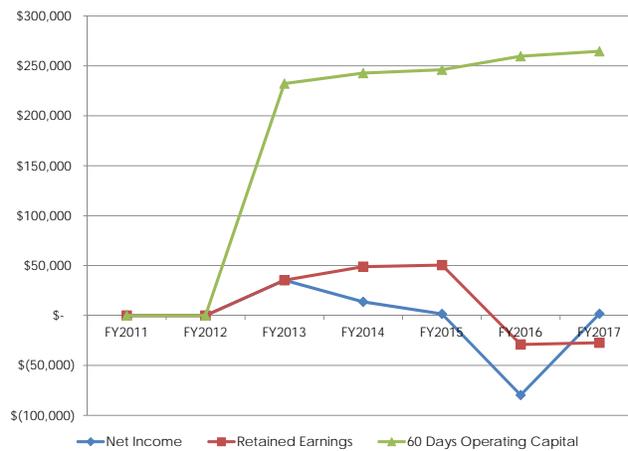
Basic Accounting and Transactions:	\$ 36/hour
Financial Management:	\$ 65/hour

Increase based on FY 2016 Personnel Services Increase



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CBA RETAINED EARNINGS



Enrolled Copy**S.B. 8**

18	UDOT	Actual cost
1919	STATE DEBT COLLECTION FUND	
1920	Office of State Debt Collection	
1921	Collection Penalty	6.0%
1922	Labor Commission Wage Claim Attorney Fees	
1923	Labor Commission Wage Claims	Variable
1924	10% of partial payments; 1/3 of claim or \$500, whichever is greater for	
1925	full payments	
1926	Collection Interest	Prime + 2%
1927	Post Judgment Interest	Variable
1928	Administrative Collection	18%
1929	18% of amount collected (21.95% effective rate)	
1930	Non sufficient Check Collection	20.00
1931	Non sufficient Check Service Charge	20.00
1932	Garnishment Request	Actual cost
33	Legal Document Service	Actual Cost
1934	Greater of \$20 or Actual	
1935	Credit card processing fee charged to collection vendors	1.75%
1936	Court Filing, Deposition/Transcript /Skip Tracing	Actual cost
1937	DEPARTMENT OF ADMINISTRATIVE SERVICES INTERNAL SERVICE FUNDS	
1938	DIVISION OF FINANCE	
1939	ISF - Purchasing Card	
1940	Purchasing Card	Variable
1941	Contract rebates	
1942	ISF - Consolidated Budget and Accounting	
1943	Basic Accounting and Transactions (per hour)	34.00
1944	Financial Management (per hour)	60.00
1945	DIVISION OF PURCHASING AND GENERAL SERVICES	
1946	ISF - Central Mailing	
1947	Business Reply/Postage Due	.09
48	Special Handling/Labor (per hour)	50.00

2017 CBA Rate Impact Rounded

Appropriation	Appropriation Code Name	Rate Class		Grand Total
		Managers	Transactions	
FAA	FAA Executive Director	\$1,400	\$200	\$1,600
FDA	FDA Administrative Rules	\$100	\$0	\$100
FEA	FEA DFCM Administration	\$25,700	\$3,100	\$28,800
FGA	FGA Archives Administration	\$400	\$200	\$600
FHC	FHC Payables/Disbursing	\$1,400	\$200	\$1,600
FIA	FIA Inspector General of Medicaid Services	\$300	\$200	\$500
FJA	FJA Purchasing Card	\$200	\$100	\$300
FKE	FKE Judicial Conduct Commission	\$100	\$0	\$100
FLA	FLA Purchasing & General Services	\$3,000	\$400	\$3,400
FMA	FMA Building Board Program	\$200		\$200
FNA	FNA General Services Administration	\$7,300	\$800	\$8,100
FNJ	FNJ State Surplus Property	\$1,300	\$100	\$1,400
FNK	FNK Federal Surplus Property	\$400	\$0	\$400
FQA	FQA Fleet Services Motor Pool	\$13,300	\$8,200	\$21,500
FQB	FQB Fleet Services Fuel Network	\$5,700	\$1,600	\$7,300
FQC	FQC Fleet Administration	\$600	\$200	\$800
FQF	FQF State Travel Office	\$400	\$200	\$600
FRA	FRA Risk Management Administration	\$1,100	\$600	\$1,700
FSA	FSA Facilities Management	\$19,700	\$12,300	\$32,000
Grand Total		\$82,600	\$28,400	\$111,000

**Proforma Financial Statements
Purchasing Card**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	461,022	0	0	517,612	121,795	104,542	87,289	70,037
ACCOUNTS RECEIVABLE	382,977	667,653	903,124	689,177	839,555	839,555	839,555	839,555
DUE FROM OTHER FUNDS	1,001,395	977,858	1,020,595	1,103,414	1,160,460	1,160,460	1,160,460	1,160,460
INVENTORIES			0	0	0	0	0	0
PREPAID EXPENSES			0	461,823	0	0	0	0
TOTAL CURRENT ASSETS	1,845,394	1,645,511	1,923,719	2,772,026	2,121,810	2,104,557	2,087,304	2,070,052
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	1,845,394	1,645,511	1,923,719	2,772,026	2,121,810	2,104,557	2,087,304	2,070,052
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	1,659,993	1,529,822	1,649,816	2,688,953	2,063,705	2,063,705	2,063,705	2,063,705
ACCRUED LIABILITIES	3,053		0	0	3,345	3,345	3,345	3,345
DEFERRED REVENUE			0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)		21,107	5,000	6,307	14,054	14,054	14,054	14,054
DUE TO OTHER FUNDS	2,428	1,263	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM			0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	1,665,474	1,552,192	1,654,816	2,695,260	2,081,104	2,081,104	2,081,104	2,081,104
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)			217,903					
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	217,903	0	0	0	0	0
TOTAL LIABILITIES	1,665,474	1,552,192	1,872,719	2,695,260	2,081,104	2,081,104	2,081,104	2,081,104
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0	0
RETAINED EARNINGS	179,920	93,319	51,000	76,766	40,706	23,453	6,200	(11,052)
TOTAL FUND EQUITY / NET ASSETS	179,920	93,319	51,000	76,766	40,706	23,453	6,200	(11,052)
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,845,394	1,645,511	1,923,719	2,772,026	2,121,810	2,104,557	2,087,304	2,070,052
	0	0	0	(0)	(0)	0	0	0

INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	256,482	321,124	344,952	359,556	507,243	507,243	507,243	507,243
Rate Impact								
TOTAL OPERATING REVENUES (after proposed rate impacts)	256,482	321,124	344,952	359,556	507,243	507,243	507,243	507,243
PERSONAL SERVICES	69,834	75,900	70,325	73,402	78,482	78,482	78,482	78,482
TRAVEL EXPENSE	35		0	0	0	0	0	0
CURRENT EXPENSE	85,720	109,371	81,829	52,524	57,863	57,863	57,863	57,863
CURRENT EXPENSE - DATA PROCESSING	95	1,380	1,398	357	0	0	0	0
DEPRECIATION EXPENSE			0			0	0	0
OTHER EXPENSES	17,249		0	11,868	18,299	18,299	18,299	18,299
TOTAL OPERATING EXPENSES	172,933	186,651	153,552	138,151	154,644	154,644	154,644	154,644
TOTAL OPERATING INCOME (LOSS)	83,549	134,473	191,400	221,405	352,599	352,599	352,599	352,599
GAIN (LOSS) ON SALE OF FIXED ASSETS			0					
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
REVENUE REBATES TO AGENCIES AND OTHER GOVTS		(210,462)	(149,973)	(154,993)	(310,001)	(295,000)	(295,000)	(295,000)
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT		(10,612)	(83,746)	(40,646)	(78,658)	(74,852)	(74,852)	(74,852)
OPERATING TRANSFERS IN (OUT)	96,371							
NET INCOME (LOSS)	179,920	(86,601)	(42,319)	25,766	(36,060)	(17,253)	(17,253)	(17,253)

CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	461,022	(21,107)	(222,903)	511,305	107,741	90,488	73,235	73,235
Total Cash from Sales	256,482	321,124	344,952	484,377	1,466,586	507,243	507,243	507,243
Capital Asset Disposal Proceeds		0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources	377,473							
TOTAL SOURCES OF CASH	633,955	321,124	344,952	484,377	1,466,586	507,243	507,243	507,243
Cash Used for Operations	(172,933)	(207,758)	(355,348)	445,471	(1,481,491)	(301,905)	(301,905)	(301,904)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses		(595,495)	(191,400)	(195,640)	(388,659)	(222,591)	(222,591)	(222,591)
TOTAL USES OF CASH	(172,933)	(803,253)	(546,748)	249,831	(1,870,150)	(524,496)	(524,496)	(524,495)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	461,022	(21,107)	(222,903)	511,305	107,741	90,488	73,235	55,983
	461,022	(21,107)	(222,903)	511,305	107,741	90,488	73,235	55,983
	0	0	0	0	0	(0)	(0)	0

**Proforma Financial Statements
Consolidated Budget & Accounting**

8/19/2015

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS			95,203	107,119	150,500	70,851	72,625	44,230
ACCOUNTS RECEIVABLE						0	0	0
DUE FROM OTHER FUNDS			36,232	42,534	0	0	0	0
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	0	0	131,435	149,653	150,500	70,851	72,625	44,230
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0							
TOTAL OTHER ASSETS	0	0	0	0	0	0	0	0
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	0
TOTAL ASSETS	0	0	131,435	149,653	150,500	70,851	72,625	44,230
LIABILITIES & FUND EQUITY								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES			95,584	100,164	99,448	99,448	99,448	99,448
DEFERRED REVENUE						0	0	0
INTERFUND LOAN (Short Term Cash Deficit)						0	0	0
DUE TO OTHER FUNDS			543	543	501	501	501	501
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	0	0	96,127	100,707	99,949	99,949	99,949	99,949
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	0	0	96,127	100,707	99,949	99,949	99,949	99,949
CONTRIBUTED CAPITAL			0					
RETAINED EARNINGS			35,308	48,946	50,551	(29,098)	(27,324)	(55,719)
TOTAL FUND EQUITY / NET ASSETS	0	0	35,308	48,946	50,551	(29,098)	(27,324)	(55,719)
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	0	0	131,435	149,653	150,500	70,851	72,625	44,230
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)			1,429,478	1,470,395	1,478,517	1,478,517	1,478,517	1,589,517
Rate Impact							111,000	
TOTAL OPERATING REVENUES (after proposed rate impacts)	0	0	1,429,478	1,470,395	1,478,517	1,478,517	1,589,517	1,589,517
PERSONAL SERVICES			1,332,200	1,375,307	1,401,754	1,478,850	1,508,427	1,538,596
TRAVEL EXPENSE						0	0	0
CURRENT EXPENSE			32,515	40,667	35,435	35,435	35,435	35,435
CURRENT EXPENSE - DATA PROCESSING			29,455	40,783	39,723	39,723	39,723	39,723
DEPRECIATION EXPENSE						0	0	0
OTHER EXPENSES						0	4,158	4,158
TOTAL OPERATING EXPENSES	0	0	1,394,170	1,456,757	1,476,912	1,558,166	1,587,743	1,617,912
TOTAL OPERATING INCOME (LOSS)	0	0	35,308	13,638	1,605	(79,649)	1,774	(28,395)
GAIN (LOSS) ON SALE OF FIXED ASSETS								
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
NET INCOME (LOSS)	0	0	35,308	13,638	1,605	(79,649)	1,774	(28,395)
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	0	0	0	95,203	107,119	150,500	70,851	72,625
Total Cash from Sales	0	0	1,429,478	1,464,093	1,521,051	1,478,517	1,589,517	1,589,517
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources			59,895					
TOTAL SOURCES OF CASH	0	0	1,489,373	1,464,093	1,521,051	1,478,517	1,589,517	1,589,517
Cash Used for Operations	0	0	(1,394,170)	(1,452,177)	(1,477,670)	(1,558,166)	(1,587,743)	(1,617,912)
Payments for Capital Assets					0	0	0	0
State Appropriations								
Other Uses								
TOTAL USES OF CASH	0	0	(1,394,170)	(1,452,177)	(1,477,670)	(1,558,166)	(1,587,743)	(1,617,912)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	0	0	95,203	107,119	150,500	70,851	72,625	44,230
	0	0	95,203	107,119	150,500	70,851	72,625	44,230
	0	0	0	0	0	0	0	0