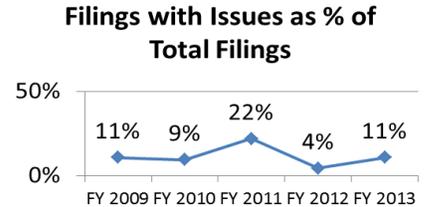
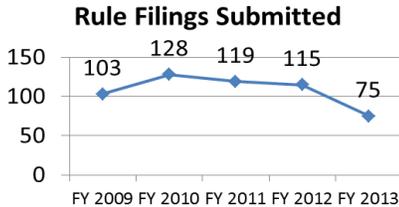


Department of Commerce

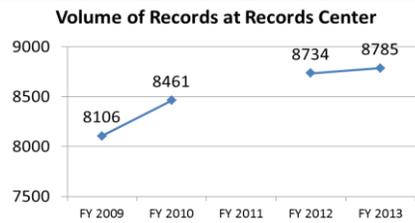
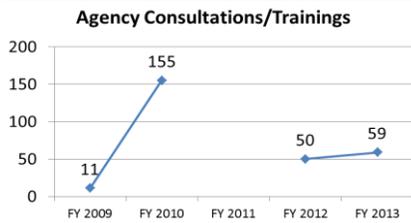


DAS CUSTOMER SERVICES SUMMARY FOR FY 2012-2013

Administrative Rules



Archives and Records Service



FY 2011 data not available.

Facilities Construction & Management

	FY 2012	FY 2013
Average cost per office square foot (leases)	\$ 22.30	\$ 20.20
Average cost per office square foot (operations & maintenance)	\$ 4.09	\$ 4.33
<i>No Capital Improvements Projects in FY 2012 or FY 2013</i>		

Finance

	FY 2013
Post-Audit Error Rate*	0.00%
Receivables collected by the Office of State Debt Collection	\$ 41,301.42
P-card Dollars Spent**	\$ 183,716.32
<i>*State Average: 3.59% ** % of State P-card spend: 0.93%</i>	

Fleet

	FY 2012	FY 2013
Count of vehicles	26	26
Total miles traveled	344,167	310,082
Underutilized vehicles (mileage below the bottom quartile)	2	5
Annual lease savings from Fleet Operations	\$ 33,696	\$ 33,696

Purchasing and General Services

	FY 2012	FY 2013
Use of State Contracts	\$ 1,012,310	\$ 1,080,392
Pieces of Mail Processed	132,351	123,184
Number of Surplus Items	2,114	230

Risk Management

