Department of Administrative Services

2015

Department of Administrative Services

Internal Service Funds

Rate Committee

August 2013

DAS Internal Service Fund
FY 2015 Rate Committee
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Rate Committee and Customers,

The mission of the Department of Administrative Services is to deliver support services of the highest quality and best value to government agencies and the public. Our vision is to be the preferred and most trusted provider of products, services, and innovative solutions to meet customer needs.

While the Department provides dozens of services through hundreds of rates, only a handful are proposed to change for FY 2015:

- Facilities Management proposes an increase for 16 buildings
- Facilities Management proposes a decrease for 3 buildings
- Fleet proposes an inflationary rate increase for Motor Pool lease rates
- Fleet Operations proposes to increase the Alternative Fuel Vehicle Fee
- Purchasing proposes to reduce the Cooperative Contract rate
- State Mail proposes to increase the rate for Intelligent Inserting
- Risk proposes to increase Worker's Compensation rates
- Risk proposes to increase the rate for insuring bus vehicles

Statute provides that the Department must submit a rate and fee schedule annually to a rate committee comprised of executive directors of state agencies that use services and pay rates to the Department. This rate committee recommends proposed rate and fee schedule changes to the Governor's Office and the State Legislature.

The intention of this packet is to inform both the rate committee members and agency customers as to rate changes proposed by the Department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact us.

Sincerely,

Kim Hood
Executive Director

Rich Amon
Deputy Executive Director

Department of Administrative Services
2015 Rate Impact

Department Name	Facilities Management	Fleet Operations	Purchasing & General Services	Risk - Workers Compensation	Total
011 Senate				$2,061	$2,061
012 House of Representatives				$3,400	$3,400
013 Legislative Printing				$390	$390
014 Legislative Research & General Counsel				$10,005	$10,005
015 Legislative Fiscal Analyst				$3,205	$3,205
016 Legislative Auditor General		$100		$4,338	$4,438
020 Judicial Branch	$112,334	$33,400	$260	$118,696	$264,690
030 Capitol Preservation Board				$618	$618
050 State Treasurer		$1,000	$9	$2,563	$3,572
060 Governor's Office		$4,600	$27	$28,172	$32,799
065 Utah Science Technology & Research Initiative		$0		$1,685	$1,685
080 Attorney General		$11,400		$60,528	$71,928
090 Utah State Auditor		$700		$6,693	$7,393
100 Dept of Administrative Services		$24,300	($135,039)	$39,308	($71,431)
110 Dept of Technology Services	$4,314	$4,500		$106,784	$115,598
120 Tax Commission	$143,479	$12,800	$19,187	$59,392	$234,858
130 Career Service Review Office				$236	$236
140 Dept of Human Resource Management			$0	$14,604	$14,604
170 Navajo Trust Administration		$2,000		$1,444	$3,444
180 Dept of Public Safety	$39,008	$45,600	$2,567	$116,381	$203,556
190 Utah National Guard		$3,500	$13	$21,908	$25,421
200 Dept of Human Services	$44,511	$134,200	$5,981	$297,743	$482,435
270 Dept of Health	$170,008	$11,700	$6,868	$96,462	$285,038
290 Utah Medical Education Council				$1,011	$1,011
300 Building Board Construction				$221	$221
400 Utah State Board of Education		$22,500	$14	$106,744	$129,258
410 Dept of Corrections	$19,845	$89,800	$1,027	$205,022	$315,694
430 Board of Pardons & Parole		$4,400		$4,030	$8,430
450 Dept of Veterans' & Military Affairs		$2,200	$0	$1,937	$4,137
480 Dept of Environmental Quality		$15,100	$39	$45,456	$60,595
550 School & Institutional Trust Lands Admin		$3,900		$9,247	$13,147
560 Dept of Natural Resources	$97,160	$82,200	($1,972)	$118,723	$296,111
570 Dept of Agriculture & Food	$51,606	$29,700	($1,195)	$18,765	$98,876
590 Public Lands Policy Coordination Office		$300		$1,634	$1,934
600 Dept of Workforce Services	$38,358	$33,100	$42,702	$160,796	$274,956
650 Dept of Alcoholic Beverage Control		$3,400	($285)	$20,799	$23,914
660 Labor Commission		$8,700		$12,382	$21,082
670 Dept of Commerce		$7,300	$837	$23,633	$31,770
680 Dept of Financial Institutions				$6,965	$6,965
690 Dept of Insurance		$3,400	$149	$9,114	$12,663
700 Public Service Commission				$2,578	$2,578
710 Dept of Heritage & Arts		$2,200		$12,054	$14,254
810 Dept of Transportation		$126,500	($17,280)	$177,409	$286,629
TOTAL	**$720,623**	**$724,500**	**($76,090)**	**$1,935,136**	**$3,304,169**

Internal Service Fund Rate Review Committee Meeting
Department of Administrative Services and
Department of Human Resources Management
8:30 a.m. August 20, 2013
State Capitol Building, Room C250

A G E N D A

I. DHRM Rate Committee

a. Committee Members: Debbie Cragun - DHRM; Kristen Cox – GOMB; John Reidhead – Finance; Francine Giani - Commerce; Carlos Braceras - DOT; Mike Styler – DNR; Werner Haidenthaller – AG's Office

b. Business – Debbie Cragun, Executive Director, DHRM
- i. Welcome
- ii. Approve Minutes
- iii. Committee Chair – to be voted in by committee members

c. Presentation by DHRM Internal Service Funds
- i. **Human Resources Services & Payroll Services – Letty Debenham, DHRM Finance Director**
  1. Presentation
  2. Discussion
     - a. Committee
     - b. Public
  3. Committee Action

d. Presentation – Internal Service Fund Attorney General's Legal Services – Letty Debenham, DHRM Finance Director
  1. Presentation
  2. Discussion
     - a. Committee
     - b. Public
  3. Committee Action

Break for Committee Change

II. DAS Rate Committee –

a. Committee Chair appointment and vote

b. **Committee Members:**
- i. Kim Hood - DAS; Kristen Cox – GOMB; John Reidhead – Finance; Mark VanOrden – CIO; Francine Giani – Commerce; Carlos Braceras – DOT; Mike Styler - DNR
- ii. Selection of a Committee Chair (nomination and vote)

c. **Business – Kim Hood, Executive Director, DAS**
- i. Welcome
- ii. Approve minutes of August 30, 2012

d. **Presentation by DAS Internal Service Funds**
- i. **DFCM – Rich Amon , Acting Division Director and Bruce Whittington Assistant Director**
  1. Presentation
  2. Discussion
     - a. Committee
     - b. Public
  3. Action Items – Approve FY'15 Rate Changes

ii. **Finance Pcard (Purchasing Card) CBA (Consolidated Budget & Accounting) and (ECM Project) – Rich Amon EDO and John Reidhead, Division Director**
    1. Presentation
    2. Discussion
        a. Committee
        b. Public
    3. Action Items – Approve FY'15 Rate Changes
iii. **Fleet Operations – Rich Amon EDO and Sam Lee Division Director**
    1. Presentation
    2. Discussion
        a. Committee
        b. Public
    3. Action Items – Approve FY'15 Rate Changes
iv. **Purchasing & General Services – Rich Amon EDO and Kent Beers, Division Director**
    1. Presentation
    2. Discussion
        a. Committee
        b. Public
    3. Action Items – Approve FY'15 Rate Changes
v. **Risk Management – Rich Amon EDO and Tani Downing, Division Director**
    1. Presentation
    2. Discussion
        a. Committee
        b. Public
    3. Action Items – Approve FY'15 Rate Changes

III. Next Meeting- Tuesday August 27, State Capitol Room #250 (8:30 AM start)

IV. Adjourn

Internal Service Fund Rate Review Committee Meetings

Department of Administrative Services and
Department of Human Resources Management

8:30 a.m. August 27, 2013

State Capitol Building, Room C250

PROPOSED **A G E N D A

I. DHRM Rate Committee

- **a. Committee Members:** Debbie Cragun - DHRM; Kristen Cox – GOMB; John Reidhead – Finance; Francine Giani – Commerce; Carlos Braceras – DOT; Mike Styler – DNR; Werner Haidenthaller – AG's Office
- **b. Business – Debbie Cragun, Executive Director, DHRM**
  - i. Welcome
  - ii. Approve Minutes of August 20, 2013
- **c. DHRM Internal Service Funds**
  - **i. Human Resources Services & Payroll Services – Letty Debenham, DHRM Finance Director**
    1. Follow-up
    2. Discussion
       - a. Committee
       - b. Public
    3. Action Items – Approve DHRM FY'15 rates
- **d. DHRM Internal Service Fund Attorney General's Legal Services – Letty Debenham, DHRM Finance Director**
  - **1.** Follow-up
  - **2.** Discussion
    - **a.** Committee
    - **b.** Public
  - **3.** Action Items – Approve DHRM FY'15 rates

II. Break for Committee Change

III. DAS Rate Committee

- a. **Committee Members:** Kim Hood - DAS; Kristen Cox – GOMB; John Reidhead – Finance; Mark VanOrden – CIO; Francine Giani – Commerce; Carlos Braceras – DOT; Mike Styler – DNR
- b. **Business –** Kim Hood, Executive Director DAS
  - i. Welcome
  - ii. Approve Minutes of August 20, 2013

IV. DAS Business

- a. **Follow up presentation by DAS Internal Service Funds**
  - i. **DFCM – Rich Amon, Acting Division Director and Bruce Whittington Assistant Director**
    1. Follow up
    2. Action Items – Approve DFCM FY'15 rates
  - ii. **Finance Pcard, CBA and ECM Project – Rich Amon EDO and John Reidhead, Division Director**
    1. Follow up
    2. Action Items – Approve Finance FY'15 rates
  - iii. **Fleet Operations – Rich Amon EDO and Sam Lee, Division Director**
    1. Follow up
    2. Action Items – Approve Fleet FY'15 rates

iv **Purchasing and General Services – Rich Amon EDO and Kent Beers, Division Director**

1. Follow up
2. Action Items – Approve Purchasing & General Services FY'15 rates

v **Risk Management Rich Amon EDO and Tani Downing, Division Director**

1. Follow up
2. Action Items – Approve Risk Mngt FY'15 rates

IV. Next Meeting – Thursday September 3rd, 8:30 am in the State Capitol Room #250

V. Adjourn

Department of Administrative Services

Overview

DFCM

Fleet

Finance

Purchasing

Risk Management

Division of Facilities Construction & Management

Building Maintenance

- Provides maintenance and management services at over 165 state-owned and leased buildings
- Manages over 6.8 million square feet of space
- Maintains average operations and maintenance costs at 25% below local and 45% below national averages
- $29 million FY-14 adjusted revenue
- Dedicated Energy Manager assisting staff in efficiently operating our managed buildings

Department of Administrative Services

Overview

DFCM

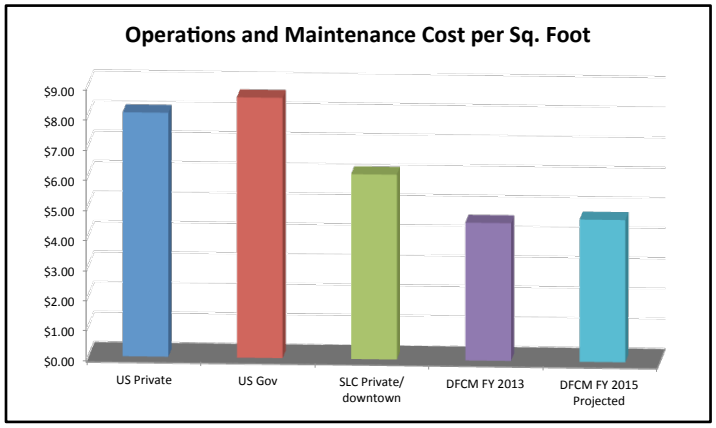
Fleet

Finance

Purchasing

Risk Management

Division of Facilities Construction & Management



Based on BOMA 2013 Information

Department of Administrative Services

Overview

DFCM

Rate Change

Fleet

Finance

Purchasing

Risk Management

Division of Facilities Construction & Management

165 Total Programs for FY 2015

Rate Adjustments are being requested for the following 19 programs

Program	Amount of Increase/(Decrease)	Reason
1321 - DWS Cedar City	($20,282)	Normalize Rate
1355 - DWS Provo	($20,260)	Normalize Rate
1357 - Orem Court	($32,875)	Normalize Rate
1405 - BCI	$27,719	Deficit Reduction
1413 - Unified Lab	$170,008	Utilities, Projection Error
1459 - Drivers License/DMV	$25,159	Deficit Reduction
1506 - AP&P Downtown	$19,845	Deficit Reduction
1554 - 7th West Human Service	$38,094	Deficit Reduction
1598 - Vernal DSPD	$6,417	Deficit Reduction

Department of Administrative Services

Overview

DFCM

Rate Change

Fleet

Finance

Purchasing

Risk Management

Division of Facilities Construction & Management

Program	Amount of Increase/(Decrease)	Reason
1602 - Agriculture	$51,606	Deficit Reduction
1604 - DNR Administration	$97,160	Deficit Reduction
1610 - Tax Commission	$118,320	Deficit Reduction
1620 - DWS Call Center	$56,545	Deficit Reduction
1704 - Ogden Court	$71,890	Deficit Reduction
1705 - DWS Ogden	$12,376	Deficit Reduction
1718 - Farmington Court	$73,319	Deficit Reduction
1725 - Ogden DMV	$11,289	Deficit Reduction
1729 - Ogden Radio Shop	$4,314	Deficit Reduction
1762 - DWS Brigham City	$9,979	Deficit Reduction

Total Rate Adjustments: $720,623

Department of Administrative Services

Overview

DFCM

Rate Change

Retained Earnings

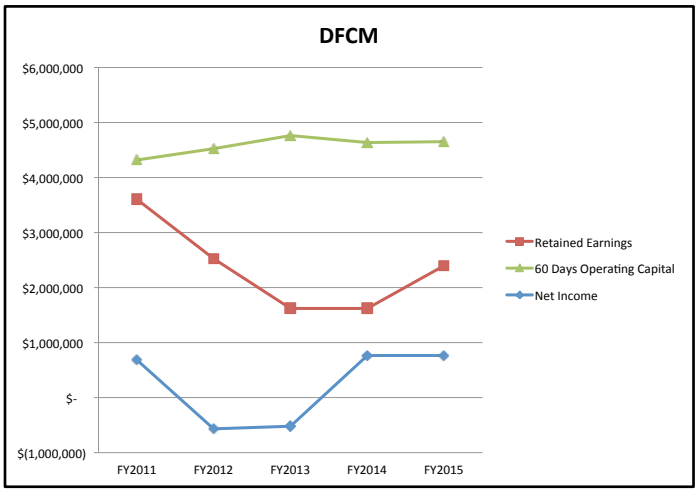
Fleet

Finance

Purchasing

Risk Mangement

Division of Facilities Construction & Management



Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Facilities & Construction Management					
FSA Facilities Management					
Adult Probation and Parole Freemont Office Building	$172,530	$192,375	$19,845		$19,845
Agriculture	$305,100	$356,706	$51,606		$51,606
Alcoholic Beverage Control Administration	$599,961	$599,961	$0		
Alcoholic Beverage Control Stores	$1,286,145	$1,286,145	$0	1	
Archives	$120,765	$120,765	$0		
Brigham City Court	$169,400	$169,400	$0		
Brigham City Regional Center	$412,059	$412,059	$0		
Calvin Rampton Complex	$1,602,863	$1,602,863	$0		
Cannon Health	$821,860	$821,860	$0		
Capitol Hill Complex	$3,809,700	$3,809,700	$0		
Cedar City A P & P	$0	$23,404	$23,404		$23,404
Cedar City Courts	$103,520	$103,520	$0		
Cedar City Regional Center	$72,008	$72,008	$0		
Chase Home	$17,428	$17,428	$0		
Clearfield Warehouse C6 - Archives	$138,210	$167,010	$28,800		$28,800
Clearfield Warehouse C7	$65,150	$46,080	-$19,070		-$19,070
Department of Administrative Services Surplus Property	$35,672	$35,672	$0		
DHS 7th West	$86,500	$124,594	$38,094		$38,094
Division of Motor Vehicles Fairpark	$43,437	$43,437	$0		
Division of Services for the Blind and Visually Impaired Training Housing	$49,736	$49,736	$0		
Dixie Drivers License	$50,300	$50,300	$0		
Driver License West Valley	$98,880	$98,880	$0		
Farmington 2nd District Courts	$464,146	$537,465	$73,319		$73,319
Glendinning Fine Arts Center	$45,000	$45,000	$0		
Governor's Residence	$119,220	$119,220	$0		
Heber M. Wells	$858,321	$858,321	$0		
Highland Regional Center	$391,766	$391,766	$0		
ICAP Building	$12,469	$12,469	$0		
Layton Court	$80,896	$80,896	$0		
Logan 1st District Court	$281,870	$281,870	$0		

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Medical Drive Complex	$331,230	$331,230	$0		
Moab Regional Center	$112,533	$112,533	$0		
Murray Highway Patrol	$141,738	$141,738	$0		
N UT Fire Dispatch Center	$0	$20,972	$20,972		$20,972
National Guard Armories	$331,279	$331,279	$0	1	
Natural Resources	$647,912	$745,072	$97,160		$97,160
Natural Resources Price	$75,968	$75,968	$0		
Natural Resources Richfield (Forestry)	$2,040	$2,040	$0		
Navajo Trust Fund Administration	$132,640	$132,640	$0		
Office of Rehabilitation Services	$180,942	$180,942	$0		
Ogden Court	$395,850	$467,740	$71,890		$71,890
Ogden Division of Motor Vehicles and Drivers License	$60,675	$71,964	$11,289		$11,289
Ogden Juvenile Court	$166,045	$166,045	$0		
Ogden Radio Shop	$8,468	$12,782	$4,314		$4,314
Ogden Regional Center	$593,848	$593,848	$0		
Orem Circuit Court	$123,667	$90,792	-$32,875		-$32,875
Orem Public Safety	$105,640	$105,640	$0		
Orem Region Three Department of Transportation	$141,192	$141,192	$0		
Provo Court	$299,400	$299,400	$0		
Provo Juvenile Courts	$173,940	$173,940	$0		
Provo Regional Center	$682,300	$664,011	-$18,289		-$18,289
Public Safety Depot Ogden	$21,608	$21,608	$0		
Richfield Court	$82,289	$82,289	$0		
Richfield Dept. of Technology Services Center	$49,050	$49,050	$0		
Richfield Regional Center	$50,385	$50,385	$0		
Rio Grande Depot	$367,805	$397,565	$29,760		$29,760
Salt Lake Court	$1,868,160	$1,868,160	$0		
Salt Lake Government Building #1	$972,934	$972,934	$0		
Salt Lake Regional Center - 1950 West	$215,571	$215,571	$0		
St. George Courts	$465,353	$465,353	$0		
St. George DPS	$59,517	$59,517	$0		
St. George Tax Commission	$34,272	$34,272	$0		
State Library	$183,714	$183,714	$0		
State Library State Mail	$135,240	$135,240	$0		

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
State Library visually impaired	$124,027	$124,027	$0		
Statewide Facility Focus	$0	$0	$0		
Taylorsville Center for the Deaf	$108,000	$108,000	$0		
Taylorsville Office Building	$157,531	$185,250	$27,719		$27,719
Tooele Courts	$311,351	$311,351	$0		
Tree of Utah	$0	$0	$0		
UCAT Admin	$0	$32,880	$32,880		$32,880
Unified Lab	$619,855	$789,863	$170,008		$170,008
Utah Arts Collection	$26,900	$26,900	$0		
Utah State Office of Education	$410,669	$410,669	$0		
Utah State Tax Commission	$809,880	$928,200	$118,320		$118,320
Vernal 8th District Court	$248,649	$248,649	$0		
Vernal Division of Services for People with Disabilities	$24,913	$31,330	$6,417		$6,417
Vernal DNR	$59,481	$59,481	$0		
Vernal Juvenile Courts	$20,256	$20,256	$0		
Vernal Regional Center	$43,493	$43,493	$0		
Veteran's Memorial Cemetery	$0	$24,464	$24,464		$24,464
Wasatch Courts	$14,605	$14,605	$0		
West Jordan Courts	$487,796	$487,796	$0		
West Valley 3rd District Court	$118,350	$118,350	$0		
Department of Public Safety					
DPS Crime Lab	$23,840	$23,840	$0		
Drivers License	$128,905	$154,064	$25,159		$25,159
Farmington Public Safety	$68,425	$68,425	$0		
Human Services					
Clearfield East	$129,322	$129,322	$0		
Ogden Academy Square	$248,906	$248,906	$0		
Vernal	$60,225	$60,225	$0		
Uintah Basin Applied Tech. College					
Roosevelt - UBATC	$0	$0	$0		
Vernal - UBATC	$0	$0	$0		
Work Force Services					

Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
1385 South State.	$292,390	$292,390	$0		
Administration	$633,591	$633,591	$0		
Brigham City	$24,329	$34,308	$9,979		$9,979
Call Center	$143,772	$200,317	$56,545		$56,545
Cedar City	$98,743	$78,461	-$20,282		-$20,282
Clearfield/Davis Co.	$180,633	$180,633	$0		
Logan	$110,088	$110,088	$0		
Metro Employment Center	$221,449	$221,449	$0		
Midvale	$135,640	$135,640	$0		
Ogden	$141,372	$153,748	$12,376		$12,376
PEP	$0	$0	$0		
Provo	$147,940	$127,680	-$20,260		-$20,260
Richfield	$58,072	$58,072	$0		
South County Employment Center	$176,196	$176,196	$0		
St. George	$66,452	$66,452	$0		
Vernal	$56,152	$56,152	$0		

Proforma Financial Statements
DFCM ISF Maintenance

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	4,615,448	5,422,591	4,556,083	3,640,948	3,665,102	4,476,051	5,287,000
ACCOUNTS RECEIVABLE	15,425	1,613	19,353	11,555	15,742	15,742	15,742
DUE FROM OTHER FUNDS	157,564	270,847	278,008	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0
PREPAID EXPENSES	17,893	20,150	22,566	25,147	27,902	30,842	33,979
TOTAL CURRENT ASSETS	**4,806,330**	**5,715,201**	**4,876,009**	**3,677,649**	**3,708,745**	**4,522,635**	**5,336,721**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	465,888	445,738	423,172	398,026	370,124	339,282	305,303
TOTAL OTHER ASSETS	**465,888**	**445,738**	**423,172**	**398,026**	**370,124**	**339,282**	**305,303**
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	0	0	0	0	0	0	0
MACHINERY AND EQUIPMENT	645,048	645,048	663,261	723,400	760,979	851,479	876,479
ACCUMULATED DEPRECIATION	(590,191)	(616,434)	(621,421)	(642,129)	(674,428)	(714,447)	(758,914)
TOTAL CAPITAL ASSETS	**54,857**	**28,614**	**41,840**	**81,270**	**86,550**	**137,032**	**117,564**
TOTAL ASSETS	**5,327,075**	**6,189,553**	**5,341,021**	**4,156,945**	**4,165,419**	**4,998,948**	**5,759,587**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	1,805,209	1,802,505	22,686	613,590	613,590	613,590	613,590
ACCRUED LIABILITIES	611,807	267,135	2,318,397	1,453,935	1,463,402	1,513,883	703,815
DEFERRED REVENUE	6,119	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	51,657	38,316	29,361	50,000	50,000	50,000	50,000
POLICY CLAIMS LIABILITIES - SHORT TERM	17,893	20,150	22,566	25,147	27,902	30,842	33,979
REVENUE BONDS - SHORT TERM	0	0	0	0	0	0	0
TOTAL CURRENT LIABILITIES	**2,492,685**	**2,128,106**	**2,393,010**	**2,142,672**	**2,154,894**	**2,208,316**	**1,401,385**
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	465,888	445,738	423,172	398,026	370,124	339,282	305,303
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**465,888**	**445,738**	**423,172**	**398,026**	**370,124**	**339,282**	**305,303**
TOTAL LIABILITIES	**2,958,573**	**2,573,844**	**2,816,182**	**2,540,697**	**2,525,018**	**2,547,597**	**1,706,687**
RETAINED EARNINGS - DESIGNATED	150,000	150,000	150,000	150,000	150,000	150,000	150,000
RETAINED EARNINGS	2,218,502	3,465,709	2,374,839	1,466,248	1,490,402	2,301,351	3,902,900
TOTAL FUND EQUITY / NET ASSETS	**2,368,502**	**3,615,709**	**2,524,839**	**1,616,248**	**1,640,402**	**2,451,351**	**4,052,900**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**5,327,075**	**6,189,553**	**5,341,021**	**4,156,945**	**4,165,419**	**4,998,948**	**5,759,587**
check	0	0	0	0	0	0	0

INCOME STATEMENT							
TOTAL OPERATING REVENUES							
TOTAL OPERATING REVENUES (after proposed rate impacts)	**27,348,425**	**27,221,871**	**26,454,870**	**28,044,398**	**28,218,846**	**28,989,199**	**28,959,439**
PERSONAL SERVICES	7,609,975	7,770,652	7,867,019	7,560,414	7,150,328	7,391,704	7,391,704
TRAVEL EXPENSE	13,555	16,997	17,324	2,469	2,172	2,172	2,172
CURRENT EXPENSE	16,831,256	17,801,271	19,024,914	21,062,754	20,726,495	20,586,066	20,849,495
CURRENT EXPENSE - DATA PROCESSING	291,219	401,539	384,529	68,845	49,521	49,521	49,521
DEPRECIATION EXPENSE	30,559	26,243	23,281	20,709	32,299	40,019	44,467
OTHER EXPENSES (SWCAP)	185,691	202,063	206,761	213,445	214,046	204,832	204,832
TOTAL OPERATING EXPENSES	**24,962,255**	**26,218,764**	**27,523,828**	**28,928,636**	**28,174,861**	**28,274,314**	**28,542,191**
TOTAL OPERATING INCOME (LOSS)	**2,386,170**	**1,003,107**	**(1,068,957)**	**(884,237)**	**43,985**	**714,885**	**417,248**
GAIN (LOSS) ON SALE OF FIXED ASSETS	0	0	0	0	0	0	0
INTERGOVERNMENTAL TRANSFERS	0	0	0	0	0	0	0
INTEREST INCOME	50	40	53	50	0	0	0
INTEREST EXPENSE	(17,718)	(22,863)	(21,966)	(20,958)	(19,832)	(18,578)	(15,657)
FEDERAL GRANTS	0	0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	(20,981)	0	(9,989)	0	0	0
OPERATING TRANSFERS IN (OUT)	0	(280,000)	0	0	0	0	0
NET INCOME (LOSS)	**2,368,502**	**679,303**	**(1,090,870)**	**(915,135)**	**24,154**	**696,307**	**401,591**

CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**2,061,970**	**4,615,448**	**5,422,591**	**4,556,083**	**3,640,948**	**3,665,102**	**4,476,051**
Total Cash from Sales	27,353,303	27,116,281	26,429,970	28,044,398	28,218,846	29,103,841	29,103,841
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0
Federal Grants	0	0	0	0	0	0	0
State Appropriations (Revenue Rebates)	0	0	0	0	0	0	0
Other Sources (PTIF int-Tree of Utah)	50	40	53	50	0	0	0
TOTAL SOURCES OF CASH	**27,353,353**	**27,116,321**	**26,430,023**	**28,044,448**	**28,218,846**	**29,103,841**	**29,103,841**
Cash Used for Operations	(24,783,922)	(26,008,197)	(27,260,025)	(28,912,015)	(28,104,192)	(28,253,892)	(28,267,892)
Payments for Capital Assets	(15,953)	0	(36,507)	(37,579)	(90,500)	(39,000)	(25,000)
State Appropriations (Legislature)	0	(280,000)	0	0	0	0	0
Federal refund for capitalization of 2 new vehicles	0	(20,981)	0	(9,989)	0	0	0
TOTAL USES OF CASH	**(24,799,875)**	**(26,309,178)**	**(27,296,532)**	**(28,959,583)**	**(28,194,692)**	**(28,292,892)**	**(28,292,892)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**4,615,448**	**5,422,591**	**4,556,083**	**3,640,948**	**3,665,102**	**4,476,051**	**5,287,000**
Expenses plus depreciation				28,907,927	28,142,562	28,234,295	28,497,724
Per Day				80,300	78,174	78,429	79,160
60 days				4,817,988	4,690,427	4,705,716	4,749,621
retained earnings				1,466,248	1,490,402	2,301,351	3,902,900
retained earnings over (under) allowed				(3,351,740)	(3,200,025)	(2,404,365)	(846,721)

Department of Administrative Services

Overview

DFCM

Finance

Fleet

Purchasing

Risk Management

Division of Finance

- **Purchasing Card**
- **Consolidated Budget & Accounting**
- **Automated Payables**

Department of Administrative Services

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Purchasing Card Rate

- The Purchasing Card provides an efficient, cost-effective method of purchasing and payment.
- Total Purchasing Card usage was $25.1 million in FY13
- The rebate the State received from the bank was $23,828 higher than last year
- Current WSCA contract with US Bank
- Two Incentives
  - Volume Sales
  - Prompt Payment

Department of Administrative Services

Overview

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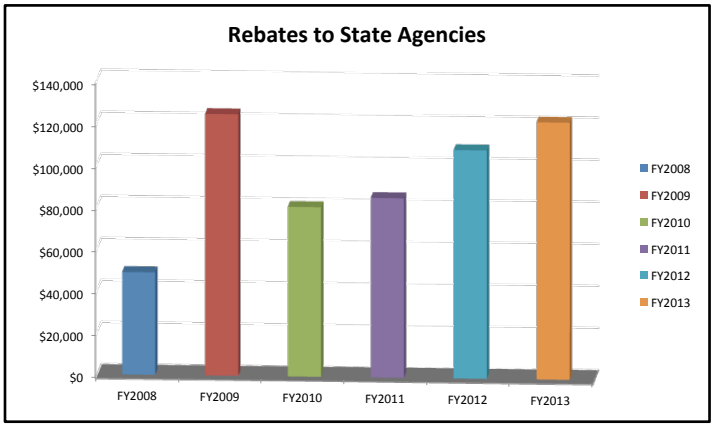
Purchasing Card Rate



Department of Administrative Services

Overview

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Purchasing Card

Retained Earnings

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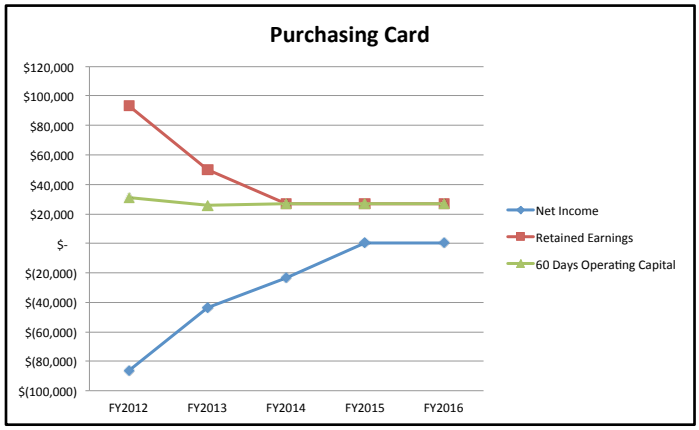
Purchasing Card Rate



Department of Administrative Services

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Consolidated Budget and Acctg

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Consolidated Budget and Accounting

- Program Formed in May 2011 to centralize DAS budget and accounting functions.
- Operated as an Internal Service Fund in FY13
- Finished FY13 with positive retained earnings balance
- Periodic billings are processed to DAS Divisions based on hours collected by Division budget activity code times the appropriate hourly rate. Overhead is recovered as a markup on direct costs.

Department of Administrative Services

Overview

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Consolidated Budget and Acctg

Rate Change

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Consolidated Budget and Accounting

<u>FY14 Approved Rates</u>

- Basic Accounting and Transactions - $37/hour
- Financial Management - $60/hour

<u>FY15 Requested Rates</u>

- Basic Accounting and Transactions - $34/hour
- Financial Management - $60/hour

Department of Administrative Services

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Retained Earnings

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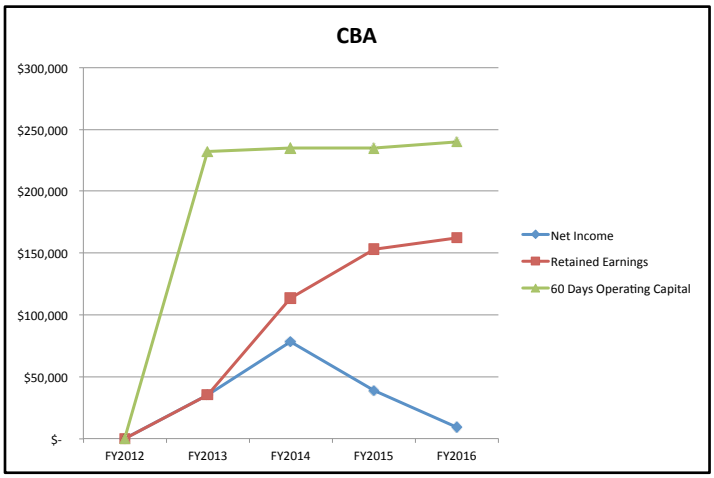
Division of Finance

Consolidated Budget and Accounting



Department of Administrative Services

Overview

DFCM

Finance

Purchasing Card

Consolidated Budget and Acctg

Automated Payables

Rate Request

Fleet

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Risk Management

Division of Finance

Automated Payables

- Rate of $0.25 per invoice page is based on preliminary cost estimates. Costs will vary based on the number of licenses needed and invoices processed.
- As project progresses, rate will be lowered if actual and projected costs are lower.
- Will be an optional service.

Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Finance					
Automated Payables ($0.25 per invoice page)	$0.00	$0.25	$0.25		
FJA Purchasing Card					
Purchasing Card (Contract rebates) Rate: Variable	$320,000	$320,000	$0		
FPA Consolidated Budget & Accounting					
Consolidated Budget & Accounting					
Basic Accounting and Transactions	$37.00	$34.00	-$3.00		-$39,297
Financial Management	$60.00	$60.00	$0.00		

Proforma Financial Statements
Consolidated Budget & Accounting

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS				35,308	113,722	152,835	161,949
ACCOUNTS RECEIVABLE							
DUE FROM OTHER FUNDS							
INVENTORIES							
PREPAID EXPENSES							
TOTAL CURRENT ASSETS	**0**	**0**	**0**	**35,308**	**113,722**	**152,835**	**161,949**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
BUILDINGS AND IMPROVEMENTS							
MACHINERY AND EQUIPMENT							
ACCUMULATED DEPRECIATION							
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**0**	**0**	**0**	**35,308**	**113,722**	**152,835**	**161,949**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE							
ACCRUED LIABILITIES							
DEFERRED REVENUE							
INTERFUND LOAN (Short Term Cash Deficit)							
DUE TO OTHER FUNDS							
POLICY CLAIMS LIABILITIES - SHORT TERM							
CAPITAL LEASE PAYABLE-SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)							
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
CONTRIBUTED CAPITAL							
RETAINED EARNINGS			0	35,308	113,722	152,835	161,949
TOTAL FUND EQUITY / NET ASSETS	**0**	**0**	**0**	**35,308**	**113,722**	**152,835**	**161,949**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**0**	**0**	**0**	**35,308**	**113,722**	**152,835**	**161,949**
	0	0	0	(0)	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)				**1,429,478**	**1,485,906**	**1,485,906**	**1,446,606**
Rate Impact						**(39,300)**	
TOTAL OPERATING REVENUES (after proposed rate impacts)	**0**	**0**	**0**	**1,429,478**	**1,485,906**	**1,446,606**	**1,446,606**
PERSONAL SERVICES				1,332,200	1,345,522	1,345,522	1,345,522
TRAVEL EXPENSE						0	0
CURRENT EXPENSE				32,515	32,515	32,515	32,515
CURRENT EXPENSE - DATA PROCESSING				29,455	29,455	29,455	29,455
DEPRECIATION EXPENSE						0	0
OTHER EXPENSES							30,000
TOTAL OPERATING EXPENSES	**0**	**0**	**0**	**1,394,170**	**1,407,492**	**1,407,492**	**1,437,492**
TOTAL OPERATING INCOME (LOSS)	**0**	**0**	**0**	**35,308**	**78,414**	**39,114**	**9,114**
GAIN (LOSS) ON SALE OF FIXED ASSETS			0				
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**0**	**0**	**0**	**35,308**	**78,414**	**39,114**	**9,114**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)		**0**	**0**	**0**	**35,308**	**113,722**	**152,835**
Total Cash from Sales	0	0	0	1,429,478	1,485,906	1,446,606	1,446,606
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources							
TOTAL SOURCES OF CASH	**0**	**0**	**0**	**1,429,478**	**1,485,906**	**1,446,606**	**1,446,606**
Cash Used for Operations	0	0	0	(1,394,170)	(1,407,492)	(1,407,492)	(1,437,492)
Payments for Capital Assets					0	0	0
State Appropriations							
Other Uses							
TOTAL USES OF CASH	**0**	**0**	**0**	**(1,394,170)**	**(1,407,492)**	**(1,407,492)**	**(1,437,492)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**0**	**0**	**0**	**35,308**	**113,722**	**152,835**	**161,949**
	0	0	0	35,308	113,722	152,835	161,949
	0	0	0	(0)	0	0	0
Operating Expense Per Day				3,873	3,910	3,910	3,993
60 days				232361.7	234582.0333	234582.0333	239582.0333
Over (Under) 60 days				(197,054)	(120,860)	(81,747)	(77,633)

Proforma Financial Statements
Finance - Purchasing Card

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS		461,022	0	0			
ACCOUNTS RECEIVABLE		382,977	667,653	903,124	903,124	903,124	903,124
DUE FROM OTHER FUNDS		1,001,395	977,858	790,145	790,145	790,145	790,145
INVENTORIES							
PREPAID EXPENSES							
TOTAL CURRENT ASSETS	**0**	**1,845,394**	**1,645,511**	**1,693,269**	**1,693,269**	**1,693,269**	**1,693,269**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
BUILDINGS AND IMPROVEMENTS							
MACHINERY AND EQUIPMENT							
ACCUMULATED DEPRECIATION							
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**0**	**1,845,394**	**1,645,511**	**1,693,269**	**1,693,269**	**1,693,269**	**1,693,269**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE		1,659,993	1,529,822	1,636,575	1,636,575	1,636,575	1,636,575
ACCRUED LIABILITIES		3,053		5,686	5,686	5,686	5,686
DEFERRED REVENUE							
INTERFUND LOAN (Short Term Cash Deficit)			21,107		23,343	23,344	23,344
DUE TO OTHER FUNDS		2,428	1,263	1,077	1,077	1,077	1,077
POLICY CLAIMS LIABILITIES - SHORT TERM							
CAPITAL LEASE PAYABLE-SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**0**	**1,665,474**	**1,552,192**	**1,643,338**	**1,666,681**	**1,666,682**	**1,666,682**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)							
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**0**	**1,665,474**	**1,552,192**	**1,643,338**	**1,666,681**	**1,666,682**	**1,666,682**
CONTRIBUTED CAPITAL							
RETAINED EARNINGS		179,920	93,319	49,931	26,588	26,587	26,587
TOTAL FUND EQUITY / NET ASSETS	**0**	**179,920**	**93,319**	**49,931**	**26,588**	**26,587**	**26,587**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**0**	**1,845,394**	**1,645,511**	**1,693,269**	**1,693,269**	**1,693,269**	**1,693,269**
	0	0	0	0	(0)	0	(0)
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)		**256,482**	**321,124**	**344,952**	**344,952**	**344,952**	**344,952**
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	**0**	**256,482**	**321,124**	**344,952**	**344,952**	**344,952**	**344,952**
PERSONAL SERVICES		69,834	75,900	70,325	76,000	76,000	76,000
TRAVEL EXPENSE		35					
CURRENT EXPENSE		85,720	109,371	82,897	82,897	82,897	82,897
CURRENT EXPENSE - DATA PROCESSING		95	1,380	1,398	1,398	1,398	1,398
DEPRECIATION EXPENSE							
OTHER EXPENSES		17,249					
TOTAL OPERATING EXPENSES	**0**	**172,933**	**186,651**	**154,621**	**160,295**	**160,295**	**160,295**
TOTAL OPERATING INCOME (LOSS)	**0**	**83,549**	**134,473**	**190,331**	**184,657**	**184,657**	**184,657**
GAIN (LOSS) ON SALE OF FIXED ASSETS			0				
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
REVENUE REBATES TO AGENCIES AND OTHER GOVTS			(210,462)	(149,973)	(208,000)	(184,657)	(184,657)
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT			(10,612)	(83,746)			
OPERATING TRANSFERS IN (OUT)		96,371					
NET INCOME (LOSS)	**0**	**179,920**	**(86,601)**	**(43,388)**	**(23,343)**	**(0)**	**(0)**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)		**0**	**461,022**	**0**	**0**	**(23,343)**	**(23,344)**
Total Cash from Sales	0	(1,127,890)	59,985	344,952	344,952	344,952	344,952
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources		96,371	21,107	43,388			
TOTAL SOURCES OF CASH	**0**	**(1,031,519)**	**81,092**	**388,340**	**344,952**	**344,952**	**344,952**
Cash Used for Operations	0	1,509,790	(321,040)	(154,621)	(160,295)	(160,295)	(160,295)
Payments for Capital Assets					0	0	0
State Appropriations							
Other Uses		(17,249)	(221,074)	(233,719)	(208,000)	(184,657)	(184,657)
TOTAL USES OF CASH	**0**	**1,492,541**	**(542,114)**	**(388,340)**	**(368,295)**	**(344,952)**	**(344,952)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**0**	**461,022**	**0**	**0**	**(23,343)**	**(23,344)**	**(23,344)**
Cash Balance	0	461,022	0	0	0	0	0
Variance	0	0	0	0	(23,343)	(23,344)	(23,344)
Operating Expense + Depreciation	0	172,933	186,651	154,621	160,295	160,295	160,295
Expense per Day (360 days)		480	518	430	445	445	445
Allowed Retained Earnings (60 days)		28,822	31,109	25,770	26,716	26,716	26,716
Over (Under) Allowed Retained Earnings*		151,098	62,211	24,161	(128)	(129)	(129)

*Not broke out to State-Only Retained Earnings

Department of Administrative Services

Overview

DFCM

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Division of Fleet Operations

- **Motor Pool**
- **Fuel Network**
- **State Travel Office**

Department of Administrative Services

Overview

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Division of Fleet Operations

Motor Pool

- 7,385 vehicles in state fleet
- Vehicle Services Center pilot project is seeing maintenance savings of 15 – 20%
- Labor times are entered into the management information system to better predict future labor costs
- General Fund debt for Fleet now $35,590,600
- General Fund debt for Fuel now $2,646,600

Department of Administrative Services

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Motor Pool ◀

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Motor Pool

Cost Increases Due to Inflation from 2004 - 2013

- 1-ton Truck 6.2%
- ¾ ton Truck 8.0%
- ½ ton Truck 9.5%
- All Diesel Trucks 21.8%
- All Sedans 33.3%
  - ❖ Compact 45.0%
  - ❖ Midsize 45.1%
- Compact SUV 19.3%
- Midsize SUV 58.7%
- Fullsize SUV 18.8%

Department of Administrative Services

Overview

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Rate Change ◀

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Division of Fleet Operations

Motor Pool Monthly Lease Rate

$$\text{Monthly Lease rate} = \frac{(\text{Contract price} - \text{Salvage})}{\text{Lifecycle}} + \text{Fees}$$

Contract Price Impact	*$314,800*
Alt Fuel Vehicle Fee	*$ 557,600*
MIS Fee	*$39,500*
Total Impact	*$911,900*

Contract Price	2013 model year contract price for class	
Salvage Value	Light trucks	21%
	Select Sedans	18%
	Select SUVs	21%
	All others	17%
Lifecycle	Current lifecycle (in months) based on actual mileage	
Fees	Admin fee, Management Information System (MIS) and Alternative Fuel Vehicle (AFV) fees	

**No change to variable rate

Department of Administrative Services

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Motor Pool Monthly Lease Rate

Department of Administrative Services

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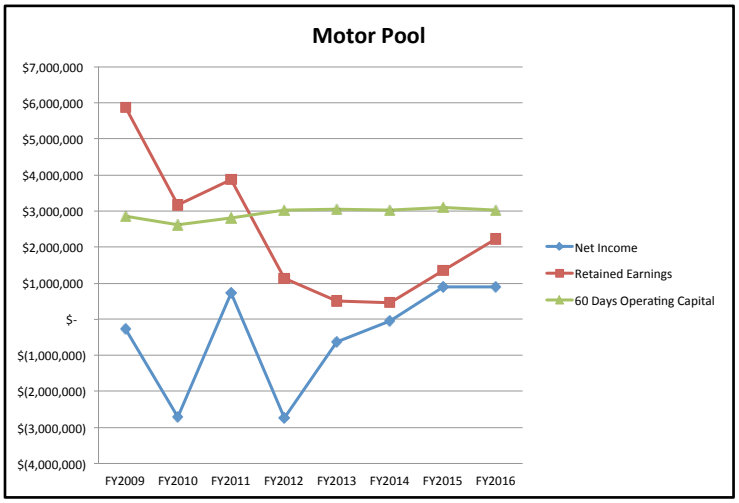
Retained Earnings

Purchasing

Risk Management

Division of Fleet Operations

Monthly Lease Rate



Department of Administrative Services

Overview

DFCM

Finance

Fleet

Motor Pool

Fuel Network

Purchasing

Risk Management

Division of Fleet Operations

Fuel Network

- Over 40,000 vehicles at all levels of state and local government participate in the Fuel Network
- 18,800,704 gallons dispensed through the network
- The Fuel Network orders and maintains fuel for 450 tanks state-wide, including 130 fuel sites with card readers
- Fleet ensures federal and state environmental compliance for all of its underground storage tanks
- Seven CNG fueling sites

No Rate Change

Department of Administrative Services

Overview

DFCM

Finance

Fleet

Motor Pool

Fuel Network

Rate Change

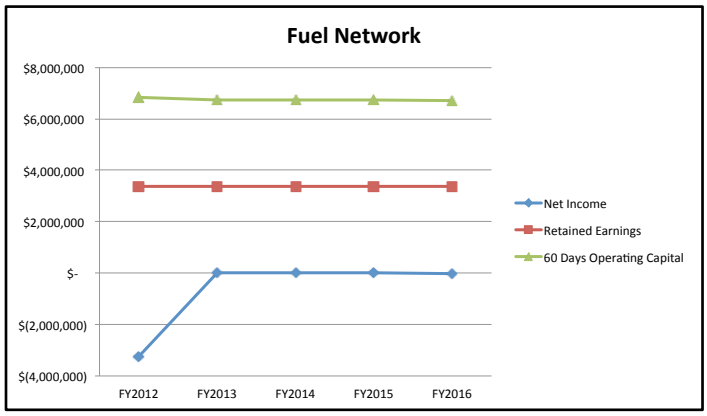
Retained Earnings

Purchasing

Risk Management

Division of Fleet Operations

Fuel Network



Department of Administrative Services

Overview

DFCM

Finance

Fleet

Motor Pool

Fuel Network

State Travel Office

Purchasing

Risk Management

Division of Fleet Operations

State Travel Office

- Provides comprehensive business travel services to state and local governments
- Made 50,842 travel reservations
- Booked 17,532 car reservations (2,329 in-state)
- Issued 19,743 airline tickets

No Rate Changes

Department of Administrative Services

Overview

DFCM

Finance

Fleet

Motor Pool

Fuel Network

State Travel Office

Rate Change

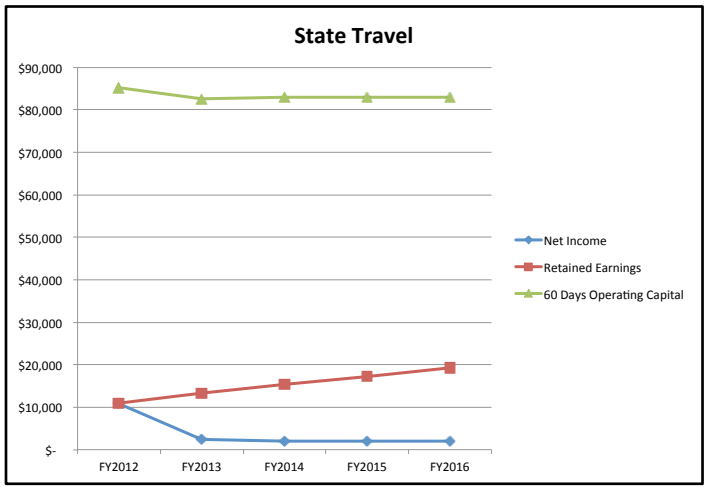
Retained Earnings

Purchasing

Risk Management

Division of Fleet Operations

State Travel Office



Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Fleet Operations					
FQA Fleet Services Motor Pool					
Administrative Fee for Do-Not Replace Vehicles Rate: $50.82 Per Month	$50.82	$50.82	$0.00		
Commercial Equipment Rental Rate: Cost plus $12 Fee	$0.00	$0.00	$0.00		
Equipment rate for Public Safety vehicles Rate: Actual cost	$0.00	$0.00	$0.00		
General MP Info Research Fee Rate: $12 Per Hour	$12.00	$12.00	$0.00		
Lost or damaged fuel/maint card replacement fee Rate: $2 Fee	$2.00	$2.00	$0.00		
Mileage (Maintenance, repair and fuel costs for a particular class of vehicle, divided by total miles for that class) Rate: See formula	$0.00	$0.00	$0.00		
Operator negligence and vehicle abuse fees Rate: Varies (Agency abuse and driver neglect cases only)	$0.00	$0.00	$0.00		
Service Fee Rate: $12 Service Fee	$0.00	$0.00	$0.00		
Telematics GPS tracking Rate: Actual cost	$0.00	$0.00	$0.00		
Vehicle Complaint Processing Fee Rate: $20 Fee	$20.00	$20.00	$0.00		
Additional Management					
Accident deductible rate charged	$500	$500	$0		
Administrative Fee for Overhead	$48.57	$48.57	$0.00		
Alternative Fuel (Light duty only)	$3.63	$8.18	$4.55		$557,600
Bad Odometer Research (Operator fault)	$50.00	$50.00	$0.00		
Daily Pool Rates - Actual Cost From Vendor Contract - Actual Cost Rate: Actual Cost	$0.00	$0.00	$0.00		
Excessive Maintenance, Accessory Fee Rate: Variable	$0.00	$0.00	$0.00		
Higher Ed Mgt. Info Sys. & Alternative Fuel Vehicle Mo.	$6.33	$6.33	$0.00		
Management Information System	$2.25	$2.72	$0.47		$39,500
Operator negligence and vehicle abuse Rate: Variable	$0.00	$0.00	$0.00		
Premium Fuel Use	$0.20	$0.20	$0.00		
Seasonal Use Vehicle Lease	$150	$150	$0		

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Vehicle Class Differential Upgrade Rate: Actual cost	$0.00	$0.00	$0.00		
Vehicle Detail Cleaning Service	$40.00	$40.00	$0.00		
Vehicle Feature and Miscellaneous Equipment Upgrade Rate: Actual cost	$0.00	$0.00	$0.00		
Accounts receivable late fee					
Past 30-days Rate: 5% of balance	$0.00	$0.00	$0.00		
Past 60-days Rate: 10% of balance	$0.00	$0.00	$0.00		
Past 90-days Rate: 15% of balance	$0.00	$0.00	$0.00		
Statutory Maintenance Non-Compliance					
10 days late	$100	$100	$0		
20 days late	$200	$200	$0		
30+ days late	$300	$300	$0		
Fees for agency owned vehicles					
Management Information System and Alternative Fuel Vehicle only	$5.88	$5.88	$0.00		
Management Information System only	$2.25	$2.72	$0.47		
Seasonal Mgt Information System and Alternative Fuel Vehicle only	$5.88	$5.88	$0.00		
Lease Rate					
All other vehicles (Model Year 2013 contract price less 17% salvage value divided by current adjusted lifecycle + admin fee + fleet MIS fee + AVF fee (if light duty) + mileage fee.) Rate: See formula	$0.00	$0.00	$0.00		
Sedans (Model Year 2013 contract price less 18% salvage value divided by current adjusted lifecycle + admin fee + fleet MIS fee + AVF fee (if light duty) + mileage fee.) Rate: See formula	$0.00	$0.00	$0.00		$314,800
Select trucks, vans, SUVs (Model Year 2013 contract price less 21% salvage value divided by current adjusted lifecycle + admin fee + fleet MIS fee + AVF fee (if light duty) + mileage fee.) Rate: See formula	$0.00	$0.00	$0.00		
Operator Incentives					
Operator Incentives Alternative Fuel Rebate	$0.20	$0.20	$0.00		

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
FQB Fleet Services Fuel Network					
Charge (greater than or equal to 60,000 gal./yr)	$0.03	$0.03	$0.00		
Charge at low volume sites (less than 60,000 gal./yr.)	0.035	0.035	0		
CNG Maintenance and Depreciation	$1.15	$1.15	$0.00		
Percentage of transaction value at all sites Rate: 2.0%	$0.00	$0.00	$0.00		
Accounts receivable late fee					
Past 30 days Rate: 5% of balance	$0.00	$0.00	$0.00		
Past 60 days Rate: 10% of balance	$0.00	$0.00	$0.00		
Past 90 days Rate: 15% of balance	$0.00	$0.00	$0.00		
FQF State Tavel Office					
Travel					
Travel Agency Service					
16-25 people	$22.50	$22.50	$0.00		
26-45 people	$20.00	$20.00	$0.00		
46+ people	$17.50	$17.50	$0.00		
Online	$15.00	$15.00	$0.00		
Regular	$25.00	$25.00	$0.00		
School District Agent	$15.00	$15.00	$0.00		
State Agent	$20.00	$20.00	$0.00		

Proforma Financial Statements
Fleet Administration

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	72,167	93,239	63,589	63,589	63,589	63,589	63,589
ACCOUNTS RECEIVABLE							
DUE FROM OTHER FUNDS	24,000	19	1,114	1,114	1,114	1,114	1,114
INVENTORIES							
PREPAID EXPENSES							
TOTAL CURRENT ASSETS	**96,167**	**93,258**	**64,703**	**64,703**	**64,703**	**64,703**	**64,703**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM							
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
BUILDINGS AND IMPROVEMENTS							
MACHINERY AND EQUIPMENT	17,798	17,798	17,798	17,798	17,798	17,798	17,798
ACCUMULATED DEPRECIATION	(17,798)	(17,798)	(17,798)	(17,798)	(17,798)	(17,798)	(17,798)
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**96,167**	**93,258**	**64,703**	**64,703**	**64,703**	**64,703**	**64,703**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	5,573	5,703	5,218	5,218	5,218	5,218	5,218
ACCRUED LIABILITIES	45,263	42,902	15,137	15,137	15,137	15,137	15,137
DEFERRED REVENUE				0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)				0	0	0	0
DUE TO OTHER FUNDS	1,086	408	103	103	103	103	103
POLICY CLAIMS LIABILITIES - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**51,922**	**49,013**	**20,458**	**20,458**	**20,458**	**20,458**	**20,458**
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)							
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**51,922**	**49,013**	**20,458**	**20,458**	**20,458**	**20,458**	**20,458**
CONTRIBUTED CAPITAL	35,169	35,169	35,169	35,169	35,169	35,169	35,169
RETAINED EARNINGS	9,076	9,076	9,076	9,076	9,076	9,076	9,076
TOTAL FUND EQUITY / NET ASSETS	**44,245**	**44,245**	**44,245**	**44,245**	**44,245**	**44,245**	**44,245**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**96,167**	**93,258**	**64,703**	**64,703**	**64,703**	**64,703**	**64,703**
	0	0	0	0	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Rate Impact	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
TOTAL OPERATING REVENUES (after proposed rate impacts)	**0**	**0**	**0**	**0**	**0**	**0**	**0**
PERSONAL SERVICES	576,492	410,397	319,618	319,618	319,618	319,618	319,618
TRAVEL EXPENSE	896	211	6,800	6,800	6,800	6,800	6,800
CURRENT EXPENSE	53,729	59,422	107,074	107,074	107,074	107,074	107,074
CURRENT EXPENSE - DATA PROCESSING	126,905	102,071	106,403	106,403	106,403	106,403	106,403
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	(758,022)	(572,101)	(539,895)	(539,895)	(539,895)	(539,895)	(539,895)
TOTAL OPERATING EXPENSES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL OPERATING INCOME (LOSS)	**0**	**0**	**0**	**0**	**0**	**0**	**0**
GAIN (LOSS) ON SALE OF FIXED ASSETS							
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**0**	**0**	**0**	**0**	**0**	**0**	**0**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**17,694**	**72,167**	**93,239**	**63,589**	**63,589**	**63,589**	**63,589**
Total Cash from Sales	4,000	23,981	(1,095)	0	0	0	0
Capital Asset Disposal Proceeds							
Federal Grants							
State Appropriations							
Other Sources	0	0	0	0	0	0	0
TOTAL SOURCES OF CASH	**4,000**	**23,981**	**(1,095)**	**0**	**0**	**0**	**0**
Cash Used for Operations	50,473	(2,908)	(28,555)	0	0	0	0
Payments for Capital Assets	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0
Other Uses	0	(1)	0	0	0	0	0
TOTAL USES OF CASH	**50,473**	**(2,909)**	**(28,555)**	**0**	**0**	**0**	**0**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**72,167**	**93,239**	**63,589**	**63,589**	**63,589**	**63,589**	**63,589**
	0	0	0	0	0	0	0

Proforma Financial Statements
Motor Pool

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	0	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	159,132	100,198	246,950	104,650	136,625	136,625	136,625	136,625
DUE FROM OTHER FUNDS	2,517,148	2,187,487	2,204,656	1,930,243	0	0	0	0
INVENTORIES								
PREPAID EXPENSES					21,537			
TOTAL CURRENT ASSETS	**2,676,280**	**2,287,685**	**2,451,606**	**2,034,893**	**158,162**	**136,625**	**136,625**	**136,625**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
PENDING VEHICLES								
VEHICLES	89,787,845	106,112,500	110,524,448	114,857,897	134,870,311	134,870,311	134,870,311	134,870,311
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	17,069,703	200,000	200,000	200,000	213,200	213,200	213,200	213,200
ACCUMULATED DEPRECIATION	(51,903,144)	(52,698,627)	(51,621,493)	(50,792,187)	(60,691,359)	(60,691,359)	(60,691,359)	(60,691,359)
TOTAL CAPITAL ASSETS	**55,127,884**	**53,787,353**	**59,276,435**	**64,439,190**	**74,565,632**	**74,565,632**	**74,565,632**	**74,565,632**
TOTAL ASSETS	**57,804,164**	**56,075,038**	**61,728,041**	**66,474,083**	**74,723,794**	**74,702,257**	**74,702,257**	**74,702,257**
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	804,898	1,713,388	1,989,741	1,968,509	2,414,958	2,414,958	2,414,958	2,414,958
ACCRUED LIABILITIES	184,094	31,211	33,503	43,958	3,163	3,163	3,163	3,163
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	10,183,674	8,994,550	8,820,699	9,214,142	9,899,172	9,964,142	9,964,142	9,964,142
DUE TO OTHER FUNDS	21,743	336,275	40,704	22,134	16,058	16,058	16,058	16,058
POLICY CLAIMS LIABILITIES - SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	**11,194,409**	**11,075,424**	**10,884,647**	**11,248,743**	**12,333,351**	**12,398,321**	**12,398,321**	**12,398,321**
REVENUE BONDS - LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	9,041,734	10,000,000	15,089,719	21,452,216	28,526,154	28,484,220	27,596,893	26,709,566
POLICY CLAIMS LIABILITIES - LONG-TERM								
TOTAL LONG-TERM LIABILITIES	**9,041,734**	**10,000,000**	**15,089,719**	**21,452,216**	**28,526,154**	**28,484,220**	**27,596,893**	**26,709,566**
TOTAL LIABILITIES	**20,236,143**	**21,075,424**	**25,974,366**	**32,700,959**	**40,859,505**	**40,882,541**	**39,995,214**	**39,107,887**
CONTRIBUTED CAPITAL	31,692,564	31,835,482	31,874,147	32,637,976	33,364,944	33,364,944	33,364,944	33,364,944
RETAINED EARNINGS	5,875,457	3,164,132	3,879,528	1,135,148	499,345	454,772	1,342,099	2,229,426
NET ADJUSTMENTS TO FIXED ASSETS	0							
TOTAL FUND EQUITY / NET ASSETS	**37,568,021**	**34,999,614**	**35,753,675**	**33,773,124**	**33,864,289**	**33,819,716**	**34,707,043**	**35,594,370**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**57,804,164**	**56,075,038**	**61,728,041**	**66,474,083**	**74,723,794**	**74,702,257**	**74,702,257**	**74,702,257**
	0	-	-	-	-	-	-	-
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	**26,945,172**	**24,619,976**	**25,705,656**	**23,965,272**	**26,706,123**	**27,006,123**	**27,382,323**	**28,294,223**
Rate Impact					**0**	**356,200**	**911,900**	
TOTAL OPERATING REVENUES (after proposed rate impacts)	**26,945,172**	**24,619,976**	**25,705,656**	**23,965,272**	**26,706,123**	**27,362,323**	**28,294,223**	**28,294,223**
PERSONAL SERVICES	938,982	832,131	846,516	924,994	738,687	738,687	738,687	738,687
TRAVEL EXPENSE	7,844	2,993	2,581	2,230	7,503	7,503	7,503	7,503
CURRENT EXPENSE	15,302,973	14,094,508	15,261,841	16,467,536	16,842,599	16,842,599	16,842,599	16,842,599
CURRENT EXPENSE - DATA PROCESSING	413,264	423,682	422,436	427,749	365,998	365,998	365,998	365,998
DEPRECIATION EXPENSE	9,932,375	10,290,761	8,820,699	9,214,142	9,899,172	9,964,142	9,964,142	9,964,142
OTHER EXPENSES	435,230	339,634	293,416	263,854	287,967	287,967	287,967	287,967
TOTAL OPERATING EXPENSES	**27,030,668**	**25,983,709**	**25,647,489**	**27,300,505**	**28,141,926**	**28,206,896**	**28,206,896**	**28,206,896**
TOTAL OPERATING INCOME (LOSS)	**(85,496)**	**(1,363,733)**	**58,167**	**(3,335,233)**	**(1,435,803)**	**(844,573)**	**87,327**	**87,327**
GAIN (LOSS) ON SALE OF FIXED ASSETS	(179,694)	(1,351,094)	384,229	582,853	800,000	800,000	800,000	800,000
INTEREST INCOME	0	0	0	0	0	0	0	0
INTEREST EXPENSE	0	0	0	0	0	0	0	0
FEDERAL GRANTS	0	0	273,000	8,000	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0	0
MISC REVENUE (EXPENSE) (CLOSED TO CONTRIBUTED CAPITAL)	0	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0	0
NET INCOME (LOSS)	**(265,190)**	**(2,714,827)**	**715,396**	**(2,744,380)**	**(635,803)**	**(44,573)**	**887,327**	**887,327**
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**(21,461,907)**	**(19,225,408)**	**(18,994,550)**	**(23,910,418)**	**(30,666,358)**	**(38,425,326)**	**(38,448,362)**	**(37,565,435)**
Total Cash from Sales	27,722,303	25,008,571	25,541,735	24,088,787	28,604,387	27,204,618	27,897,211	28,147,211
Capital Asset Disposal Proceeds	3,156,845	2,427,049	2,511,368	3,065,137	7,382,488	7,030,033	7,243,403	6,993,403
Federal Grants	0	0	273,000	8,000	0	0	0	0
State Appropriations	0	0	0	0	0	0	0	0
Fleet Expansions	323,718	142,917	38,665	763,829	726,968			
TOTAL SOURCES OF CASH	**31,202,866**	**27,578,537**	**28,364,768**	**27,925,753**	**36,713,843**	**34,234,651**	**35,140,614**	**35,140,614**
Cash Used for Operations	(17,322,735)	(14,622,806)	(16,843,716)	(17,822,509)	(17,864,711)	(17,822,509)	(17,822,509)	(17,822,509)
Payments for Capital Assets	(11,643,632)	(12,724,873)	(16,436,920)	(16,859,184)	(26,608,100)	(16,435,178)	(16,435,178)	(16,435,178)
State Appropriations	0	0	0	0	0	0	0	0
Refund of Federal Portion of Excess A-87 Earnings	0	0	0	0	0	0	0	0
Transferred to DNR Motor Pool ISF for Vehicles								
Other Uses - Net Adjustments to Fixed Assets	0	0						
TOTAL USES OF CASH	**(28,966,367)**	**(27,347,679)**	**(33,280,636)**	**(34,681,693)**	**(44,472,811)**	**(34,257,687)**	**(34,257,687)**	**(34,257,687)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**(19,225,408)**	**(18,994,550)**	**(23,910,418)**	**(30,666,358)**	**(38,425,326)**	**(38,448,362)**	**(37,565,435)**	**(36,682,508)**
Days Retained Earnings	124	73	83	23	10	9	26	44

Proforma Financial Statements
Fuel Network

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012. Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS	1,196,701	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	1,377,080	1,490,201	1,862,676	2,589,582	2,514,065	2,514,065	2,514,065	2,514,065
DUE FROM OTHER FUNDS	1,825,772	2,357,447	5,841,239	1,213,889	0	0	0	0
INVENTORIES	3,087,879	3,268,369	4,111,131	4,191,734	4,986,099	4,986,099	4,986,099	4,986,099
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	**7,487,432**	**7,116,017**	**11,815,046**	**7,995,205**	**7,500,164**	**7,500,164**	**7,500,164**	**7,500,164**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167	19,167	19,167	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	2,631,948	3,197,645	3,386,588	3,449,583	3,651,198	3,936,588	3,936,588	3,936,588
ACCUMULATED DEPRECIATION	(2,135,182)	(2,320,528)	(2,496,435)	(2,681,216)	(2,867,849)	(3,198,861)	(3,454,861)	(3,710,861)
TOTAL CAPITAL ASSETS	**515,933**	**896,284**	**909,320**	**787,534**	**802,516**	**756,894**	**500,894**	**244,894**
TOTAL ASSETS	**8,003,365**	**8,012,301**	**12,724,366**	**8,782,739**	**8,302,680**	**8,257,058**	**8,001,058**	**7,745,058**
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE	1,737,279	1,855,223	2,935,017	2,442,595	2,268,686	2,268,686	2,268,686	2,268,686
ACCRUED LIABILITIES	951,256	29,068	34,726	40,629	11,796	11,796	11,796	11,796
DEFERRED REVENUE						0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	491,977	175,908	184,781	186,633	283,822	283,822	283,822
INTERFUND LOAN FROM OTHER FUNDS						0	0	0
DUE TO OTHER FUNDS	27,124	16,950	13,392	910	6,776	6,776	6,776	6,776
POLICY CLAIMS LIABILITIES - SHORT TERM								
REVENUE BONDS - SHORT TERM								
TOTAL CURRENT LIABILITIES	**2,715,659**	**2,393,218**	**3,159,043**	**2,668,915**	**2,473,891**	**2,571,080**	**2,571,080**	**2,571,080**
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Defic	0	0	2,950,118	2,759,978	2,459,950	2,312,146	2,061,153	1,820,160
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**2,950,118**	**2,759,978**	**2,459,950**	**2,312,146**	**2,061,153**	**1,820,160**
TOTAL LIABILITIES	**2,715,659**	**2,393,218**	**6,109,161**	**5,428,893**	**4,933,841**	**4,883,226**	**4,632,233**	**4,391,240**
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0	0
RETAINED EARNINGS	5,287,706	5,619,083	6,615,205	3,353,846	3,368,839	3,373,832	3,368,825	3,353,818
TOTAL FUND EQUITY / NET ASSETS	**5,287,706**	**5,619,083**	**6,615,205**	**3,353,846**	**3,368,839**	**3,373,832**	**3,368,825**	**3,353,818**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**8,003,365**	**8,012,301**	**12,724,366**	**8,782,739**	**8,302,680**	**8,257,058**	**8,001,058**	**7,745,058**
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impact	**33,253,677**	**30,846,733**	**36,469,090**	**40,161,538**	**40,920,238**	**40,920,238**	**40,920,238**	**40,920,238**
Rate Impact	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
TOTAL OPERATING REVENUES (after proposed rate impacts)	**33,253,677**	**30,846,733**	**36,469,090**	**40,161,538**	**40,920,238**	**40,920,238**	**40,920,238**	**40,920,238**
PERSONAL SERVICES	591,838	583,637	619,033	625,758	593,334	593,334	593,334	593,334
TRAVEL EXPENSE	0	205	355	604	52	52	52	52
CURRENT EXPENSE	31,726,556	29,244,923	34,306,793	39,922,091	39,749,031	39,749,031	39,749,031	39,749,031
CURRENT EXPENSE - DATA PROCESSING	56,437	45,137	51,859	50,875	42,345	42,345	42,345	42,345
DEPRECIATION EXPENSE	149,501	185,346	175,908	184,781	186,633	196,633	206,633	216,633
OTHER EXPENSES	253,354	456,108	319,020	385,813	333,850	333,850	333,850	333,850
TOTAL OPERATING EXPENSES	**32,777,686**	**30,515,356**	**35,472,968**	**41,169,922**	**40,905,245**	**40,915,245**	**40,925,245**	**40,935,245**
TOTAL OPERATING INCOME (LOSS)	**475,991**	**331,377**	**996,122**	**(1,008,384)**	**14,993**	**4,993**	**(5,007)**	**(15,007)**
GAIN (LOSS) ON SALE OF FIXED ASSETS								
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS				10,492				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(91,488)			(263,467)				
OPERATING TRANSFERS IN (OUT)	0			(2,000,000)				
NET INCOME (LOSS)	**384,503**	**331,377**	**996,122**	**(3,261,359)**	**14,993**	**4,993**	**(5,007)**	**(15,007)**
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**(2,099,794)**	**1,196,701**	**(491,977)**	**(3,126,026)**	**(2,944,759)**	**(2,646,583)**	**(2,595,968)**	**(2,344,975)**
Total Cash from Sales	37,588,985	30,201,937	32,612,823	45,061,982	42,209,644	42,309,644	42,409,644	42,419,644
Capital Asset Disposal Proceeds								
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	**37,588,985**	**30,201,937**	**32,612,823**	**45,061,982**	**42,209,644**	**42,309,644**	**42,409,644**	**42,419,644**
Cash Used for Operations	(31,887,360)	(31,324,918)	(35,057,929)	(42,554,253)	(41,709,853)	(41,909,029)	(41,808,651)	(41,828,651)
Payments for Capital Assets	(63,642)	(565,697)	(188,943)	(62,995)	(201,615)	(350,000)	(350,000)	(350,000)
State Appropriations								
Other Uses				(2,000,000)				
State Appropriations - Contributed Capital Transferred to General F	(813,550)							
State Appropriations - Retained Earnings Transferred to General F	(1,436,450)							
Retained Earnings Paid to the Federal Government	(91,488)			(263,467)				
TOTAL USES OF CASH	**(34,292,490)**	**(31,890,615)**	**(35,246,872)**	**(44,880,715)**	**(41,911,468)**	**(42,259,029)**	**(42,158,651)**	**(42,178,651)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**1,196,701**	**(491,977)**	**(3,126,026)**	**(2,944,759)**	**(2,646,583)**	**(2,595,968)**	**(2,344,975)**	**(2,103,982)**
Days Retained Earnings	58	67	67	29	30	30	30	30
60 days of operating expenses					6,737,678	6,747,664	6,737,650	6,707,636

Proforma Financial Statements
State Travel

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012. Estimate	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET								
ASSETS								
CASH & CASH EQUIVALENTS				14,502	160	2,160	4,160	6,160
ACCOUNTS RECEIVABLE				26,089	59,196	59,196	59,196	59,196
DUE FROM OTHER FUNDS								
INVENTORIES								
PREPAID EXPENSES								
TOTAL CURRENT ASSETS	**0**	**0**	**0**	**40,591**	**59,356**	**61,356**	**63,356**	**65,356**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**0**	**0**	**0**	**40,591**	**59,356**	**61,356**	**63,356**	**65,356**
LIABILITIES & FUND EQUITY								
VOUCHERS PAYABLE				21,883	45,142	45,141	45,140	45,139
ACCRUED LIABILITIES				7,720	94	94	94	94
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)					0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS					0	0	0	0
DUE TO OTHER FUNDS				50	812	812	812	812
POLICY CLAIMS LIABILITIES - SHORT TERM					0	0	0	0
REVENUE BONDS - SHORT TERM					0	0	0	0
TOTAL CURRENT LIABILITIES	**0**	**0**	**0**	**29,653**	**46,048**	**46,047**	**46,046**	**46,045**
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**0**	**0**	**0**	**29,653**	**46,048**	**46,047**	**46,046**	**46,045**
CONTRIBUTED CAPITAL								
RETAINED EARNINGS				10,938	13,308	15,309	17,310	19,311
TOTAL FUND EQUITY / NET ASSETS	**0**	**0**	**0**	**10,938**	**13,308**	**15,309**	**17,310**	**19,311**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**0**	**0**	**0**	**40,591**	**59,356**	**61,356**	**63,356**	**65,356**
	0	0	0	0	0	0	0	0
INCOME STATEMENT								
TOTAL OPERATING REVENUES (before proposed rate impacts)	**0**	**0**	**0**	**522,709**	**497,871**	**500,240**	**500,240**	**500,240**
Rate Impact	**n/a**	**n/a**	**n/a**	**n/a**	**0**	**n/a**	**n/a**	**n/a**
TOTAL OPERATING REVENUES (after proposed rate impacts)	**0**	**0**	**0**	**522,709**	**497,871**	**500,240**	**500,240**	**500,240**
PERSONAL SERVICES	0	0	0	164,450	160,594	160,594	160,594	160,594
TRAVEL EXPENSE	0	0	0	515	1,198	1,198	1,198	1,198
CURRENT EXPENSE	0	0	0	330,799	318,394	321,132	321,132	321,132
CURRENT EXPENSE - DATA PROCESSING	0	0	0	10,065	9,552	9,552	9,552	9,552
DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0
OTHER EXPENSES	0	0	0	5,942	5,763	5,763	5,763	5,763
TOTAL OPERATING EXPENSES	**0**	**0**	**0**	**511,771**	**495,501**	**498,239**	**498,239**	**498,239**
TOTAL OPERATING INCOME (LOSS)	**0**	**0**	**0**	**10,938**	**2,370**	**2,001**	**2,001**	**2,001**
GAIN (LOSS) ON SALE OF FIXED ASSETS								
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0							
OPERATING TRANSFERS IN (OUT)	0							
NET INCOME (LOSS)	**0**	**0**	**0**	**10,938**	**2,370**	**2,001**	**2,001**	**2,001**
CASH FLOW STATEMENT								
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**0**	**0**	**0**	**0**	**14,502**	**160**	**2,160**	**4,160**
Total Cash from Sales	0	0	0	496,620	464,764	500,240	500,240	500,240
Capital Asset Disposal Proceeds								
Federal Grants								
State Appropriations								
Other Sources								
TOTAL SOURCES OF CASH	**0**	**0**	**0**	**496,620**	**464,764**	**500,240**	**500,240**	**500,240**
Cash Used for Operations	0	0	0	(482,118)	(479,106)	(498,240)	(498,240)	(498,240)
Payments for Capital Assets	0	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0	0	0
State Appropriations - Contributed Capital Transferred to General Fund	0	0	0	0	0	0	0	0
State Appropriations - Retained Earnings Transferred to General Fund	0	0	0	0	0	0	0	0
Retained Earnings Paid to the Federal Government	0	0	0	0	0	0	0	0
TOTAL USES OF CASH	**0**	**0**	**0**	**(482,118)**	**(479,106)**	**(498,240)**	**(498,240)**	**(498,240)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**0**	**0**	**0**	**14,502**	**160**	**2,160**	**4,160**	**6,160**

Department of Administrative Services

Overview

DFCM

Finance

Fleet

Purchasing

Risk Management

Division of Purchasing

- **Cooperative Contracts**
- **State/Federal Surplus**
- **Print Services**
- **State Mail & Distribution Services**

Department of Administrative Services

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Division of Purchasing

Cooperative Contracts

Counties
$54 million usage
(voluntary use)

Cities
$84 million usage
(voluntary use)

State Agencies
$349 million usage
(required use)

State Purchasing
700 Cooperative Contracts
$720 Million Total Usage

School Districts
$105 million usage
(voluntary use)

Higher Education
$108 million usage
(voluntary use)

Service Districts
$20 million usage
(voluntary use)

Department of Administrative Services

Overview

DFCM

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Rate Change

Risk Management

Division of Purchasing

Cooperative Contracts

- Current Rate Structure
  - Up to 1% Administrative Fee
  - Current Average Fee = 0.6%
- Recommendation
  - Currently in the process of lowering all administrative fees by 50% upon contract renewal.

Department of Administrative Services

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DFCM

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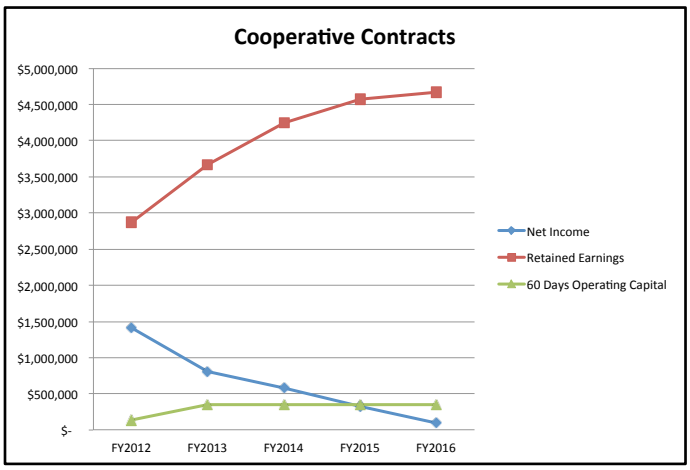
Cooperative Contracts



Department of Administrative Services

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State/Federal Surplus

- Served State agencies in processing of excess personal property with minimal affect while complying with SB68 (Privatization of non-vehicle items)
- Created new website with current information and online resources
- Implemented a number of security controls for online application use
- Items Processed by Surplus Property
  - Non-vehicle = 47,380
  - Vehicles = 683

Department of Administrative Services

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State/Federal Surplus

Rate Recommendation

- Reduce vehicles and heavy equipment rate from 9% to 5%
- Eliminate misc. property pickup/process fees for exempt and non-state agencies
- Eliminate Seized Property Rate
- Miscellaneous Property Pickup/Process Fee - take out language for "State Agencies" and "less prorated rebate of retained earnings"
- Handheld Devices (PDA and Wireless Phones) Less than 1 year Old 75% of cost, $30.00 Min., 1 year and Older 50% of cost, 30.00 Min. (This is the amount charged to individual issued item)

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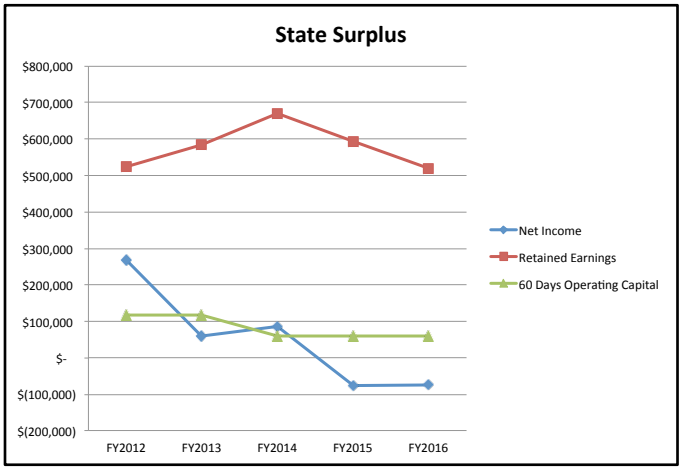

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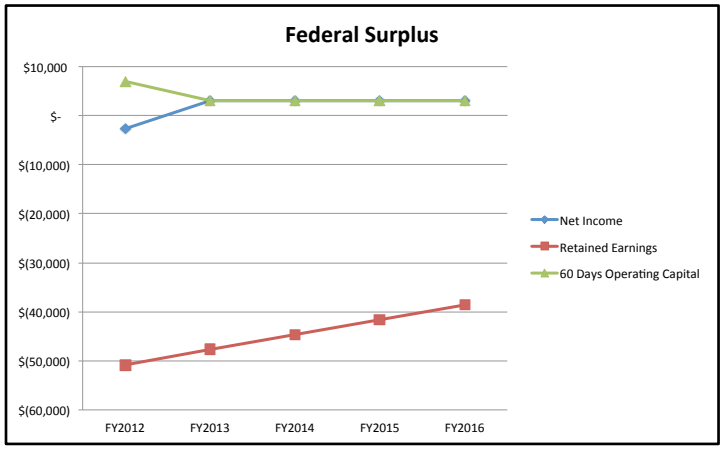

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Print Services

State Copy Center

- 3,098 Jobs for the Year
- 9,224,164 Impressions
- 99.7% Accuracy
- 99.6% On-Time Delivery
- $596,000 in Savings

Digital Print Services

- 1,020 Walk-up Copiers
- 73,591,259 Impressions
- 100% Customer Retention

No Rate Changes

Department of Administrative Services

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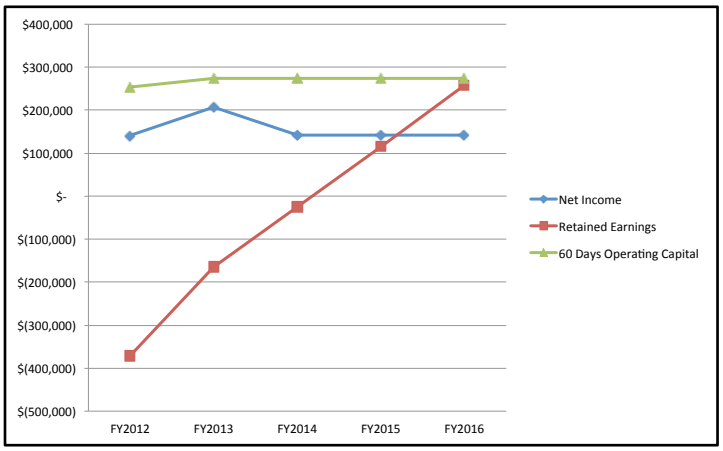
Print Services



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State Mail

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Division of Purchasing

State Mail

- Inserted, metered & sorted over 20 million pieces of mail
- Installed new pallet rack system
  - ❖ doubled storage space, enhanced safety, & eliminated need for off-site storage
- Expanded office space
  - ❖ enabled co-location of Print Services Administration with State Mail.
- Increased customer base

Department of Administrative Services

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State Mail

Up Coming Expenses

- Added new intelligent inserter increasing depreciation and maintenance expenses.
- X-ray machine has reached life expectancy.
- Air compressor for mail equipment is not sufficient to meet requirements of machines.
- State Mail computers will need to be upgraded. Current version of computers will no longer be supported by DTS.

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State Mail

Recommendation

- Increase intelligent inserting task fee from $0.018 to $0.025. Creating $110,000 in additional revenue

COST OF MAILING A LETTER (Full-Price)		
TASK FEE DESCRIPTION	CURRENT	PROPOSED
FOLD	$ 0.010	$ 0.010
METER/SEAL	$ 0.017	$ 0.017
POSTAGE	$ 0.440	$ 0.440
OCR	$ 0.017	$ 0.017
MAIL DISTRIBUTION	$ 0.065	$ 0.065
INSERT	$ 0.018	$ 0.025
TOTAL COST	$ 0.567	$ 0.574

DIFFERENCE	1.2%

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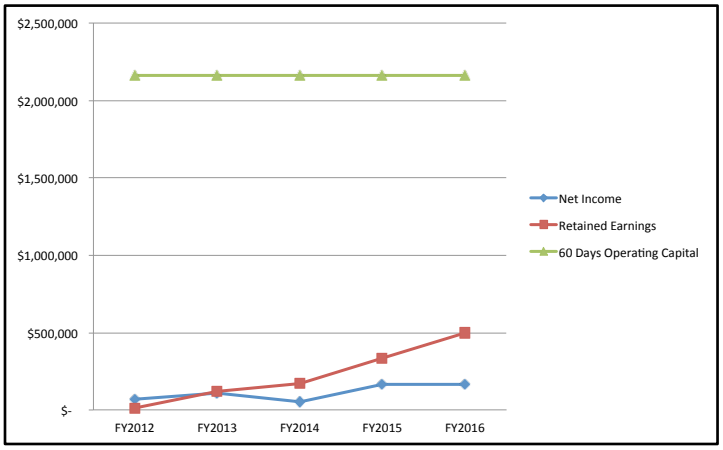
State Mail



Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Purchasing & General Services					
FNB Central Mailing					
Accountable Mail	$0.180	$0.180	$0.000		
Auto Fold	$0.010	$0.010	$0.000		
Auto Tab	$0.016	$0.016	$0.000		
Business Reply/Postage Due	$0.090	$0.090	$0.000		
Federal Meter/Seal	$0.014	$0.014	$0.000		
Intelligent Inserting	$0.018	$0.025	$0.007	15,942,326	$111,596
Label Apply	$0.019	$0.019	$0.000		
Label Generate	$0.022	$0.022	$0.000		
Mail Distribution	$0.065	$0.065	$0.000		
Meter/Seal	$0.017	$0.017	$0.000		
Optical Character Reader	$0.017	$0.017	$0.000		
Special Handling/Labor	$50.00	$50.00	$0.00		
Task Distribution Rate	$0.012	$0.012	$0.000		
FNC Electronic Purchasing					
Cooperative Contracts Administrative Rate: Up to 1%	$0.00	$0.00	$0.00		
FNF Print Services					
Contract Management	$0.005	$0.005	$0.000		
Debt Elimination	$0.005	$0.005	$0.000		
Self Service Copy Rates (Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions + copy multiplied impressions results)	0.004	0.004	0		
FNJ State Surplus Property					
Accounts receivable late fees					
Past 30 days Rate: 5% of balance	$0.00	$0.00	$0.00		
Past 60 days Rate: 10% of balance	$0.00	$0.00	$0.00		
Storage					

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Building	$0.43	$0.43	$0.00		
Fenced lot	$0.23	$0.23	$0.00		
Surplus					
Copy Rates	$0.10	$0.10	$0.00		
Credit Card Convenience Fee Rate: 3% of purchase amount	0	0	0		
Default Auction Bids Rate: 10% of sales price	$0.00	$0.00	$0.00		
Electronic/Hazardous Waste Recycling Rate: Actual cost plus 5%	$0.00	$0.00	$0.00		
Forklift Service (4-6000 lbs)	$23.00	$23.00	$0.00		
Labor (Half hour minimum)	$26.00	$26.00	$0.00		
On-site sale away from Utah State Agency Surplus Property yard Rate: 7% of net sale price	$0.00	$0.00	$0.00		
Seized Property (Plus 20% of sales price) Rate: Rate discontinued	$25.00	$0.00	-$25.00		
Semi Truck and Trailer Service	$1.08	$1.08	$0.00		
Two-ton Flat Bed Service	$0.61	$0.61	$0.00		
Unique Property Processing Rate: Negotiated % of sales price	$0.00	$0.00	$0.00		
Vehicles and Heavy Equipment Rate: 5% of sales price	$0.09	$0.05	-$0.04		-$163,552
Handheld Devices (PDAs and wireless phones)					
1 year and older Rate: 50% of cost - $30 minimum	$0.00	$0.00	$0.00		
Less than 1 year old Rate: 75% of cost - $30 minimum	$0.00	$0.00	$0.00		
Miscellaneous Property Pick-up Process					
Plus 20% of sales price or as negotiated Rate: Rate discontinued	$25.00	$0.00	-$25.00		
Total Sales Proceeds (Less prorated rebate of retained earnings) Rate: See formula	$0.00	$0.00	$0.00		
FNK Federal Surplus Property					
Accounts receivable late fees					
Past 30 days Rate: 5% of balance	$0.00	$0.00	$0.00		
Past 60 days Rate: 10% of balance	$0.00	$0.00	$0.00		
Surplus					

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Federal Shipping and handling charges (Not to exceed 20% of federal acquisition cost plus freight/shipping charges) Rate: See formula	$0.00	$0.00	$0.00		

Proforma Financial Statements
Cooperative Contracts

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	559,084	710,172	2,275,663	3,083,054	3,659,001	3,982,080	4,076,228
ACCOUNTS RECEIVABLE	424,537	536,919	655,285	655,285	655,285	655,285	655,285
DUE FROM OTHER FUNDS	775,253	255,783	225	225	225	225	225
INVENTORIES			0	0	0	0	0
PREPAID EXPENSES			0	0	0	0	0
TOTAL CURRENT ASSETS	**1,758,874**	**1,502,874**	**2,931,173**	**3,738,564**	**4,314,511**	**4,637,590**	**4,731,738**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
BUILDINGS AND IMPROVEMENTS							
MACHINERY AND EQUIPMENT							
ACCUMULATED DEPRECIATION							
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**1,758,874**	**1,502,874**	**2,931,173**	**3,738,564**	**4,314,511**	**4,637,590**	**4,731,738**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	1,266,519	25,312	33,945	33,945	33,945	33,945	33,945
ACCRUED LIABILITIES	7,263	21,517	30,158	30,158	30,158	30,158	30,158
DEFERRED REVENUE			0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)			0	0	0	0	0
DUE TO OTHER FUNDS	3,985	141	1,932	1,932	1,932	1,932	1,932
POLICY CLAIMS LIABILITIES - SHORT TERM			0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM			0	0	0	0	0
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**1,277,767**	**46,970**	**66,035**	**66,035**	**66,035**	**66,035**	**66,035**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)							
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**1,277,767**	**46,970**	**66,035**	**66,035**	**66,035**	**66,035**	**66,035**
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0
RETAINED EARNINGS	481,107	1,455,904	2,865,138	3,672,529	4,248,476	4,571,555	4,665,703
TOTAL FUND EQUITY / NET ASSETS	**481,107**	**1,455,904**	**2,865,138**	**3,672,529**	**4,248,476**	**4,571,555**	**4,665,703**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**1,758,874**	**1,502,874**	**2,931,173**	**3,738,564**	**4,314,511**	**4,637,590**	**4,731,738**
	0	(0)	(0)	0	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**492,302**	**1,651,816**	**2,220,591**	**3,126,780**	**2,814,102**	**2,532,692**	**2,279,422**
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	**492,302**	**1,651,816**	**2,220,591**	**3,126,780**	**2,814,102**	**2,532,692**	**2,279,422**
PERSONAL SERVICES	234,388	369,279	603,900	1,617,831	1,634,009	1,650,349	1,666,853
TRAVEL EXPENSE		163	4,353	10,584	10,584	10,690	10,797
CURRENT EXPENSE	187,591	200,924	194,084	351,581	351,581	355,097	358,648
CURRENT EXPENSE - DATA PROCESSING	322	2,106	4,074	73,294	73,294	74,027	74,767
DEPRECIATION EXPENSE			0		0	0	0
OTHER EXPENSES		4,836	4,946	9,016	9,016	9,106	9,197
TOTAL OPERATING EXPENSES	**422,301**	**577,307**	**811,357**	**2,062,306**	**2,078,484**	**2,099,269**	**2,120,262**
TOTAL OPERATING INCOME (LOSS)	**70,001**	**1,074,509**	**1,409,234**	**1,064,474**	**735,617**	**433,422**	**159,161**
GAIN (LOSS) ON SALE OF FIXED ASSETS			0				
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(11,333)	(3,341)		(257,082)	(159,671)	(110,343)	(65,013)
OPERATING TRANSFERS IN (OUT)	(195,983)	(96,371)					
NET INCOME (LOSS)	**(137,316)**	**974,797**	**1,409,234**	**807,392**	**575,946**	**323,080**	**94,147**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**713,385**	**559,084**	**710,172**	**2,275,663**	**3,340,136**	**4,075,754**	**4,509,176**
Total Cash from Sales	492,302	1,651,816	2,220,591	3,126,780	2,814,102	2,532,692	2,279,422
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources			156,257				
TOTAL SOURCES OF CASH	**492,302**	**1,651,816**	**2,376,848**	**3,126,780**	**2,814,102**	**2,532,692**	**2,279,422**
Cash Used for Operations	(422,301)	(577,307)	(811,357)	(2,062,306)	(2,078,484)	(2,099,269)	(2,120,262)
Payments for Capital Assets					0	0	0
State Appropriations							
Other Uses	(224,302)	(923,421)					
TOTAL USES OF CASH	**(646,603)**	**(1,500,728)**	**(811,357)**	**(2,062,306)**	**(2,078,484)**	**(2,099,269)**	**(2,120,262)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**559,084**	**710,172**	**2,275,663**	**3,340,136**	**4,075,754**	**4,509,176**	**4,668,337**
From Balance Sheet	559,084	710,172	2,275,663	3,083,054	3,659,001	3,982,080	4,076,228
Variance	(0)	(0)	(0)	257,082	416,753	527,096	592,109
Per day	1,173	1,604	2,254	5,729	5,774	5,831	5,890
60-days	70,384	96,218	135,226	343,718	346,414	349,878	353,377
Days Retained Earnings	410	908	1,271	641	736	784	792

Proforma Financial Statements
State Surplus Property

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	241,421	116,502	337,053	352,729	393,865	335,810	298,477
ACCOUNTS RECEIVABLE	138,026	44,797	9,556	9,556	9,556	9,556	9,556
DUE FROM OTHER FUNDS	180,563	130,235	66,463	66,463	66,463	66,463	66,463
INVENTORIES			0	0	0	0	0
PREPAID EXPENSES			0	0	0	0	0
TOTAL CURRENT ASSETS	**560,010**	**291,534**	**413,072**	**428,748**	**469,884**	**411,829**	**374,496**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS			0				
CONSTRUCTION IN PROGRESS			0				
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	102,581	114,456	114,456	114,456	114,456	114,456	114,456
ACCUMULATED DEPRECIATION	(450,792)	(484,768)	(519,139)	(554,304)	(589,468)	(624,633)	(659,797)
TOTAL CAPITAL ASSETS	**853,824**	**831,723**	**797,352**	**762,187**	**727,023**	**691,858**	**656,694**
TOTAL ASSETS	**1,413,834**	**1,123,257**	**1,210,424**	**1,190,936**	**1,196,907**	**1,103,687**	**1,031,190**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	24,452	21,430	10,536	10,536	10,536	10,536	10,536
ACCRUED LIABILITIES	22,489	19,214	21,686	21,686	21,686	21,686	21,686
DEFERRED REVENUE	108,929	19,542	16,216	16,216	16,216	16,216	16,216
INTERFUND LOAN (Short Term Cash Deficit)			0	0	0	34,371	34,371
DUE TO OTHER FUNDS	126,598	124,777	31,705	31,705	31,705	31,705	31,705
POLICY CLAIMS LIABILITIES - SHORT TERM			0		0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM							
REVENUE BONDS - SHORT TERM	72,981	75,983	79,909	79,909	79,909	79,909	79,909
TOTAL CURRENT LIABILITIES	**355,449**	**260,946**	**160,052**	**160,052**	**160,052**	**194,423**	**194,423**
REVENUE BONDS - LONG TERM	663,548	587,807	508,399	428,991	349,583	270,175	190,767
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)						28,000	109,259
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**663,548**	**587,807**	**508,399**	**428,991**	**349,583**	**298,175**	**300,026**
TOTAL LIABILITIES	**1,018,997**	**848,753**	**668,451**	**589,043**	**509,635**	**492,598**	**494,449**
CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092	17,092	17,092	17,092
RETAINED EARNINGS	377,746	257,412	524,880	584,801	670,180	593,997	519,649
TOTAL FUND EQUITY / NET ASSETS	**394,838**	**274,504**	**541,972**	**601,893**	**687,272**	**611,089**	**536,741**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**1,413,835**	**1,123,257**	**1,210,423**	**1,190,936**	**1,196,907**	**1,103,687**	**1,031,190**
	1	(0)	(1)	0	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**944,841**	**707,173**	**1,028,512**	**821,952**	**501,425**	**501,425**	**337,873**
Rate Impact						**(163,552)**	
TOTAL OPERATING REVENUES (after proposed rate impacts)	**944,841**	**707,173**	**1,028,512**	**821,952**	**501,425**	**337,873**	**337,873**
PERSONAL SERVICES	504,182	472,497	477,538	393,559	188,919	188,919	188,919
TRAVEL EXPENSE	1,354	1,051	1,287	176	176	176	176
CURRENT EXPENSE	227,048	163,336	158,281	250,748	149,000	149,000	149,000
CURRENT EXPENSE - DATA PROCESSING	72,776	52,259	57,478	53,301	13,325	13,325	13,325
DEPRECIATION EXPENSE	33,015	31,996	34,371	35,165	35,165	35,165	35,165
OTHER EXPENSES	78,301	73,278	2,024	3,892	3,892	3,892	3,892
TOTAL OPERATING EXPENSES	**916,676**	**794,417**	**730,979**	**736,841**	**390,477**	**390,477**	**390,477**
TOTAL OPERATING INCOME (LOSS)	**28,165**	**(87,244)**	**297,533**	**85,111**	**110,947**	**(52,605)**	**(52,605)**
GAIN (LOSS) ON SALE OF FIXED ASSETS			0				
INTEREST INCOME							
INTEREST EXPENSE	(35,882)	(33,090)	(30,065)	(25,190)	(25,568)	(23,578)	(21,744)
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**(7,717)**	**(120,334)**	**267,468**	**59,921**	**85,379**	**(76,183)**	**(74,349)**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**545,769**	**241,420**	**116,501**	**337,053**	**352,730**	**393,866**	**273,439**
Total Cash from Sales	944,841	707,173	1,028,512	821,952	501,425	337,873	337,873
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources							
TOTAL SOURCES OF CASH	**944,841**	**707,173**	**1,028,512**	**821,952**	**501,425**	**337,873**	**337,873**
Cash Used for Operations	(883,661)	(762,421)	(696,608)	(701,676)	(355,313)	(355,313)	(355,313)
Payments for Capital Assets					0	0	0
State Appropriations							
Other Uses	(365,529)	(69,671)	(111,352)	(104,599)	(104,976)	(102,986)	(101,152)
TOTAL USES OF CASH	**(1,249,190)**	**(832,092)**	**(807,960)**	**(806,275)**	**(460,289)**	**(458,299)**	**(456,465)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**241,420**	**116,501**	**337,053**	**352,730**	**393,866**	**273,439**	**154,847**
From Balance Sheet	241,421	116,502	337,053	352,729	393,865	273,439	154,847
Variance	-1	-1	0	0	0	0	0
Per day	2,455	2,118	1,935	1,949	987	987	987
60-days	147,277	127,070	116,101	116,946	59,219	59,219	59,219
Days Retained Earnings	154	122	271	300	679	602	527

Proforma Financial Statements
Federal Surplus Property

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	43,856	0	6,361	16,416	26,472	36,527	40,750
ACCOUNTS RECEIVABLE	7,599	11,971	6,534	6,534	6,534	6,534	6,534
DUE FROM OTHER FUNDS		328	35	35	35	35	35
INVENTORIES			0	0	0	0	0
PREPAID EXPENSES			0	0	0	0	0
TOTAL CURRENT ASSETS	**51,455**	**12,299**	**12,930**	**22,985**	**33,041**	**43,096**	**47,319**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
BUILDINGS AND IMPROVEMENTS							
MACHINERY AND EQUIPMENT		35,000	35,000	35,000	35,000	35,000	35,000
ACCUMULATED DEPRECIATION		(5,833)	(12,833)	(19,833)	(26,833)	(33,833)	(35,000)
TOTAL CAPITAL ASSETS	**0**	**29,167**	**22,167**	**15,167**	**8,167**	**1,167**	**0**
TOTAL ASSETS	**51,455**	**41,466**	**35,097**	**38,152**	**41,208**	**44,263**	**47,319**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	863	1,770	910	910	910	910	910
ACCRUED LIABILITIES	(1,067)	1,377	351	351	351	351	351
DEFERRED REVENUE							
INTERFUND LOAN (Short Term Cash Deficit)							
DUE TO OTHER FUNDS	764	17					
POLICY CLAIMS LIABILITIES - SHORT TERM							
CAPITAL LEASE PAYABLE-SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**560**	**3,164**	**1,261**	**1,261**	**1,261**	**1,261**	**1,261**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS		1,741					
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)							
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**1,741**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**560**	**4,905**	**1,261**	**1,261**	**1,261**	**1,261**	**1,261**
CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662	84,662	84,662	84,662
RETAINED EARNINGS	(33,767)	(48,101)	(50,826)	(47,771)	(44,715)	(41,660)	(38,604)
TOTAL FUND EQUITY / NET ASSETS	**50,895**	**36,561**	**33,836**	**36,891**	**39,947**	**43,002**	**46,058**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**51,455**	**41,466**	**35,097**	**38,152**	**41,208**	**44,263**	**47,319**
	0	0	0	0	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**108,947**	**19,729**	**46,057**	**27,584**	**27,584**	**27,584**	**27,584**
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	**108,947**	**19,729**	**46,057**	**27,584**	**27,584**	**27,584**	**27,584**
PERSONAL SERVICES	8,514	5,795	7,098	2,580	2,580	2,580	2,580
TRAVEL EXPENSE	546		392	0	0	0	0
CURRENT EXPENSE	104,689	7,448	24,500	11,825	11,825	11,825	11,825
CURRENT EXPENSE - DATA PROCESSING		13,111	9,822	3,124	3,124	3,124	3,124
DEPRECIATION EXPENSE		5,833	7,000	7,000	7,000	7,000	7,000
OTHER EXPENSES	3,260	1,876	0	0	0	0	0
TOTAL OPERATING EXPENSES	**117,009**	**34,063**	**48,812**	**24,529**	**24,529**	**24,529**	**24,529**
TOTAL OPERATING INCOME (LOSS)	**(8,062)**	**(14,334)**	**(2,755)**	**3,055**	**3,055**	**3,055**	**3,055**
GAIN (LOSS) ON SALE OF FIXED ASSETS			0				
INTEREST INCOME			30				
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**(8,062)**	**(14,334)**	**(2,725)**	**3,055**	**3,055**	**3,055**	**3,055**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**56,525**	**43,856**	**1**	**6,361**	**16,416**	**26,472**	**40,459**
Total Cash from Sales	108,947	19,729	46,057	27,584	27,584	27,584	27,584
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources			2,115			3,932	5,764
TOTAL SOURCES OF CASH	**108,947**	**19,729**	**48,172**	**27,584**	**27,584**	**31,516**	**33,348**
Cash Used for Operations	(117,009)	(28,230)	(41,812)	(17,529)	(17,529)	(17,529)	(17,529)
Payments for Capital Assets		(35,000)			0	0	0
State Appropriations							
Other Uses	(4,607)	(354)					
TOTAL USES OF CASH	**(121,616)**	**(63,584)**	**(41,812)**	**(17,529)**	**(17,529)**	**(17,529)**	**(17,529)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**43,856**	**1**	**6,361**	**16,416**	**26,472**	**40,459**	**56,279**
From Balance Sheet	43,856	0	6,361	16,416	26,472	36,527	40,750
Variance	0	1	0	0	0	3,932	15,529
Per day	325	78	116	49	49	49	49
60-days	19,502	4,705	6,969	2,921	2,921	2,921	2,921
Days Retained Earnings	-104	-613	-438	-981	-918	-856	-793

Proforma Financial Statements
Print Services

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	63,647	57,792	73,081	73,081	73,081	73,081	73,081
DUE FROM OTHER FUNDS	345,449	373,904	286,536	286,536	286,536	286,536	286,536
INVENTORIES			0	0	0	0	0
PREPAID EXPENSES	26,357	26,375	26,375	26,375	26,375	26,375	26,375
TOTAL CURRENT ASSETS	**435,453**	**458,071**	**385,992**	**385,992**	**385,992**	**385,992**	**385,992**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0						
TOTAL OTHER ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS			0	0	0	0	0
CONSTRUCTION IN PROGRESS			0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	9,117,450	9,538,923	10,016,966	10,016,966	10,016,966	10,016,966	10,016,966
ACCUMULATED DEPRECIATION	(6,214,181)	(6,857,003)	(7,466,652)	(7,094,425)	(7,071,156)	(7,047,887)	(7,024,618)
TOTAL CAPITAL ASSETS	**2,918,663**	**2,697,314**	**2,565,708**	**2,937,935**	**2,961,204**	**2,984,473**	**3,007,742**
TOTAL ASSETS	**3,354,116**	**3,155,385**	**2,951,700**	**3,323,927**	**3,347,196**	**3,370,465**	**3,393,734**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	327,541	353,721	227,135	227,135	227,135	227,135	227,135
ACCRUED LIABILITIES	9,251	10,351	12,650	12,650	12,650	12,650	12,650
DEFERRED REVENUE			0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	1,958,046	1,616,263	1,428,799	1,244,890	1,127,254	1,009,617	891,980
DUE TO OTHER FUNDS	39,803	584	337	337	337	337	337
POLICY CLAIMS LIABILITIES - SHORT TERM			0				
CAPITAL LEASE PAYABLE-SHORT TERM			0				
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**2,334,641**	**1,980,919**	**1,668,921**	**1,485,012**	**1,367,376**	**1,249,739**	**1,132,102**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	32,569					
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**0**	**32,569**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**2,334,641**	**2,013,488**	**1,668,921**	**1,485,012**	**1,367,376**	**1,249,739**	**1,132,102**
CONTRIBUTED CAPITAL	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453
RETAINED EARNINGS	(635,978)	(513,556)	(372,674)	(165,496)	(24,591)	116,315	257,221
TOTAL FUND EQUITY / NET ASSETS	**1,019,475**	**1,141,897**	**1,282,779**	**1,489,957**	**1,630,862**	**1,771,768**	**1,912,674**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**3,354,116**	**3,155,385**	**2,951,700**	**2,974,969**	**2,998,238**	**3,021,507**	**3,044,776**
	0	0	0	(348,958)	(348,958)	(348,958)	(348,959)
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**3,197,539**	**3,226,332**	**3,098,124**	**3,160,140**	**3,160,140**	**3,160,140**	3,160,140
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	**3,197,539**	**3,226,332**	**3,098,124**	**3,160,140**	**3,160,140**	**3,160,140**	**3,160,140**
PERSONAL SERVICES	239,507	225,140	247,353	185,173	187,025	187,025	187,025
TRAVEL EXPENSE	2,892	1,646	1,089	1,460	1,460	1,460	1,460
CURRENT EXPENSE	1,379,617	1,355,719	1,218,223	1,417,493	1,417,493	1,417,493	1,417,493
CURRENT EXPENSE - DATA PROCESSING	355	3,081	4,175	2,713	2,713	2,713	2,713
DEPRECIATION EXPENSE	1,468,610	1,483,409	1,470,697	1,376,731	1,376,731	1,376,731	1,376,731
OTHER EXPENSES	44,483	45,206	46,233	33,812	33,812	33,812	33,812
TOTAL OPERATING EXPENSES	**3,135,464**	**3,114,201**	**2,987,770**	**3,017,382**	**3,019,234**	**3,019,234**	**3,019,234**
TOTAL OPERATING INCOME (LOSS)	**62,075**	**112,131**	**110,354**	**142,757**	**140,906**	**140,906**	**140,906**
GAIN (LOSS) ON SALE OF FIXED ASSETS	6,136	10,291	30,528	64,421			
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**68,211**	**122,422**	**140,882**	**207,178**	**140,906**	**140,906**	**140,906**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**(2,588,440)**	**(1,958,046)**	**(1,648,832)**	**(1,428,799)**	**(1,244,890)**	**(1,127,253)**	**(1,009,617)**
Total Cash from Sales	3,197,539	3,226,332	3,098,124	3,160,140	3,160,140	3,160,140	3,160,140
Capital Asset Disposal Proceeds	58,530	42,946	30,528	53,917	0	0	0
Federal Grants							
State Appropriations							
Other Sources	89,352			359,462			
TOTAL SOURCES OF CASH	**3,345,421**	**3,269,278**	**3,128,652**	**3,573,519**	**3,160,140**	**3,160,140**	**3,160,140**
Cash Used for Operations	(1,666,854)	(1,630,792)	(1,517,073)	(1,640,651)	(1,642,503)	(1,642,503)	(1,642,503)
Payments for Capital Assets	(1,048,173)	(1,294,713)	(1,359,388)	(1,748,958)	(1,400,000)	(1,400,000)	(1,400,000)
State Appropriations							
Other Uses		(34,559)	(32,158)				
TOTAL USES OF CASH	**(2,715,027)**	**(2,960,064)**	**(2,908,619)**	**(3,389,610)**	**(3,042,503)**	**(3,042,503)**	**(3,042,503)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**(1,958,046)**	**(1,648,832)**	**(1,428,799)**	**(1,244,890)**	**(1,127,253)**	**(1,009,617)**	**(891,980)**
From Balance Sheet	(1,958,046)	(1,648,832)	(1,428,799)	(1,244,890)	(1,127,254)	(1,009,617)	(891,980)
Variance	0	0	0	0	1	0	(0)
Per day	4,630	4,530	4,214	4,557	4,563	4,563	4,563
60-days	277,809	271,799	252,846	273,442	273,751	273,751	273,751
Days Retained Earnings	-137	-113	-88	-36	-5	25	56

Proforma Financial Statements
State Mail

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	0	0	0	0	0	140,915	302,763
ACCOUNTS RECEIVABLE	248,987	369,963	476,109	476,109	476,109	476,109	476,109
DUE FROM OTHER FUNDS	905,493	946,927	838,028	838,028	838,028	838,028	838,028
INVENTORIES	571,254	969,578	1,066,992	1,066,992	1,066,992	1,066,992	1,066,992
PREPAID EXPENSES	155,258	138,204	151,140	151,140	151,140	151,140	151,140
TOTAL CURRENT ASSETS	**1,880,992**	**2,424,672**	**2,532,269**	**2,532,269**	**2,532,269**	**2,673,184**	**2,835,032**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	15,941	7,968				
TOTAL OTHER ASSETS	**0**	**15,941**	**7,968**	**0**	**0**	**0**	**0**
LAND / LAND IMPROVEMENTS			0	0	0	0	0
CONSTRUCTION IN PROGRESS	10,712		0	0	0	0	0
BUILDINGS AND IMPROVEMENTS		161,427	161,427	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	1,696,398	1,953,098	1,820,534	1,820,534	1,820,534	1,820,534	1,820,534
ACCUMULATED DEPRECIATION	(1,398,109)	(1,545,773)	(1,487,774)	(1,580,569)	(1,193,965)	(1,317,361)	(1,440,757)
TOTAL CAPITAL ASSETS	**309,001**	**568,752**	**494,187**	**401,392**	**787,996**	**664,600**	**541,204**
TOTAL ASSETS	**2,189,993**	**3,009,365**	**3,034,424**	**2,933,661**	**3,320,265**	**3,337,783**	**3,376,236**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	58,912	641,844	17,259	17,259	17,259	17,259	17,259
ACCRUED LIABILITIES	73,150	71,419	135,057	83,257	83,257	83,257	83,257
DEFERRED REVENUE							
INTERFUND LOAN (Short Term Cash Deficit)		413,595	121,138	71,185	20,933		
DUE TO OTHER FUNDS	3,656	560	920	920	920	920	920
POLICY CLAIMS LIABILITIES - SHORT TERM							
CAPITAL LEASE PAYABLE-SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**135,718**	**1,127,418**	**274,374**	**172,621**	**122,369**	**101,436**	**101,436**
REVENUE BONDS - LONG TERM							
CAPITAL LEASE PAYABLE-LONG TERM							
CONTRACTS PAYABLE - LONG TERM							
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	1,620,687	1,688,670	2,495,936	2,391,286	2,776,843	2,652,399	2,527,956
POLICY CLAIMS LIABILITIES - LONG-TERM							
TOTAL LONG-TERM LIABILITIES	**1,620,687**	**1,688,670**	**2,495,936**	**2,391,286**	**2,776,843**	**2,652,399**	**2,527,956**
TOTAL LIABILITIES	**1,756,405**	**2,816,088**	**2,770,310**	**2,563,907**	**2,899,212**	**2,753,835**	**2,629,392**
CONTRIBUTED CAPITAL	251,509	251,509	251,509	251,509	251,509	251,509	251,509
RETAINED EARNINGS	182,079	(58,232)	12,605	118,244	169,544	332,439	495,335
TOTAL FUND EQUITY / NET ASSETS	**433,588**	**193,277**	**264,114**	**369,753**	**421,053**	**583,948**	**746,844**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**2,189,993**	**3,009,365**	**3,034,424**	**2,933,660**	**3,320,265**	**3,337,783**	**3,376,236**
	0	0	0	(0)	0	0	0
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before proposed rate impacts)	**12,461,625**	**12,463,351**	**13,181,678**	**13,154,670**	**13,154,670**	**13,154,670**	**13,266,266**
Rate Impact						**111,596**	
TOTAL OPERATING REVENUES (after proposed rate impacts)	**12,461,625**	**12,463,351**	**13,181,678**	**13,154,670**	**13,154,670**	**13,266,266**	**13,266,266**
PERSONAL SERVICES	2,101,050	2,194,957	2,238,912	2,373,918	2,397,657	2,397,657	2,397,657
TRAVEL EXPENSE	5,730	9,740	5,643	10,585	10,585	10,585	10,585
CURRENT EXPENSE	10,704,028	10,306,206	10,664,463	10,512,337	10,512,337	10,512,337	10,512,337
CURRENT EXPENSE - DATA PROCESSING	9,764	20,986	25,894	32,513	32,513	32,513	32,513
DEPRECIATION EXPENSE	228,973	147,664	136,513	92,795	123,396	123,396	123,396
OTHER EXPENSES	23,390	24,109	24,502	26,882	26,882	26,882	26,882
TOTAL OPERATING EXPENSES	**13,072,935**	**12,703,662**	**13,095,927**	**13,049,031**	**13,103,371**	**13,103,371**	**13,103,371**
TOTAL OPERATING INCOME (LOSS)	**(611,310)**	**(240,311)**	**85,751**	**105,639**	**51,299**	**162,896**	**162,896**
GAIN (LOSS) ON SALE OF FIXED ASSETS			(14,914)				
INTEREST INCOME							
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT							
OPERATING TRANSFERS IN (OUT)							
NET INCOME (LOSS)	**(611,310)**	**(240,311)**	**70,837**	**105,639**	**51,299**	**162,896**	**162,896**
CASH FLOW STATEMENT							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	**(1,078,958)**	**(1,620,687)**	**(2,102,265)**	**(2,617,074)**	**(2,462,471)**	**(2,797,776)**	**(2,511,484)**
Total Cash from Sales	12,461,625	12,463,351	13,181,678	13,154,670	13,154,670	13,266,266	13,266,266
Capital Asset Disposal Proceeds		0	0	0	0	0	0
Federal Grants							
State Appropriations							
Other Sources				356,198			
TOTAL SOURCES OF CASH	**12,461,625**	**12,463,351**	**13,181,678**	**13,510,868**	**13,154,670**	**13,266,266**	**13,266,266**
Cash Used for Operations	(12,843,962)	(12,555,998)	(12,959,414)	(12,956,235)	(12,979,975)	(12,979,975)	(12,979,975)
Payments for Capital Assets	(10,712)	(256,700)	(76,861)	(400,030)	(510,000)		
State Appropriations							
Other Uses	(148,680)	(132,231)	(660,212)				
TOTAL USES OF CASH	**(13,003,354)**	**(12,944,929)**	**(13,696,487)**	**(13,356,265)**	**(13,489,975)**	**(12,979,975)**	**(12,979,975)**
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	**(1,620,687)**	**(2,102,265)**	**(2,617,074)**	**(2,462,471)**	**(2,797,776)**	**(2,511,484)**	**(2,225,193)**
From Balance Sheet	(1,620,687)	(2,102,265)	(2,617,074)	(2,462,471)	(2,797,776)	(2,511,484)	(2,225,193)
Variance	0	0	0	(0)	(0)	(0)	(0)
Per day	35,678	34,878	35,998	35,990	36,055	36,055	36,055
60-days	2,140,660	2,092,666	2,159,902	2,159,373	2,163,329	2,163,329	2,163,329
Days of Retained Earnings	5	-2	0	3	5	9	14

Department of Administrative Services

Overview

DFCM

Finance

Fleet

Purchasing

Risk Management

Division of Risk Management

- **Property**
- **Auto**
- **Liability**
- **Workers Comp**

Department of Administrative Services

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Property

Division of Risk Management

Property

- DRM insures approximately $28 billion of property
- 6853 buildings are covered under the Property policy
- 82.2% increase in insured property values over the last 10 years
- 21.5% increase in the number of buildings insured over that same period

No Rate Changes

Department of Administrative Services

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Division of Risk Management

Department of Administrative Services

Overview

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Auto

Division of Risk Management

Auto

- DRM insures approximately 12,643 vehicles
- School district and charter school participation is voluntary
- 44% increase in insured property values over the last 10 years
- 21.5% increase in the number of buildings insured over that same period

Department of Administrative Services

Overview

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Rate Change

Division of Risk Management

Auto

- **Vehicle Premiums**
  - Rates for buses will increase from $100 per year to $200 per year with a $500 deductible. Similar commercial insurance is approximately $1,500 per year with a $1000 deductible
  - The Division is implementing a $50,000 deductible for buses rented to non-covered entities
  - No other vehicle rate changes

Department of Administrative Services

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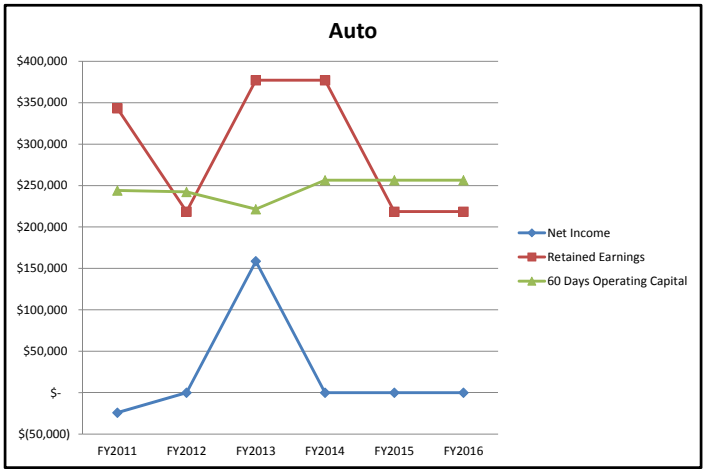
Division of Risk Management



Department of Administrative Services

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Division of Risk Management

Liability

- **DRM provides liability coverage for state agencies, charter schools, higher ed, and school districts**
- **Over 120,000 employees are covered under the Liability policy**
- **Liability Premiums**
  - Rates are determined by actuaries at a national consulting firm
  - The Liability Fund has experienced several large claims in the past 15 months affecting premium costs

Rates to be determined

Department of Administrative Services

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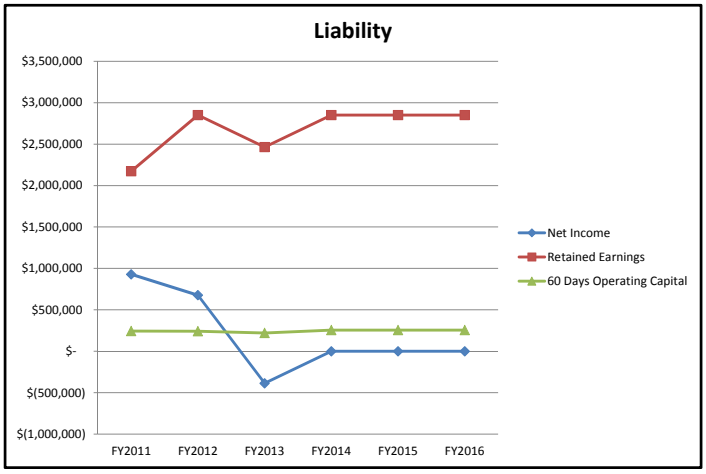
Liability



Department of Administrative Services

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Workers' Comp

Rate Change

Retained Earnings

Division of Risk Management

Workers' Comp

	FY 2014 Rate Per $100 Wages	FY 2015 Rate Per $100 Wages
Aviation	New	4.50
Transportation	1.25	1.41
All Other	0.70	0.88

- Premiums charged to the Division of Risk Management increased 7% in one year due to loss history/growth in wage base.
- Planned reductions in retained earnings have eliminated excess funds. Rates need to increase to match costs.

Department of Administrative Services

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Auto

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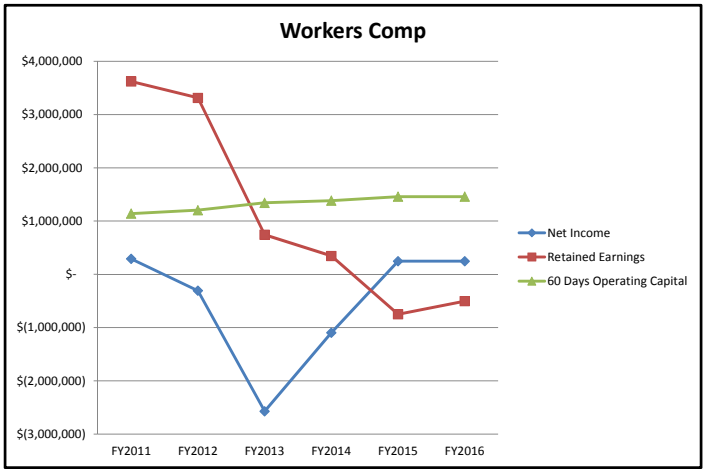
Workers' Comp

Rate Change

Retained Earnings

Division of Risk Management

Workers' Comp



Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Risk Management					
FRA Risk Management Administration					
Automobile/Physical Damage Premiums					
Higher Education rate for value less than $35,000	$125.00	$125.00	$0.00		
Other state agency rate for value less than $35,000	$150.00	$150.00	$0.00		
Public Safety rate for value less than $35,000	$175.00	$175.00	$0.00		
Rate for value more than $35,000	$0.80	$0.80	$0.00		
School bus rate	$100.00	$200.00	$100.00	2,730	$273,000
School district rate for value less than $35,000	$50.00	$50.00	$0.00		
Standard deductible	$500	$500	$0		
Other vehicles or related equipment					
School District	$50.00	$50.00	$0.00		
State and Higher Education	$75.00	$75.00	$0.00		
Charter Schools					
Employee Dishonesty Bond	$250	$250	$0		
Comprehensive/Collision ($500 deductible per occurrence)					
Cost per year per vehicle	$150	$150	$0		
Liability ($2 million coverage)					
$1,000 minimum	$18.00	$18.00	$0.00		
Property ($1,000 deductible per occurrence)					
Cost per $100 in value, $100 minimum	$0.10	$0.10	$0.00		
Course of Construction Premiums					
Rate per $100 of value (Charged for half of a year)	0.053	0.053	0		
Liability Premiums					
Administrative Services	$261,983	$261,983	$0		
Agriculture	$38,474	$38,474	$0		
Alcoholic Beverage Control	$86,035	$86,035	$0		
Attorney General's Office	$122,761	$122,761	$0		
Auditor	$11,102	$11,102	$0		

Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Board of Pardons	$15,440	$15,440	$0		
Board of Regents	$33,197	$33,197	$0		
Bridgerland Applied Technology College	$9,593	$9,593	$0		
Capitol Preservation Board	$9,566	$9,566	$0		
Career Service Review Board	$548	$548	$0		
Commerce	$54,763	$54,763	$0		
Commission on Criminal and Juvenile Justice	$2,796	$2,796	$0		
Corrections	$914,899	$914,899	$0		
Courts	$266,253	$266,253	$0		
Davis Applied Technology College	$12,192	$12,192	$0		
Deaf and Blind School	$71,354	$71,354	$0		
Dixie Applied Technology College	$1,001	$1,001	$0		
Dixie College	$50,896	$50,896	$0		
Education	$225,959	$225,959	$0		
Environmental Quality	$94,749	$94,749	$0		
Fair Park	$19,210	$19,210	$0		
Financial Institutions	$14,677	$14,677	$0		
Governor	$13,970	$13,970	$0		
Governor's Office of Economic Development	$40,651	$40,651	$0		
Governor's Office of Planning and Budget	$12,343	$12,343	$0		
Health	$311,432	$311,432	$0		
Heber Valley Railroad	$14,099	$14,099	$0		
Heritage and Arts	$38,865	$38,865	$0		
House of Representatives	$7,939	$7,939	$0		
Human Resource Management	$32,248	$32,248	$0		
Human Services	$753,166	$753,166	$0		
Insurance	$67,496	$67,496	$0		
Labor Commission	$29,489	$29,489	$0		
Legislative Auditor	$7,184	$7,184	$0		
Legislative Fiscal Analyst	$4,424	$4,424	$0		
Legislative Printing	$1,171	$1,171	$0		
Legislative Research & General Counsel	$16,202	$16,202	$0		
Medical Education Council	$191	$191	$0		
Mountainland Applied Technology College	$2,897	$2,897	$0		

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
National Guard	$56,011	$56,011	$0		
Natural Resources	$392,028	$392,028	$0		
Navajo Trust Fund	$2,542	$2,542	$0		
Ogden Weber Applied Technology College	$12,992	$12,992	$0		
Public Lands	$4,370	$4,370	$0		
Public Safety	$542,365	$542,365	$0		
Public Service Commission	$12,877	$12,877	$0		
Salt Lake Community College	$167,088	$167,088	$0		
School and Institutional Trust Lands	$23,884	$23,884	$0		
School Districts	$4,193,713	$4,193,713	$0		
Senate	$4,388	$4,388	$0		
Snow College	$48,967	$48,967	$0		
Southern Utah University	$86,942	$86,942	$0		
Southwest Applied Technology College	$2,099	$2,099	$0		
Tax Commission	$158,395	$158,395	$0		
Technology Services	$107,350	$107,350	$0		
Tooele Applied Technology College	$2,598	$2,598	$0		
Transportation	$2,218,000	$2,218,000	$0		
Treasurer	$6,223	$6,223	$0		
Uintah Basin Applied Technology College	$4,998	$4,998	$0		
University of Utah	$1,269,010	$1,269,010	$0		
Utah Communications Network	$9,286	$9,286	$0		
Utah Office for Victims of Crime	$1,963	$1,963	$0		
Utah Science and Technology and Research	$10,239	$10,239	$0		
Utah State University	$478,382	$478,382	$0		
Utah Valley University	$194,108	$194,108	$0		
Veteran's Affairs	$4,765	$4,765	$0		
Weber State University	$207,059	$207,059	$0		
Workforce Services	$441,102	$441,102	$0		
Property Insurance Rates					
Net Estimated Premium	$14,441,052	$14,441,052	$0		

Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Gross Premium Discounts					
Completion of Risk Mgt. self-inspection survey Rate: 10% discount	$0.00	$0.00	$0.00		
Risk control meetings Rate: 5% discount	$0.00	$0.00	$0.00		
Gross Premium for Buildings					
Agency Discount1 Rate: 63.5% discount	$0.00	$0.00	$0.00		
Agency Discount2 (Agency specific discount negotiated w/ Risk Mgt) Rate: See formula	$0.00	$0.00	$0.00		
Building built prior to 1950 Rate: 10% surcharge	$0.00	$0.00	$0.00		
Existing Insured Buildings (Building value as determined by Risk Mgt. & owner as of Mar 2012 multiplied by the Marshall & Swift Valuation Service rates as of Mar 2012 associated w/ Building Construction Class, Occupancy Type, Building Quality, & Fire Protection Code) Rate: See formula	$0.00	$0.00	$0.00		
Fire Suppression Sprinklers Rate: 15% discount	$0.00	$0.00	$0.00		
Flexible water/Gas connectors Rate: 1% discount	$0.00	$0.00	$0.00		
Lack of compliance with Risk Mgt. recommendations Rate: 10% surcharge	$0.00	$0.00	$0.00		
Newly Insured Buildings (Building value as determined by Risk Mgt. & owner as of insured date multiplied by the Marshall & Swift Valuation Service rates as of Mar 2012 associated w/ Building Construction Class, Occupancy Type, Building Quality, & Fire Protection Code) Rate: See formula	$0.00	$0.00	$0.00		
Smoke alarm/Fire detectors Rate: 10% discount	$0.00	$0.00	$0.00		
Gross Premium for Contents					
Existing Insured Buildings (Content value as determined by owner as of Mar 2012 multiplied by the Marshall & Swift Valuation Service rates as of Mar 2012 associated w/ Building Construction Class, Occupancy Type, Building Quality, & Fire Protection Code) Rate: See formula	$0.00	$0.00	$0.00		
Newly Insured Buildings (Content value as determined by owner as of insured date multiplied by the Marshall & Swift Valuation Service rates as of Mar 2012 associated w/ Building Construction Class, Occupancy Type, Building Quality, & Fire Protection Code) Rate: See formula	$0.00	$0.00	$0.00		

Department of Administrative Services
Rates, Fees & Premiums FY2015

Fee Title	Previous Rate	Proposed Rate	Rate Change	Expected Volume	Rate Impact
Workers Compensation Rates					
Aviation Rate: 4.50% Per $100 Wages	0	0	0		
State Agencies Rate: 0.88% per $100 wages (except UDOT)	$0	$0	$0		$1,935,134
UDOT Billing for FINET support Rate: 1.41% per $100 wages	0	0	0		

Proforma Financial Statements
Owner Controlled Insurance Program (OCIP)

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	(293,005)	335,124	(582,689)	749,272	649,272	599,272	549,272
ACCOUNTS RECEIVABLE	0	0	0	0	0	0	0
DUE FROM OTHER FUNDS	0	0	0	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	0	0	0	0	0
TOTAL CURRENT ASSETS	**(293,005)**	**335,124**	**(582,689)**	**749,272**	**649,272**	**599,272**	**549,272**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	250,000	250,000	250,000	0	0	0	0
TOTAL OTHER ASSETS	**250,000**	**250,000**	**250,000**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0
ACCUMULATED DEPRECIATION	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**(43,005)**	**585,124**	**(332,689)**	**749,272**	**649,272**	**599,272**	**549,272**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	10,300	0	47,243	0	0	0	0
ACCRUED LIABILITIES	0	4,988	0	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	704	0	0	0
DUE TO OTHER FUNDS	685	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**10,985**	**4,988**	**47,243**	**704**	**0**	**0**	**0**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM	165,000	165,000	165,000	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS		0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND		0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**165,000**	**165,000**	**165,000**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**175,985**	**169,988**	**212,243**	**704**	**0**	**0**	**0**
CONTRIBUTED CAPITAL	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
RETAINED EARNINGS	(2,218,990)	(1,584,864)	(2,544,932)	(1,251,432)	(1,350,728)	(1,400,728)	(1,450,728)
TOTAL FUND EQUITY / NET ASSETS	**(218,990)**	**415,136**	**(544,932)**	**748,568**	**649,272**	**599,272**	**549,272**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**(43,005)**	**585,124**	**(332,689)**	**749,272**	**649,272**	**599,272**	**549,272**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	0	810,000	88	0	0	0	0
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	0	810,000	88	0	0	0	0
		0	0	0	0	0	0
PERSONAL SERVICES	0	0	0	0	0	0	0
TRAVEL EXPENSE	0	0	0	0	0	0	0
CURRENT EXPENSE	685	175,543	960,714	336,468	100,000	50,000	50,000
CURRENT EXPENSE - DATA PROCESSING	0	0	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	513	331	0	39	0	0	0
TOTAL OPERATING EXPENSES	**1,198**	**175,874**	**960,714**	**336,507**	**100,000**	**50,000**	**50,000**
TOTAL OPERATING INCOME (LOSS)	**(1,198)**	**634,126**	**(960,626)**	**(336,507)**	**(100,000)**	**(50,000)**	**(50,000)**
GAIN(LOSS) ON SALE OF FIXED ASSETS							
NON-OPERATING INCOME (EXPENSE):	624,028						
INTEREST INCOME	1	1	896	7	0	0	0
INTEREST EXPENSE		0	0	0	0	0	0
FEDERAL GRANTS		0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0
OPERATING TRANSFERS (OUT) -	0	0	0	1,630,000	0	0	0
NET INCOME (LOSS)	**622,831**	**634,127**	**(959,730)**	**1,293,500**	**(100,000)**	**(50,000)**	**(50,000)**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	**(293,009)**	(293,006)	335,123	(582,351)	749,272	649,272	599,272
							0
Total Cash From Sales	-	810,000	88	0	0	0	0
CAPITAL ASSET DISPOSAL INCOME		0	0	0	0	0	0
FEDERAL GRANTS		0	0	0	0	0	0
State Appropriations	-	0	0	0	0	0	0
Other Sources - interest income	1	0	897	1,630,007	0	0	0
Total Sources of Cash	**1**	**810,000**	**985**	**1,630,007**	**-**	**-**	**-**
Cash Used for Operations	(1,198)	(181,871)	(918,459)	336,507	(100,000)	(50,000)	(50,000)
Payments for Capital Assets	-	0	0	0	0	0	0
State Appropriations - From Retained Earnings	-	0	0	0	0	0	0
OTHER USES	-	0	0	(634,891)	0	0	0
Total Uses of Cash	**(1,198)**	(181,871)	(918,459)	(298,384)	(100,000)	(50,000)	(50,000)
Ending Cash Balance / (Interfund Loan Balance) June 30	**(294,206)**	**335,123**	**(582,351)**	**749,272**	**649,272**	**599,272**	**549,272**

Proforma Financial Statements
Risk Management Administration

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	440,518	694,270	944,859	603,151	603,151	503,151	403,151
ACCOUNTS RECEIVABLE	237,954	0	0	0	0	0	0
DUE FROM OTHER FUNDS	0	0	4,099	8,853	0	0	0
INVENTORIES		0	0	0	0	0	0
PREPAID EXPENSES	0	0	0	0	0	0	0
TOTAL CURRENT ASSETS	**678,472**	**694,270**	**948,958**	**612,004**	**603,151**	**503,151**	**403,151**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	62,100	351,570	607,346	707,346	807,346	907,346
ACCUMULATED DEPRECIATION	0	(12,420)	(70,411)	(140,627)	(210,627)	(310,627)	(450,627)
TOTAL CAPITAL ASSETS	**0**	**49,680**	**281,159**	**466,719**	**496,719**	**496,719**	**456,719**
TOTAL ASSETS	**678,472**	**743,950**	**1,230,117**	**1,078,723**	**1,099,870**	**999,870**	**859,870**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	7,815	75,864	64,353	71,887	0	0	0
ACCRUED LIABILITIES	126,752	99,752	110,426	136,390	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	1,505	0	18,630	4,197	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**136,072**	**175,616**	**193,409**	**212,474**	**0**	**0**	**0**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	
INTERFUND LOAN FROM GENERAL FUND	0	0	0	0	0	0	
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**136,072**	**175,616**	**193,409**	**212,474**	**0**	**0**	**0**
CONTRIBUTED CAPITAL	0	(23,748)	0	0	0	0	
RETAINED EARNINGS	542,400	592,082	1,036,708	866,249	1,099,870	999,870	859,870
TOTAL FUND EQUITY / NET ASSETS	**542,400**	**568,334**	**1,036,708**	**866,249**	**1,099,870**	**999,870**	**859,870**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**678,472**	**743,950**	**1,230,117**	**1,078,723**	**1,099,870**	**999,870**	**859,870**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	0	0	0	0	0	0	0
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	0	0	0	0	0	0	0
		0	0	0	0	0	0
PERSONAL SERVICES	2,367,104	2,364,847	2,429,466	2,525,839	2,513,000	2,563,260	2,808,260
TRAVEL EXPENSE	27,947	37,727	35,191	42,652	35,191	35,191	36,791
CURRENT EXPENSE	(6,085)	371,656	329,010	763,766	329,010	329,010	329,011
CURRENT EXPENSE - DATA PROCESSING	159,593	118,152	175,338	78,888	175,338	175,338	175,338
DEPRECIATION EXPENSE	0	12,420	70,411	70,217	192,400	192,400	192,400
OTHER EXPENSES	(2,812,872)	(3,029,503)	(3,495,371)	(3,055,099)	(3,244,939)	(3,295,199)	(3,541,800)
TOTAL OPERATING EXPENSES	**(264,313)**	**(124,701)**	**(455,955)**	**426,263**	**0**	**0**	**0**
TOTAL OPERATING INCOME (LOSS)	(264,313)	124,701	455,955	426,263	0	0	**(0)**
GAIN(LOSS) ON SALE OF FIXED ASSETS		0	0	0	0	0	
NON-OPERATING INCOME (EXPENSE):		0	0	0	0	0	
INTEREST INCOME	0	0	0	0	0	0	0
INTEREST EXPENSE		0	0	0	0	0	
FEDERAL GRANTS		0	0	0	0	0	
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0
OPERATING TRANSFERS (OUT) -	0	0	0	0	0	0	0
NET INCOME (LOSS)	**(264,313)**	**124,701**	**455,955**	**426,263**	**0**	**0**	**(0)**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	**(2,472,478)**	440,517	694,919	944,859	603,151	503,151	403,151
		0	0	0	0	0	
Total Cash From Sales	-	139,188	(4,054)	0	0	0	0
CAPITAL ASSET DISPOSAL INCOME		0	0	0	0	0	
FEDERAL GRANTS		0	0	0	0	0	
State Appropriations	-	0	0	0	0	0	0
Other Sources - interest income	-	0	0	0	0	0	0
Total Sources of Cash	**-**	**139,188**	**(4,054)**	**-**	**-**	**-**	**-**
Cash Used for Operations	2,812,872	176,665	543,464	(85,932)	0	0	0
Payments for Capital Assets	-	(62,100)	(289,470)	(255,776)	(100,000)	(100,000)	(100,000)
State Appropriations - From Retained Earnings	-	0	0	0	0	0	0
OTHER USES	-	0	0	0	0	0	0
Total Uses of Cash	**2,812,872**	**114,565**	**253,994**	**(341,708)**	**(100,000)**	**(100,000)**	**(100,000)**
Ending Cash Balance / (Interfund Loan Balance) June 30	**340,394**	**694,270**	**944,859**	**603,151**	**503,151**	**403,151**	**303,151**

Proforma Financial Statements
Workers Compensation

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	2,962,263	3,222,649	2,916,546	330,427	346,449	(749,551)	(502,151)
ACCOUNTS RECEIVABLE	0	0	0	0	0	0	0
DUE FROM OTHER FUNDS	381,054	411,493	429,032	441,254	0	0	0
INVENTORIES		0	0	0	0	0	0
PREPAID EXPENSES	13	0	0	0	0	0	0
TOTAL CURRENT ASSETS	**3,343,330**	**3,634,142**	**3,345,578**	**771,681**	**346,449**	**(749,551)**	**(502,151)**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0
ACCUMULATED DEPRECIATION	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**3,343,330**	**3,634,142**	**3,345,578**	**771,681**	**346,449**	**(749,551)**	**(502,151)**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	1,398	12,867	3,739	15,929	0	0	0
ACCRUED LIABILITIES	3,945	0	9,354	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	6,905	60	18,475	11,840	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**12,248**	**12,927**	**31,568**	**27,769**	**0**	**0**	**0**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS		0	0	0	0	0	
INTERFUND LOAN FROM GENERAL FUND		0	0	0	0	0	
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**12,248**	**12,927**	**31,568**	**27,769**	**0**	**0**	**0**
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0
RETAINED EARNINGS	3,331,072	3,621,215	3,314,010	743,912	346,449	(749,551)	(502,151)
TOTAL FUND EQUITY / NET ASSETS	**3,331,072**	**3,621,215**	**3,314,010**	**743,912**	**346,449**	**(749,551)**	**(502,151)**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**3,343,320**	**3,634,142**	**3,345,578**	**771,681**	**346,449**	**(749,551)**	**(502,151)**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	7,141,875	7,125,501	6,925,067	7,104,816	7,210,000	9,000,000	9,200,000
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	7,141,875	7,125,501	6,925,067	7,104,816	7,210,000	9,000,000	9,200,000
		0	0	0	0	0	0
PERSONAL SERVICES	165,344	215,131	234,737	226,145	200,000	245,000	245,000
TRAVEL EXPENSE	1,237	0	613	36	0	1,600	1,600
CURRENT EXPENSE	7,082,183	6,525,631	6,893,268	7,232,131	8,000,000	8,400,000	8,400,000
CURRENT EXPENSE - DATA PROCESSING	0	0	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	105,070	104,742	104,786	600,228	106,000	106,000	106,000
TOTAL OPERATING EXPENSES	**7,353,834**	**6,845,504**	**7,233,404**	**8,058,540**	**8,306,000**	**8,752,600**	**8,752,600**
TOTAL OPERATING INCOME (LOSS)	**(211,959)**	**279,997**	**(308,337)**	**(953,724)**	**(1,096,000)**	**247,400**	**247,400**
GAIN(LOSS) ON SALE OF FIXED ASSETS							
NON-OPERATING INCOME (EXPENSE):							
INTEREST INCOME	0	10,146	1,133	13,627	0	0	0
INTEREST EXPENSE		0	0	0	0	0	
FEDERAL GRANTS		0	0	0	0	0	
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0
OPERATING TRANSFERS (OUT) -	0	0	0	(1,630,000)	0	0	0
NET INCOME (LOSS)	**(211,959)**	**290,143**	**(307,204)**	**(2,570,097)**	**(1,096,000)**	**247,400**	**247,400**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	3,063,874	2,962,265	3,277,804	2,916,546	346,449	(749,551)	(502,151)
		0	0	0	0	0	
Total Cash From Sales	7,141,875	7,095,063	6,964,432	7,104,816	7,210,000	9,000,000	9,000,000
CAPITAL ASSET DISPOSAL INCOME		0	0	0	0	0	
FEDERAL GRANTS		0	0	0	0	0	
State Appropriations	-	0	0	0	0	0	0
Other Sources - interest income	-	0	1,133	13,627	0	0	0
Total Sources of Cash	**7,141,875**	**7,095,063**	**6,965,565**	**7,118,443**	**7,210,000**	**9,000,000**	**9,000,000**
Cash Used for Operations	(7,353,834)	(6,844,825)	(7,236,823)	(9,688,540)	(8,306,000)	(8,752,600)	(8,752,600)
Payments for Capital Assets	-	0	0	0	0	0	0
State Appropriations - From Retained Earnings	-	0	0	0	0	0	0
OTHER USES	-	0	0	0	0	0	0
Total Uses of Cash	**(7,353,834)**	**(6,844,825)**	**(7,236,823)**	**(9,688,540)**	**(8,306,000)**	**(8,752,600)**	(8,752,600)
Ending Cash Balance / (Interfund Loan Balance) June 30	**2,851,915**	**3,212,503**	**3,006,546**	**346,449**	**(749,551)**	**(502,151)**	**(254,751)**

Proforma Financial Statements
Property

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	6,185,892	7,098,450	6,743,265	6,074,495	4,845,923	4,845,046	5,145,046
ACCOUNTS RECEIVABLE	1,300,000	1,636,274	2,122,275	2,699,931	1,500,000	2,122,275	2,122,275
DUE FROM OTHER FUNDS	213	0	0	29,200	0	0	0
INVENTORIES		0	0	0	0	0	0
PREPAID EXPENSES		0	0	0	0	0	0
TOTAL CURRENT ASSETS	**7,486,105**	**8,734,724**	**8,865,540**	**8,803,626**	**6,345,923**	**6,967,321**	**7,267,321**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0
ACCUMULATED DEPRECIATION	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**7,486,105**	**8,734,724**	**8,865,540**	**8,803,626**	**6,345,923**	**6,967,321**	**7,267,321**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	7,546,947	324,968	0	0	0	0	0
ACCRUED LIABILITIES	(7,219,995)	0	0	17,217	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	190,623	0	1,504	7,415	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	(379,400)	1,916,287	1,738,313	2,730,893	2,000,000	2,000,000	2,000,000
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**138,175**	**2,241,255**	**1,739,817**	**2,755,525**	**2,000,000**	**2,000,000**	**2,000,000**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS		0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND		0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	3,708,951	921,252	1,081,141	1,900,860	1,500,000	1,500,000	1,500,000
TOTAL LONG-TERM LIABILITIES	**3,708,951**	**921,252**	**1,081,141**	**1,900,860**	**1,500,000**	**1,500,000**	**1,500,000**
TOTAL LIABILITIES	**3,847,126**	**3,162,507**	**2,820,958**	**4,656,385**	**3,500,000**	**3,500,000**	**3,500,000**
CONTRIBUTED CAPITAL	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000
RETAINED EARNINGS	(561,021)	1,372,217	1,844,582	(52,759)	(1,354,077)	(732,679)	(432,679)
TOTAL FUND EQUITY / NET ASSETS	**3,638,979**	**5,572,217**	**6,044,582**	**4,147,241**	**2,845,923**	**3,467,321**	**3,767,321**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**7,486,105**	**8,734,724**	**8,865,540**	**8,803,626**	**6,345,923**	**6,967,321**	**7,267,321**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	12,214,901	13,251,384	14,248,675	14,585,573	15,200,000	15,400,000	15,600,000
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	12,214,901	13,251,384	14,248,675	14,585,573	15,200,000	14,548,675	14,848,675
		0	0	0	0	0	0
PERSONAL SERVICES	0	0	0	0	0	0	0
TRAVEL EXPENSE	0	0	0	0	0	0	0
CURRENT EXPENSE	12,005,588	10,630,520	12,725,944	15,498,478	14,800,000	14,800,000	15,000,000
CURRENT EXPENSE - DATA PROCESSING	0	0	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	837,226	878,730	1,042,375	989,835	989,835	989,835	989,835
TOTAL OPERATING EXPENSES	**12,842,814**	**11,509,250**	**13,768,319**	**16,488,313**	**15,789,835**	**15,789,835**	**15,989,835**
TOTAL OPERATING INCOME (LOSS)	**(624,914)**	1,742,134	480,356	(1,902,740)	(6,000)	(10,000)	(10,000)
GAIN(LOSS) ON SALE OF FIXED ASSETS		0	0	0	0	0	0
NON-OPERATING INCOME (EXPENSE):		0	0	0	0	0	0
INTEREST INCOME	48,859	52,929	(7,992)	5,398	6,000	10,000	10,000
INTEREST EXPENSE		0	0	0	0	0	0
FEDERAL GRANTS		0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0
OPERATING TRANSFERS (OUT) -	0	0	0	0	0	0	0
NET INCOME (LOSS)	**(576,055)**	**1,795,063**	**472,364**	**(1,897,342)**	**0**	**0**	**0**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	**7,224,680**	6,185,892	7,297,157	6,743,265	4,845,923	4,845,046	5,145,046
Total Cash From Sales	12,217,901	14,551,597	13,762,675	14,585,573	1,448,100	14,848,675	15,148,675
CAPITAL ASSET DISPOSAL INCOME		0	0	0	0	0	0
FEDERAL GRANTS		0	0	0	0	0	0
State Appropriations	-	0	0	0	0	0	0
Other Sources - interest income	48,859	0	(7,992)	5,398	6,000	10,000	10,000
Total Sources of Cash	**12,266,760**	**14,551,597**	**13,754,683**	**14,590,971**	**1,454,100**	**14,858,675**	**15,158,675**
Cash Used for Operations	(12,842,814)	(12,055,694)	(14,308,575)	(16,488,313)	(1,454,977)	(14,558,675)	(15,158,675)
Payments for Capital Assets	-	0	0	0	0	0	0
State Appropriations - From Retained Earnings	-	0	0	0	0	0	0
OTHER USES	-	0	0	0	0	0	0
Total Uses of Cash	**(12,842,814)**	(12,055,694)	(14,308,575)	(16,488,313)	(1,454,977)	(14,558,675)	(15,158,675)
Ending Cash Balance / (Interfund Loan Balance) June 30	**6,648,626**	**8,681,795**	**6,743,265**	**4,845,923**	**4,845,046**	**5,145,046**	**5,145,046**

Proforma Financial Statements
Auto

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	535,086	482,731	234,433	430,290	393,026	234,433	234,433
ACCOUNTS RECEIVABLE		0	0	0	0	0	0
DUE FROM OTHER FUNDS		0	0	0	0	0	0
INVENTORIES		0	0	0	0	0	0
PREPAID EXPENSES		0	0	0	0	0	0
TOTAL CURRENT ASSETS	**535,086**	**482,731**	**234,433**	**430,290**	**393,026**	**234,433**	**234,433**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	0	0	0	0	0	0	0
TOTAL OTHER ASSETS	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0
ACCUMULATED DEPRECIATION	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**535,086**	**482,731**	**234,433**	**430,290**	**393,026**	**234,433**	**234,433**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	79,318	147	0	0	0	0	0
ACCRUED LIABILITIES	0	0	0	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	4,462	0	0	0
DUE TO OTHER FUNDS	1,833	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	86,499	139,271	15,900	48,702	15,900	15,900	15,900
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**167,650**	**139,418**	**15,900**	**53,164**	**15,900**	**15,900**	**15,900**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM	0	0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS		0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND		0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
TOTAL LONG-TERM LIABILITIES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL LIABILITIES	**167,650**	**139,418**	**15,900**	**53,164**	**15,900**	**15,900**	**15,900**
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0
RETAINED EARNINGS	367,436	343,313	218,533	377,126	377,126	218,533	218,533
TOTAL FUND EQUITY / NET ASSETS	**367,436**	**343,313**	**218,533**	**377,126**	**377,126**	**218,533**	**218,533**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**535,086**	**482,731**	**234,433**	**430,290**	**393,026**	**234,433**	**234,433**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	1,477,048	1,433,779	1,448,100	1,485,504	1,510,000	1,510,000	1,510,000
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	1,477,048	1,433,779	1,448,100	1,485,504	1,510,000	1,510,000	1,510,000
		0	0	0	0	0	0
PERSONAL SERVICES	0	0	0	0	0	0	0
TRAVEL EXPENSE	0	0	0	0	0	0	0
CURRENT EXPENSE	1,343,879	1,171,465	1,161,200	999,633	1,238,469	1,238,469	1,238,469
CURRENT EXPENSE - DATA PROCESSING	0	0	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	279,075	292,910	292,900	328,924	300,000	300,000	300,000
TOTAL OPERATING EXPENSES	**1,622,954**	**1,464,375**	**1,454,100**	**1,328,557**	**1,538,469**	**1,538,469**	**1,538,469**
TOTAL OPERATING INCOME (LOSS)	**(145,906)**	(30,596)	(6,000)	156,947	(1,000)	(1,000)	**(1,000)**
GAIN(LOSS) ON SALE OF FIXED ASSETS		0	0	0	0	0	**0**
NON-OPERATING INCOME (EXPENSE):		0	0	0	0	0	**0**
INTEREST INCOME	7,177	6,473	6,000	1,646	1,000	1,000	**1,000**
INTEREST EXPENSE		0	0	0	0	0	**0**
FEDERAL GRANTS		0	0	0	0	0	**0**
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	**0**
OPERATING TRANSFERS (OUT) -	0	0	0	0	0	0	**0**
NET INCOME (LOSS)	**(138,729)**	**(24,123)**	**0**	**158,593**	**0**	**0**	**0**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	**678,155**	535,086	235,310	234,433	234,433	234,433	234,433
		0	0	0	0	0	0
Total Cash From Sales	1,477,048	1,433,779	1,448,100	1,485,504	1,530,369	1,530,369	1,530,369
CAPITAL ASSET DISPOSAL INCOME		0	0	0	0	0	0
FEDERAL GRANTS		0	0	0	0	0	0
State Appropriations	-	0	0	0	0	0	0
Other Sources - interest income	-	0	6,000	1,646	1,000	1,000	1,000
Total Sources of Cash	**1,477,048**	**1,433,779**	**1,454,100**	**1,487,150**	**1,531,369**	**1,531,369**	**1,531,369**
Cash Used for Operations	(1,622,954)	(1,492,607)	(1,454,977)	(1,328,557)	(1,531,369)	(1,531,369)	(1,531,369)
Payments for Capital Assets	-	0	0	0	0	0	0
State Appropriations - From Retained Earnings	-	0	0	0	0	0	0
OTHER USES	-	0	0	0	0	0	0
Total Uses of Cash	**(1,622,954)**	**(1,492,607)**	**(1,454,977)**	**(1,328,557)**	**(1,531,369)**	**(1,531,369)**	**(1,531,369)**
Ending Cash Balance / (Interfund Loan Balance) June 30	**532,249**	**476,258**	**234,433**	**393,026**	**234,433**	**234,433**	**234,433**

Proforma Financial Statements
Liability

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Estimate	FY2014 Estimate	FY2015 Estimate	FY2016 Estimate
BALANCE SHEET							
ASSETS							
CASH & CASH EQUIVALENTS	43,682,378	41,971,604	45,030,704	44,527,264	44,715,913	44,715,913	44,715,913
ACCOUNTS RECEIVABLE		0	0	0	0	0	0
DUE FROM OTHER FUNDS	57,914	0	149,132		0	0	0
INVENTORIES							0
PREPAID EXPENSES		0	0	0	0	0	0
TOTAL CURRENT ASSETS	**43,740,292**	**41,971,604**	**45,179,836**	**44,527,264**	**44,715,913**	**44,715,913**	**44,715,913**
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM		0	0	0	0	0	0
TOTAL OTHER ASSETS	**-**	**-**	**-**	**-**	**-**	**-**	**-**
LAND IMPROVEMENTS							
CONSTRUCTION IN PROGRESS							
MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0
ACCUMULATED DEPRECIATION	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ASSETS	**43,740,292**	**41,971,604**	**45,179,836**	**44,527,264**	**44,715,913**	**44,715,913**	**44,715,913**
LIABILITIES & FUND EQUITY							
VOUCHERS PAYABLE	2,819,776	43,849	11,963	160,498	0	0	0
ACCRUED LIABILITIES	(1,689)	0	0	11,478	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	1,357,911	0	451,960	25,441	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	14,832,000	16,446,000	15,259,000	15,259,000	15,259,000	15,259,000	15,259,000
CAPITAL LEASE PAYABLE - SHORT TERM							
REVENUE BONDS - SHORT TERM							
TOTAL CURRENT LIABILITIES	**19,007,998**	**16,489,849**	**15,722,923**	**15,456,417**	**15,259,000**	**15,259,000**	**15,259,000**
LONG-TERM LIABILITIES:							
REVENUE BONDS - LONG TERM							
CONTRACTS PAYABLE - LONG TERM		0	0	0	0	0	0
INTERFUND LOAN FROM OTHER FUNDS							
INTERFUND LOAN FROM GENERAL FUND							
POLICY CLAIMS LIABILITIES - LONG-TERM	23,487,000	23,308,000	26,606,000	26,606,000	26,606,000	26,606,000	26,606,000
TOTAL LONG-TERM LIABILITIES	**23,487,000**	**23,308,000**	**26,606,000**	**26,606,000**	**26,606,000**	**26,606,000**	**26,606,000**
TOTAL LIABILITIES	**42,494,998**	**39,797,849**	**42,328,923**	**42,062,417**	**41,865,000**	**41,865,000**	**41,865,000**
CONTRIBUTED CAPITAL		0	0	0	0	0	0
RETAINED EARNINGS	1,245,284	2,173,755	2,850,913	2,464,847	2,850,913	2,850,913	2,850,913
TOTAL FUND EQUITY / NET ASSETS	**1,245,284**	**2,173,755**	**2,850,913**	**2,464,847**	**2,850,913**	**2,850,913**	**2,850,913**
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	**43,740,282**	**41,971,604**	**45,179,836**	**44,527,264**	**44,715,913**	**44,715,913**	**44,715,913**
INCOME STATEMENT							
TOTAL OPERATING REVENUES (before rate impacts)	11,440,391	14,931,663	14,462,283	14,690,310	15,190,617	15,248,138	15,248,138
Rate Impact		0	0	0	0	0	0
TOTAL OPERATING REVENUES(after proposed rate impact)	11,440,391	14,931,663	14,462,283	14,690,310	15,190,617	15,248,138	15,248,138
		0	0	0	0	0	
PERSONAL SERVICES	0	0	0	0	0	0	
TRAVEL EXPENSE	0	0	0	0	0	0	
CURRENT EXPENSE	10,849,993	12,578,401	12,039,440	13,173,234	13,173,234	13,173,234	13,173,234
CURRENT EXPENSE - DATA PROCESSING	0	0	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0
OTHER EXPENSES	1,682,090	1,764,066	2,091,499	2,139,159	2,217,383	2,274,904	2,274,904
TOTAL OPERATING EXPENSES	**12,532,083**	**14,342,467**	**14,130,939**	**15,312,393**	**15,390,617**	**15,448,138**	**15,448,138**
TOTAL OPERATING INCOME (LOSS)	**(1,091,692)**	**589,196**	**331,344**	**(622,083)**	**(200,000)**	**(200,000)**	**(200,000)**
GAIN(LOSS) ON SALE OF FIXED ASSETS							
NON-OPERATING INCOME (EXPENSE):							
INTEREST INCOME	407,958	339,275	345,813	236,019	200,000	200,000	200,000
INTEREST EXPENSE							
FEDERAL GRANTS							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	0	0	0	0	0	0
OPERATING TRANSFERS (OUT) -	0	0	0	0	0	0	0
NET INCOME (LOSS)	**(683,734)**	**928,471**	**677,157**	**(386,064)**	**0**	**0**	**0**
CASH FLOW STATEMENT							
Beginning Cash Balance / (Interfund Loan Balance) July 1	**53,053,600**	43,682,368	43,181,185	45,030,704	44,644,640	44,644,640	**44,644,640**
Total Cash From Sales	11,440,390	14,989,576	14,434,401	14,690,310	15,190,617	15,248,138	15,248,138
CAPITAL ASSET DISPOSAL INCOME							
FEDERAL GRANTS							
State Appropriations	-	0	0	0	0	0	-
Other Sources - interest income	-	0	345,813	236,019	200,000	200,000	200,000
Total Sources of Cash	**11,440,390**	**14,989,576**	**14,780,214**	**14,926,329**	**15,390,617**	**15,448,138**	**15,448,138**
Cash Used for Operations	(20,649,812)	(17,039,615)	(12,930,695)	(15,312,393)	(15,390,617)	(15,448,138)	(15,448,138)
Payments for Capital Assets	-	0	0	0	0	0	-
State Appropriations - From Retained Earnings	-	0	0	0	0	0	-
OTHER USES	-	0	0	0	0	0	-
Total Uses of Cash	**(20,649,812)**	**(17,039,615)**	**(12,930,695)**	**(15,312,393)**	**(15,390,617)**	**(15,448,138)**	**(15,448,138)**
Ending Cash Balance / (Interfund Loan Balance) June 30	**43,844,178**	**41,632,329**	**45,030,704**	**44,644,640**	**44,644,640**	**44,644,640**	**44,644,640**